

Street Closure Permit Application

1. Event Sponsor

| | |
|--|------------------------------------|
| Name: Jeff BOURDEAU | Email: Jeff.Bourdau@Vermont.gov |
| Address: 666 Hinesburg Road South Burlington UT 05403 | |
| Cell Phone: 802-318-5555 | Other Phone: |

2. Event Details

| | |
|--|--|
| Name of Event: Vermont Corporate Cup State Agency Race | |
| General description of the event (1 to 3 sentences): A 5km team running/walking event. The purpose is to promote Physical Fitness within the work place. Proceeds of the event benefit the Governor Council on Physical Fitness | |
| Date of Event: May 17 2018 | Start and End Time of Event: 5:00 PM - 7 PM |
| Street(s) to be Closed - Please provide a sketch of the event layout. STATE street (5pm) at 6 PM Memorial (1 lane) → Taylor - State Elm → Winter (limited) → Pearl → Winter → Court → Taylor | |
| Time Street will close (recommend up to an hour before event): STATE @ 5pm others @ 6pm | Time Street will reopen (recommend 30 minutes after the event ends): 7 PM |
| Number of Staff/Volunteers on site for Event: 200 Volunteers → 20 state - Hired Sheriffs and Police | |
| Number of people expected at event: 3,000 | Number of vendors and/or entertainers who will participate: Food tent sponsored by event. DJ/Announcer |

3. Community Support

| | |
|--|---|
| Is this a reoccurring event in Montpelier? Yes, 1 time per year | If no, do you have experience elsewhere with such events? Please explain. |
| How does this event benefit the public (as outlined in the Street Closure Policy)? Benefits Governors Council on Physical Fitness | |

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.

The corporate cup committee meets with Captain Morke

The event hires local sheriffs department

Contact is also made with Montpelier Public Works

What arrangements have been made for food, water, and toilet facilities (if applicable)?

Food, water, drinks available to all participants for free after the race 21 porta-toilets will be located on Aiken Ave.

What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided?

Numerous Toters will be located on State House Lawn
Volunteers will remove all waste after event takes place

If additional law enforcement officials will be hired for your event, please list:

Law enforcement will be hired. Either Washington or Orange County Sheriffs department will be hired to assist with traffic control

Please note any other unique aspects of this event:

Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance?

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.



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Jeffrey Bourdeau Jeff BOURDEAU 3/21/18

Signature

Printed Name

Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

Jeffrey Bourdeau Jeff BOURDEAU 3/21/18

Signature

Printed Name

Date



Notice Documentation

| | |
|---|--|
| Name of Event: | |
| Date of Event: | Start and End Time of Event: |
| Street(s) to be Closed: | |
| Time Street will close (recommend up to an hour before event): | Time Street will reopen (recommend 30 minutes after the event ends): |
| Date of City Council Meeting to consider permit request: | |
| Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered. | |

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FOR OFFICIAL USE ONLY

The following parties have reviewed and approved:

| POLICE | |
|---|---|
| <p>Reviewed by:</p> <p><u>Neil Maresca</u></p> <p>Print Name</p> <p><u></u></p> <p>Signature</p> <p><u>3/22/18</u></p> <p>Date</p> | <p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Should have Meeting w/ organizations to govern Route, Safety Plans any concerns on New conflicts that may need to be addressed - Check w/ DPW to coordinate about any construction conflicts (Taylor St),</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p> |
| PUBLIC WORKS | |
| <p>Reviewed by:</p> <p><u>Thomas McArdle</u></p> <p>Print Name</p> <p><u></u></p> <p>Signature</p> <p><u>5/28/19</u></p> <p>Date</p> | <p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Agree planning meeting w/ MPD should be scheduled</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p> |
| FIRE DEPARTMENT | |

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|---|--|
| <p>Reviewed by: <u>Robert Gowans</u> Print Name</p> <p><u>[Signature]</u> Signature</p> <p><u>3-22-18</u> Date</p> | <p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Maintain Emergency Vehicle Access</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p> |
| MONTPELIER ALIVE | |
| <p>Reviewed by: <u>Jamie Granfeld for Dan Groberg</u> Print Name</p> <p><u>[Signature]</u> Signature</p> <p><u>3/21/18</u> Date</p> | <p><input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input type="checkbox"/> Reviewed – recommend approval with conditions: <i>See e-mail from Dan Groberg attached.</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p> |
| OTHER | |
| <p>Reviewed by:</p> <p>_____ Print Name</p> <p>_____ Signature</p> <p>_____ Date</p> | <p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p> |

This permit request was reviewed at the April 11, 2018 City Council



Street Closure Permit Application

(MONTH/DAY/YEAR)

meeting. This permit request was:

APPROVED DENIED

Jamie Granfield

From: Montpelier Alive <director@montpelieralive.org>
Sent: Wednesday, March 21, 2018 2:03 PM
To: Jamie Granfield
Subject: Re: Street Closure

Jamie,

Please sign the street closure application for me by proxy. I have reviewed the application and recommend approval without conditions.

Thank you,
Dan

On Wed, Mar 21, 2018 at 1:55 PM Jamie Granfield <JGranfield@montpelier-vt.org> wrote:

Hey! Please see attached and let me know if you are okay with me signing.

Jamie Granfield

City of Montpelier - City Manager's Office

City Hall - 39 Main Street

Montpelier, VT 05602

t. [802.223.9502](tel:802.223.9502)

jgranfield@montpelier-vt.org

From: Scan Three
Sent: Wednesday, March 21, 2018 1:51 PM
To: Jamie Granfield <JGranfield@montpelier-vt.org>
Subject: Attached Image

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Dan Groberg
Executive Director
Montpelier Alive
director@montpelieralive.org