



**Agenda**  
**Planning Commission Meeting**  
**City Council Chambers, City Hall**  
**Monday, April 23, 2018**  
**5:30 P.M.**

1. Call To Order
2. Approval Of The Agenda
3. Comments From The Chair
4. General Business  
(comments from the public about something not on the agenda.)
5. City Plan Update Discussion
  - a. Update On Plans For Kickoff Meeting With "All Committees".
6. Consider Minutes From March 26th

Documents:

[PLANNING COMMISSION 03\\_26\\_18.PDF](#)

7. Adjournment

**Montpelier Planning Commission Meeting**  
**March 26, 2018**

Subject to review and approval

**Present:** Leslie Welts, Kim Cheney, Barbara Conrey, Ariane Kissam, Stephanie Smith, John Adams, Michael Miller.

**Call to order by the Chair:** The meeting was called to order by the Chair, Leslie Welts.

**Approval of the agenda:** The agenda was deemed approved.

**Comments from the Chair:** Leslie said the Housing Task Force meeting was cancelled due to weather. Barb asked that the update from the Energy Committee be added to the agenda.

**General business (comments from the public about something not on the agenda):** There were no members of the public present.

**City Plan update discussion (Mike):** Mike spoke to Seth, the city's I.T. person, who said he can set up some sort of database for the various committees to add their input to the City Plan. Mike will coordinate with him to attend a Planning Commission meeting to discuss it further.

May 9 is the City Council meeting and they want an update on the City Plan. Any Commission members available are encouraged to attend.

The Energy Committee had concerns about integrating the net zero design competition into the City Plan. The five finalists' presentations can be watched on ORCA Media. The boards will be set up somewhere in City Hall for the Commission to view. The Energy Committee wants to know what each committee has for goals, so there's no overlap among the different committees. A meeting with the committees to review goals will be set up, probably not until after the May 9 City Council meeting. Leslie will search for a venue outside City Hall.

**Upcoming Zoning Amendments:**

**Landscape requirements** – Mike showed an example of a buried stream that conflicted with the riparian setback section. There was also a proposed parking lot that conflicted with the 5 foot setback rule. The parking lot section has a landscaping rule but doesn't say where the trees and shrubs should be placed.

Mike will set up a matrix of changes needed with proposed language for the Commission to review and provide feedback. There is also some changes to the signs and other minor edits.

**Consider minutes from March 12, 2018:** Kim made a motion to approve the minutes, John seconded. The motion passed unanimously.

Mike mentioned that the Historic Conservation Committee is meeting on April 4 at 6:30. It is a public meeting.

**Adjournment:** Kim made a motion to adjourn, Stephanie seconded.

Respectfully submitted,

Tami Furry  
Recording Secretary