

Street Closure Permit Application

1. Event Sponsor

Name: Central Vermont Runners race director: Ann Bushey	Email: busheya@wssu.org
Address: 7 Hillcrest Dr. Montpelier	
Cell Phone: 802-917-1773	Other Phone: 802-343-2100

2. Event Details

Name of Event: New Years Eve Run	
General description of the event (1 to 3 sentences): Fundraiser for youth running programs, Central Vermont Runners hosts this annual race at 2:00 on New Year's Eve. About 100 runners.	
Date of Event: 12/31/2017	Start and End Time of Event: 2:00 - 3:00
Street(s) to be Closed - Please provide a sketch of the event layout. See attached	
Time Street will close (recommend up to an hour before event): 1:55	Time Street will reopen (recommend 30 minutes after the event ends): 2:05
Number of Staff/Volunteers on site for Event:	
Number of people expected at event: 100 +	Number of vendors and/or entertainers who will participate: 0

3. Community Support

Is this a reoccurring event in Montpelier? yes	If no, do you have experience elsewhere with such events? Please explain.
How does this event benefit the public (as outlined in the Street Closure Policy)? ① healthy, substance-free, family New Years event ② part of New Years Eve downtown festivities	

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.

we use the pavilion building on state st., we keep runners on sidewalk for finish

What arrangements have been made for food, water, and toilet facilities (if applicable)?

All at Pavilion

What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided?

CVR has a crew to follow course and clean

If additional law enforcement officials will be hired for your event, please list:

~~0~~

Please note any other unique aspects of this event:

~~0~~

Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance? NO

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.

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Ann Bushey

Ann Bushey

Oct. 19, 2017

Signature

Printed Name

Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

Ann Bushey

Ann Bushey

Oct. 19, 2017

Signature

Printed Name

Date

Notice Documentation

Name of Event: <i>First Night / New years' Eve race - 5K</i>	
Date of Event: <i>Dec. 31</i>	Start and End Time of Event: <i>2:00 - 3:00</i>
Street(s) to be Closed: <i>1. State and Davis</i> <i>2. State and Bailey</i> <small><i>we would love some police help</i></small>	
Time Street will close (recommend up to an hour before event): <i>2:00 - just 5-10 minutes</i>	Time Street will reopen (recommend 30 minutes after the event ends): <i>2:20 - at Bailey/st.</i>
Date of City Council Meeting to consider permit request:	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered. <i>There will be race signs posted by 10:30 the morning of</i>	



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<p>Reviewed by:</p> <p><u>Thomas McArdle</u></p> <p>Print Name</p> <p><u>[Signature]</u></p> <p>Signature</p> <p><u>10/25/17</u></p> <p>Date</p>	<p><input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><u>[Signature]</u></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
MONTPELIER ALIVE	
<p>Reviewed by:</p> <p><u>Ashley Witzberger</u></p> <p>Print Name</p> <p><u>[Signature]</u></p> <p>Signature</p> <p><u>OCT. 25, 2017</u></p> <p>Date</p>	<p><input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p style="text-align: center;"><u>Have fun!</u></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
OTHER	
<p>Reviewed by:</p> <p>_____</p> <p>Print Name</p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>

