



Street Closure Permit Application

1. Event Sponsor

Name: Shannon Salembier (Central Vermont Runners)	Email: shannonsalembier@gmail.com
Address: 4 Edwards St Montpelier	
Cell Phone: 802-238-0333	Other Phone:

2. Event Details

Name of Event: Capital City Stampede	
General description of the event (1 to 3 sentences): 1st annual 10K road race in downtown Montpelier - the race is part of the Central Vermont Runner's race series and starts in downtown Montpelier and ends	
Date of Event: June 9, 2018	Start and End Time of Event: race starts at 9 AM, expects to end ~10:30 AM
Street(s) to be Closed - Please provide a sketch of the event layout. Langdon Street - 7 AM - 11 AM, all other streets can remain open during race with traffic control (traffic will be stopped on elm street for approx. 5 mins at race start) - See attached map	
Time Street will close (recommend up to an hour before event): 7 AM	Time Street will reopen (recommend 30 minutes after the event ends): 11 AM
Number of Staff/Volunteers on site for Event: ~ 25	
Number of people expected at event: 100	Number of vendors and/or entertainers who will participate: 0

3. Community Support

Is this a reoccurring event in Montpelier? Yes	If no, do you have experience elsewhere with such events? Please explain.
How does this event benefit the public (as outlined in the Street Closure Policy)? This is the 41st anniversary of a longstanding community event that promotes running in Montpelier.	

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.

CVR always coordinates with the police dept. and sheriff's dept. to assist with traffic control to ensure a safe event

What arrangements have been made for food, water, and toilet facilities (if applicable)?

CVR provides food and water, City Center owner has permitted use of toilet facilities

What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided?

CVR will provide trashcans and remove all trash from premises

If additional law enforcement officials will be hired for your event, please list:

Montpelier Police Dept.
Washington County Sheriff

Please note any other unique aspects of this event:

Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance? No

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.



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Shannon Sal Shannon Salembier 3/16/18

Signature

Printed Name

Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

Shanna Sal Shannon Salembier 3/16/18

Signature

Printed Name

Date

Notice Documentation

Name of Event: <u>Capital City Stampede</u>	
Date of Event: <u>June 9, 2018</u>	Start and End Time of Event: <u>7 AM - 11 AM</u>
Street(s) to be Closed: <u>Langdon Street (7-11 AM), Elm Street (9 AM - 9:05 AM)</u>	
Time Street will close (recommend up to an hour before event): <u>See above</u>	Time Street will reopen (recommend 30 minutes after the event ends):
Date of City Council Meeting to consider permit request:	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered. <u>CVR will notify residents and businesses via Front Porch Forum</u>	

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FOR OFFICIAL USE ONLY

The following parties have reviewed and approved:

POLICE	
<p>Reviewed by:</p> <p><u>NEIL MARTEL</u></p> <p>Print Name</p> <p><u><i>Neil Martel</i></u></p> <p>Signature</p> <p><u>3/16/18</u></p> <p>Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p style="text-align: center;"><i>PLEASE PROVIDE A COURSE MAP. MPD WILL ONLY ASSIST AS NEEDED AT MAJOR INTERSECTIONS ON WAY OUT ANY VOLUNTEER MARSHALLS SHOULD WEAR SAFETY APPROVED TRAFFIC VEST-</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
PUBLIC WORKS	
<p>Reviewed by:</p> <p><u>Thomas McArdle</u></p> <p>Print Name</p> <p><u><i>Thomas McArdle</i></u></p> <p>Signature</p> <p><u>3/16/18</u></p> <p>Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p style="text-align: center;"><i>AS PER MPD CONDITIONS</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
FIRE DEPARTMENT	

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<p>Reviewed by: <u>Robert Gervas</u> Print Name <u>[Signature]</u> Signature <u>3-19-18</u> Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions <input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <u>Mountain Emergency Vehicle Access</u></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
MONTPELIER ALIVE	
<p>Reviewed by: <u>Don Groberg</u> Print Name <u>[Signature]</u> Signature <u>3/16/18</u> Date</p>	<p><input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions <input type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
OTHER	
<p>Reviewed by: Print Name Signature Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions <input type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>

This permit request was reviewed at the April 11, 2018 City Council



Street Closure Permit Application

(MONTH/DAY/YEAR)

meeting. This permit request was:

APPROVED DENIED

CAPITAL CITY STAMPEDE 10K START/END OF RACE

Starts on Langdon St ~ Turn right on Elm St ~ First left on Court St ~ At end of Court St go straight across State House lawn to Baldwin St ~ At end of Baldwin St turn left on Bailey Ave ~ After crossing bridge, turn right on bike path



CAPITAL CITY STAMPEDE 10K COURSE MAP

Starts on Langdon St ~ Turn right on Elm St ~ First left on Court St ~ At end of Court St go straight across State House lawn to Baldwin St ~ At end of Baldwin St turn left on Bailey Ave ~ After crossing bridge, turn right on bike path ~ Continue on bike path until end ~ Continue straight on Junction Rd until turn around (just before the bridge) ~ Return the same way you came!

Mile Markers

- Mile 1 – On bike path, just before high school track
- Mile 2 – On Junction Rd, just before railroad crossing
- Mile 3 – On Junction Rd, between Bartlett Rd and bridge
- Mile 4 – On Junction Rd, just before railroad crossing
- Mile 5 – On bike path, just before Dept. of Labor parking lot and high school track
- Mile 6 – Midway down Court St

