

# Street Closure Permit Application

## 1. Event Sponsor

Name: <u>Carole Baker</u> <u>Montpelier Veterans Council</u>	Email: <u>CAB72253@aol.com</u>
Address: <u>155 Main St Montpelier VT 05602</u>	
Cell Phone:	Other Phone: <u>223-1118</u>

## 2. Event Details

Name of Event: <u>Memorial Day Parade</u>	
General description of the event (1 to 3 sentences):	
Date of Event: <u>Monday May 28, 2018</u>	Start and End Time of Event: <u>9:30am - 11am</u>
Street(s) to be Closed - Please provide a sketch of the event layout. <u>Starts at Roundabout down Main onto State St To the monument at high school</u>	
Time Street will close (recommend up to an hour before event): <u>9am</u>	Time Street will reopen (recommend 30 minutes after the event ends): <u>11:30</u>
Number of Staff/ <u>Volunteers</u> on site for Event: <u>10</u>	
Number of people expected at event: <u>150</u>	Number of vendors and/or entertainers who will participate: <u>None</u>

## 3. Community Support

Is this a reoccurring event in Montpelier? <u>Yes</u>	If no, do you have experience elsewhere with such events? Please explain.
How does this event benefit the public (as outlined in the Street Closure Policy)? <u>All people to remember remember all our deceased Veterans</u>	

## 4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.

This permit is for Safety From Police Dept

What arrangements have been made for food, water, and toilet facilities (if applicable)?

N/A

What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided?

N/A

If additional law enforcement officials will be hired for your event, please list:

Please note any other unique aspects of this event:

Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance? NO

## 5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.

Carole Baker

Signature

Carole Baker

Printed Name

4-17-18

Date

## 6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

Carole Baker                      Carole Baker                      4-17-18  
 Signature                                  Printed Name                                  Date

### Notice Documentation

Name of Event: <u>Memorial Day Parade</u>	
Date of Event: <u>May 28 2018</u>	Start and End Time of Event: <u>9:30 - 11am</u>
Street(s) to be Closed: <u>Main, State to High School</u>	
Time Street will close (recommend up to an hour before event):	Time Street will reopen (recommend 30 minutes after the event ends):
Date of City Council Meeting to consider permit request: <u>Early</u>	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered.  <u>Post in Paper</u>	

**FOR OFFICIAL USE ONLY**

The following parties have reviewed and approved:

POLICE	
<p>Reviewed by:</p> <p><u>Anthony J. Facos</u>            Print Name</p> <p><u>[Signature]</u>            Signature</p> <p><u>04/23/2018</u>            Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions:  <i>MPD to provide traffic control.</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
PUBLIC WORKS	
<p>Reviewed by:</p> <p><u>Tom McArdle</u>            Print Name</p> <p><u>[Signature]</u>            Signature</p> <p><u>4/25/18</u>            Date</p>	<p><input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
FIRE DEPARTMENT	
<p>Reviewed by:</p> <p><u>Robert Gowans</u>            Print Name</p> <p><u>[Signature]</u>            Signature</p> <p><u>4-23-18</u>            Date</p>	<p><input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>

# Street Closure Permit Application

MONTPELIER ALIVE	
<p>Reviewed by:</p> <p><u>Jan Groberg</u></p> <p>Print Name</p> <p><u>[Signature]</u></p> <p>Signature</p> <p><u>4/23/18</u></p> <p>Date</p>	<p><input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p style="margin-left: 40px;">Notify affected businesses</p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
OTHER	
<p>Reviewed by:</p> <p>Print Name</p> <p>Signature</p> <p>Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>

This permit request was reviewed at the \_\_May 9, 2018 City Council  
(MONTH/DAY/YEAR)  
meeting. This permit request was:

APPROVED X DENIED \_\_\_\_\_