

1. Event Sponsor

Name: Onion River Outdoors	Email: outdoors@onionriver.com
Address: 20 Langdon Street, Montpelier VT	
Cell Phone:	Other Phone:

2. Event Details

Name of Event: Muddy Onion Spring Classic Gravel Ride	
General description of the event (1 to 3 sentences): An annual dirt road ride through the back roads of Central Vermont. This is the seventh rendition of the event, and draws people from all over New England to Montpelier. Riders choose from either a 21.5 or 39 mile loop, which starts and finishes at Onion River Outdoors. The riders roll out together in a large group, but spread out quickly and arrive back in town individually or in small groups.	
Date of Event: April 20th, 2019	Start and End Time of Event: 9:30am - 4pm
Street(s) to be Closed - Please attach a sketch of the event layout. Langdon Street	
Time Street will close (recommend up to an hour before event): 8:30am	Time Street will reopen (recommend 30 minutes after the event ends): 4:00pm
Number of Staff/Volunteers on site for Event: 25	
Number of people expected at event: 450	Number of vendors and/or entertainers who will participate: 15
Name of General liability insurance carrier - Please attach proof of insurance. (General liability insurance for Special Events in the downtown area must be obtained by the Event Sponsor.) Union Mutual Insurance Company, form attached.	

3. Community Support

<p>Is this a reoccurring event in Montpelier?</p> <p>Yes</p>	<p>If no, do you have experience elsewhere with such events? Please explain.</p>
<p>How does this event benefit the public (as outlined in the Street Closure Policy)?</p> <p>It brings hundreds of people from all over New England, Quebec, and beyond to Montpelier for the weekend.</p>	

4. Public Safety and Public Health

<p>Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.</p> <p>We have arrangements with the police to be escorted out of town at the beginning of the ride in order to insure the safety of the riders. We have also notified them about the event as a whole so they can be ready if there is any disturbance.</p>
<p>What arrangements have been made for food, water, and toilet facilities (if applicable)?</p> <p>We will have port - o -lets on site for riders to use before / during the event We will provide water for all riders. There is a post ride BBQ in the parking lot for all participants.</p>
<p>What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided?</p> <p>We have a large number of recepticals, as well as a tem of volunteers that will attend to any and all litter and waste at the event site.</p>
<p>If additional law enforcement officials will be hired for your event, please list:</p>
<p>Please note any other unique aspects of this event:</p>
<p>Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance?</p> <p>No</p>



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5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.

Caroline Kessler

Caroline Kessler

2/26/2019

Signature

Printed Name

Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

Caroline Kessler

Caroline Kessler

2/26/2019

Signature

Printed Name

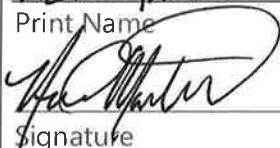

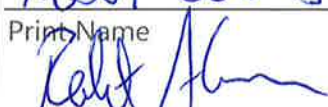
Date

Notice Documentation

Name of Event: Muddy Onion Spring Classic Gravel Ride	
Date of Event: April 20th, 2019	Start and End Time of Event: 9:30am - 4pm
Street(s) to be Closed: Langdon Street	
Time Street will close (recommend up to an hour before event): 8:30am	Time Street will reopen (recommend 30 minutes after the event ends): 4pm
Date of City Council Meeting to consider permit request:	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered. We are distributing a notice to all businesses on Langdon Street informing them of the event and allowing them to voice any concerns they may have.	

FOR OFFICIAL USE ONLY

The following parties have reviewed and approved:

POLICE	
Reviewed by: <i>Neil Martel</i> Print Name  Signature 3/5/19 Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Police will assist as available with traffic control at critical intersection on the way out at the start.</i> <input type="checkbox"/> Reviewed – do not recommend approval
PUBLIC WORKS	
Reviewed by: <i>Tom McArdle</i> Print Name  Signature 3/4/19 Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Use proper barriers for street closure.</i> <input type="checkbox"/> Reviewed – do not recommend approval
FIRE DEPARTMENT	
Reviewed by: <i>Robert Gowans</i> Print Name  Signature 2-27-19 Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <i>Maintain Emergency Vehicle Access</i> <input type="checkbox"/> Reviewed – do not recommend approval

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MONTPELIER ALIVE	
Reviewed by: <u> Dan Groberg </u> Print Name <u> DS </u> Signature <u> 2/28/19 </u> Date	<input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions <input type="checkbox"/> Reviewed – recommend approval with conditions: <input type="checkbox"/> Reviewed – do not recommend approval
OTHER	
Reviewed by: _____ Print Name _____ Signature _____ Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input type="checkbox"/> Reviewed – recommend approval with conditions: <input type="checkbox"/> Reviewed – do not recommend approval

This permit request was reviewed at the _____ City Council meeting.
 (MONTH/DAY/YEAR)

This permit request was: APPROVED _____ DENIED _____

