



## CITY OF MONTPELIER, VERMONT

*- THE SMALLEST CAPITAL CITY IN THE UNITED STATES -*

Mayor Mary S. Hooper

City Council:

Tom Golonka  
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Alan Weiss

William Fraser,  
City Manager  
[wfraser@montpelier-vt.org](mailto:wfraser@montpelier-vt.org)

Beverlee Pembroke Hill  
Assistant City Manager  
[bhill@montpelier-vt.org](mailto:bhill@montpelier-vt.org)

August 12, 2010

TKS Properties, LLC  
c/o Kirsten D. Francis-Booth  
288 East Harvey Road  
Waterbury, Vermont 05677

Dear Ms. Francis-Booth,

I am writing on behalf of the City of Montpelier with regard to your property located at 16-18-20 Main Street in Montpelier.

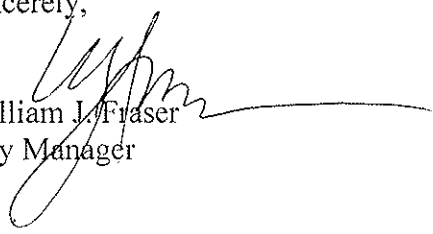
The City is interested in opening immediate discussions with you for leasing the property for public use. We realize that you may have existing lease obligations and are willing to accommodate them.

In addition to an immediate lease arrangement, the City is considering some major long term alterations and public improvements in that area of town and would like to discuss the potential purchase of the property from you. Because we will be using federal funds, there are certain requirements we must follow for buying property but we will be happy to explain that process.

I will follow this letter up with a phone call to, hopefully, arrange at time to meet to discuss these possibilities. I didn't, however, want to call without you having some advance notice of our interest.

Thank you very much for considering this. I look forward to speaking with you.

Sincerely,

  
William J. Fraser  
City Manager