This permit request was reviewed at the _____ City Council

FOR OFFICIAL USE ONLY

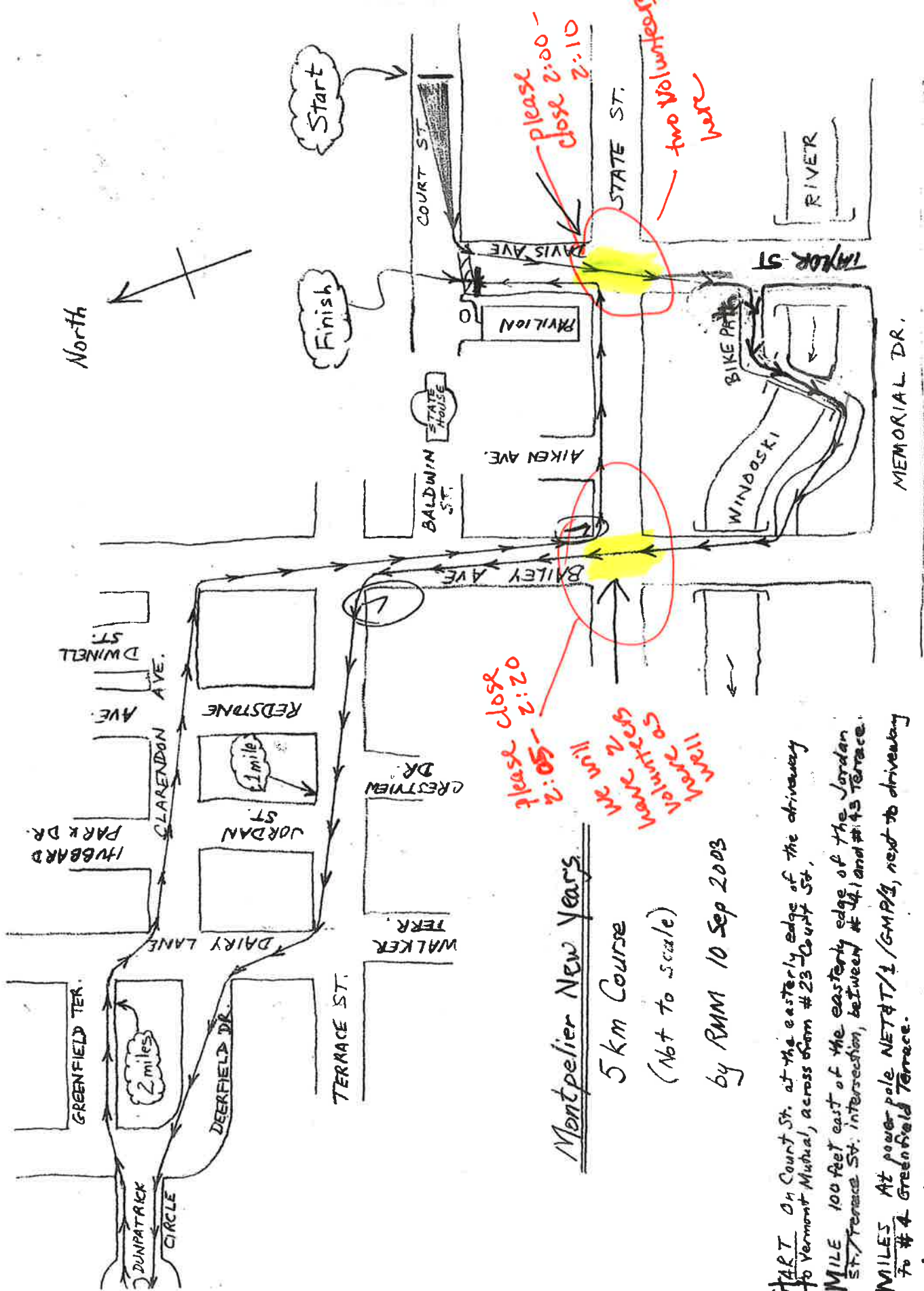
The following parties have reviewed and approved:

<p style="text-align: center;">POLICE</p> <p>Reviewed by: <u>Anthony J. Facos</u> Print Name</p> <p> Signature</p> <p><u>10/26/2017</u> Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Police to assist w/ traffic control on Gov Davis, State Street and Bailey Ave.</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
PUBLIC WORKS	
<p style="text-align: center;"><i>FIRE Dept</i></p> <p>Reviewed by: <u>Robert Gowans</u> Print Name</p> <p> Signature</p> <p><u>10.25.17</u> Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Maintain Emergency Vehicle Access</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
FIRE DEPARTMENT	

(MONTH/DAY/YEAR)

meeting. This permit request was:

APPROVED _____ DENIED _____



Montpelier New Years
 5 km Course
 (Not to scale)
 by RMM 10 Sep 2003

- START** On Court St. at the easterly edge of the driveway to Vermont Mutual, across from #23 Court St.
- 1 MILE** 100 feet east of the easterly edge of the Jordan St./Terrace St. intersection, between #41 and #43 Terrace.
- 2 MILES** At power pole NET#T/1/GMP/A, next to driveway to #4 Greenfield Terrace.
- FINISH** At southerly edge of crosswalk across Davis Ave. at its intersection with Court St.

please close 2:05 - 2:20
 we will have 2 volunteers here as well

please close 2:00 - 2:10
 two volunteers here