



CITY COUNCIL Agenda Item #18-306(d)

Date: October 10, 2018

Consent X Discussion _____

SUBJECT: Street Closure Permit Application, All-State Music Festival, 5/8/19

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve application from the Vermont Music Educators Association for the rolling closure of Main and State Streets and Bailey Avenue from Main Street Middle School to Montpelier High School for the All-State Music Festival Parade on Wednesday, May 8, 2019 from 5:00 PM – 7:15 PM.

STRATEGIC OUTCOME/INITIATIVE: Inclusive, Equitable and Welcoming Community

PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Requests for street closures requires Council approval.

BACKGROUND INFORMATION: This is an annual event.

SUPPORTING DOCUMENTS: Street Closure Application

INTERESTED PARTIES: Applicant; Residents; Fire; Police and Public Works

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the City Manager's Approval line.

Street Closure Permit Application

1. Event Sponsor

Name: Hilary Goldblatt - ^{MMS/} Vermont Music Educators Association	Email: y f j
Address: 5 High School Drive, Montpelier, VT 05602	
Cell Phone: (802) 2	Other Phone: () > 1

2. Event Details

Name of Event: All - State Music Festival Parade	
General description of the event (1 to 3 sentences): Marching bands from public schools around the state will parade through town as the starting event in the Vermont All-State Music Festival.	
Date of Event: May 8, 2019	Start and End Time of Event: 6pm start, 6:45 end
Street(s) to be Closed - Please provide a sketch of the event layout. MSMS roundabout → Main St. → State St. → Montpelier HS	
Time Street will close (recommend up to an hour before event): 5:00pm	Time Street will reopen (recommend 30 minutes after the event ends): 7:15pm
Number of Staff/Volunteers on site for Event:	
Number of people expected at event: a few hundred	Number of vendors and/or entertainers who will participate: approximately 25 bands

3. Community Support

Is this a reoccurring event in Montpelier? No.	If no, do you have experience elsewhere with such events? Please explain. This event happens annually in a different VT town/city.
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How does this event benefit the public (as outlined in the Street Closure Policy)?

It's an opportunity to support and enjoy the music made by Vermont students.

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.

What arrangements have been made for food, water, and toilet facilities (if applicable)? <i>Bathrooms are available at MHS and MSMS</i>
What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided? <i>NA - no food/drink vendors</i>
If additional law enforcement officials will be hired for your event, please list:
Please note any other unique aspects of this event:
Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance?

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.

Hilary Goldblatt Hilary Goldblatt 4/30/18
 Signature Printed Name Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

Hilary Goldblatt Hilary Goldblatt 4/30/18
 Signature Printed Name Date

Notice Documentation

Name of Event: <i>2019 Vermont All-State Music Festival Parade</i>	
Date of Event: <i>May 8, 2019</i>	Start and End Time of Event: <i>6pm - 6:45 pm (5pm staging)</i>
Street(s) to be Closed: <i>Franklin St., Main St., State St. → MHS</i>	
Time Street will close (recommend up to an hour before event): <i>5 pm</i>	Time Street will reopen (recommend 30 minutes after the event ends): <i>7:15 pm</i>
Date of City Council Meeting to consider permit request:	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered. <i>As it gets closer to the event, there will be publicity in the Times Argus/The Bridge.</i>	

FOR OFFICIAL USE ONLY

The following parties have reviewed and approved:

POLICE	
Reviewed by: <i>Anthony J. Facos</i> Print Name Signature <i>05/01/2018</i> Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Additional officers and traffic control resources will be needed. This permit must be re-evaluated 2 months prior to event.</i> <input type="checkbox"/> Reviewed – do not recommend approval

PUBLIC WORKS	
Reviewed by: <u>THOMAS McARDLE</u> Print Name <u>[Signature]</u> Signature <u>9/26/19</u> Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Agree w/MPD: review details in advance of event. Send notice/reminders to DPW at least 2 weeks in advance of event to ensure no construction related conflicts</i> <input type="checkbox"/> Reviewed – do not recommend approval
FIRE DEPARTMENT	
Reviewed by: <u>Robert Gowers</u> Print Name <u>[Signature]</u> Signature <u>5-1-18</u> Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Maintain Emergency Vehicle Access</i> <input type="checkbox"/> Reviewed – do not recommend approval
MONTPELIER ALIVE	
Reviewed by: _____ Print Name _____ Signature _____ Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input type="checkbox"/> Reviewed – recommend approval with conditions: <input type="checkbox"/> Reviewed – do not recommend approval
OTHER	
Reviewed by: _____ Print Name _____ Signature _____ Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input type="checkbox"/> Reviewed – recommend approval with conditions: <input type="checkbox"/> Reviewed – do not recommend approval



Street Closure Permit Application

<p>Print Name _____ Signature _____ Date _____</p>	<p><input type="checkbox"/> Reviewed – do not recommend approval</p>
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This permit request was reviewed at the _____ City Council

(MONTH/DAY/YEAR)

meeting. This permit request was:

APPROVED _____ DENIED _____

