



CITY COUNCIL Agenda Item #19-116(e)

Date: April 10, 2019

Consent X Discussion _____

SUBJECT: Street Closure Permit Application: Langdon Street, Montbeerlier, 5/4/19 (Noise ordinance variance will be requested at 4/24 Council Meeting)

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Review Street Closure Permit Application from Three Penny Taproom for the closure of Langdon Street on Saturday, May 4, 2019 from 8 AM – 11 PM for their Montbeerlier event.

RELATED COUNCIL GOAL/PRIOR ACTION: Inclusive, Equitable and Welcome Community

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Requests for street closures require Council approval.

BACKGROUND INFORMATION: This is an annual event

SUPPORTING DOCUMENTS: Street Closure Application

INTERESTED PARTIES: Applicant; Property owners/businesses on Langdon Street; Fire; Police and Public Works

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the "CITY MANAGER'S APPROVAL:" text.



Special Event / Street Closure Permit Application

1. Event Sponsor

Name: Ed THREE PENNY TAARDOM	Email: INFO@THREEPENNYTAARDOM.COM
Address: 108 MAIN ST. MONTPELIER	
Cell Phone: (802) 223-8277	Other Phone:

2. Event Details

Name of Event: MONTPELIER	
General description of the event (1 to 3 sentences): ANNIVERSARY PARTY	
Date of Event: 5/4/19	Start and End Time of Event: ALL DAY
Street(s) to be Closed - Please attach a sketch of the event layout. LANGDON ST.	
Time Street will close (recommend up to an hour before event): 8 AM	Time Street will reopen (recommend 30 minutes after the event ends): 11 PM
Number of Staff/Volunteers on site for Event: 15	
Number of people expected at event: 300	Number of vendors and/or entertainers who will participate: 4
Name of General liability insurance carrier – Please attach proof of insurance. (General liability insurance for Special Events in the downtown area must be obtained by the Event Sponsor.) WILL BE PROVIDED	

3. Community Support

Is this a reoccurring event in Montpelier? <p style="text-align: center;">Yes</p>	If no, do you have experience elsewhere with such events? Please explain.
How does this event benefit the public (as outlined in the Street Closure Policy)? <p style="text-align: center;">Free to Public</p>	

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier. <p style="text-align: center;">WILL COORDINATE WITH POLICE & PWS TO ENSURE A SAFE EVENT.</p>
What arrangements have been made for food, water, and toilet facilities (if applicable)? <p style="text-align: center;">PORTABLE TOILETS WE HAVE FREE WATER AND ARE SELLING FOOD</p>
What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided? <p style="text-align: center;">THIS IS OUR 10TH YR. WE HAVE CLEANED PERFECTLY EVERY YEAR</p>
If additional law enforcement officials will be hired for your event, please list: <p style="text-align: center;">WE HAVE A SECURITY FORCE OF 5</p>
Please note any other unique aspects of this event:
Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance? <p style="text-align: center;">WE ARE ASKING FOR A VARIANCE</p>

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5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.

 _____ Signature	 _____ Printed Name	 _____ Date
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6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

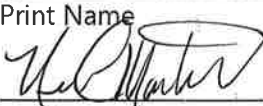


 _____ Signature	 _____ Printed Name	 _____ Date
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Notice Documentation

Name of Event: <u>MONTPELIER</u>	
Date of Event: <u>5/21/19</u>	Start and End Time of Event: <u>3 PM - 11 PM</u>
Street(s) to be Closed: <u>LANGDON ST.</u>	
Time Street will close (recommend up to an hour before event): <u>8 AM</u>	Time Street will reopen (recommend 30 minutes after the event ends):
Date of City Council Meeting to consider permit request: <u>3/10/19</u>	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered.	

FOR OFFICIAL USE ONLY

The following parties have reviewed and approved:

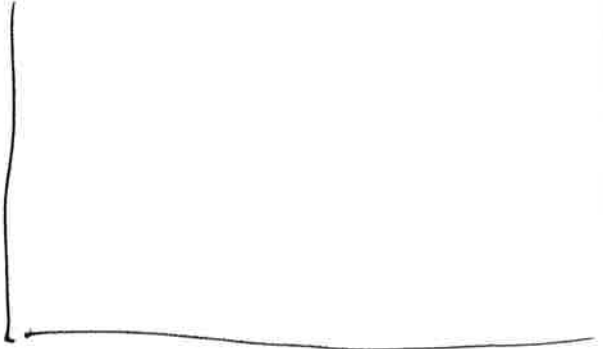
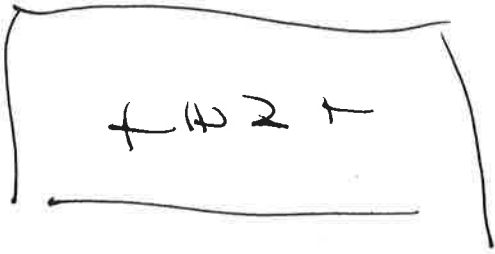
POLICE	
Reviewed by: <u>NEIL MARTEL</u> Print Name  Signature <u>3/28/19</u> Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: <ul style="list-style-type: none"> - Contact Neighboring Businesses to Advise - Show fence to establish perimeter if Alcohol Served w/ sufficient "STAFF" for safety purposes. - Same conditions as previous events <input type="checkbox"/> Reviewed – do not recommend approval
PUBLIC WORKS	
Reviewed by: <u>Tom McArdle</u> Print Name  Signature <u>4/1/19</u> Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: use proper MUTCD compliant barricades for closure. <input type="checkbox"/> Reviewed – do not recommend approval
FIRE DEPARTMENT	
Reviewed by: <u>Robert Gowans</u> Print Name  Signature <u>3.28.19</u> Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input checked="" type="checkbox"/> Reviewed – recommend approval with conditions: maintain Emergency Vehicle Access <input type="checkbox"/> Reviewed – do not recommend approval

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MONTPELIER ALIVE	
Reviewed by: <u>Dan Groberg</u> Print Name <u>Dan Groberg/SG</u> Signature <u>4/3/19</u> Date	<input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions <input type="checkbox"/> Reviewed – recommend approval with conditions: <input type="checkbox"/> Reviewed – do not recommend approval
OTHER	
Reviewed by: Print Name Signature Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input type="checkbox"/> Reviewed – recommend approval with conditions: <input type="checkbox"/> Reviewed – do not recommend approval

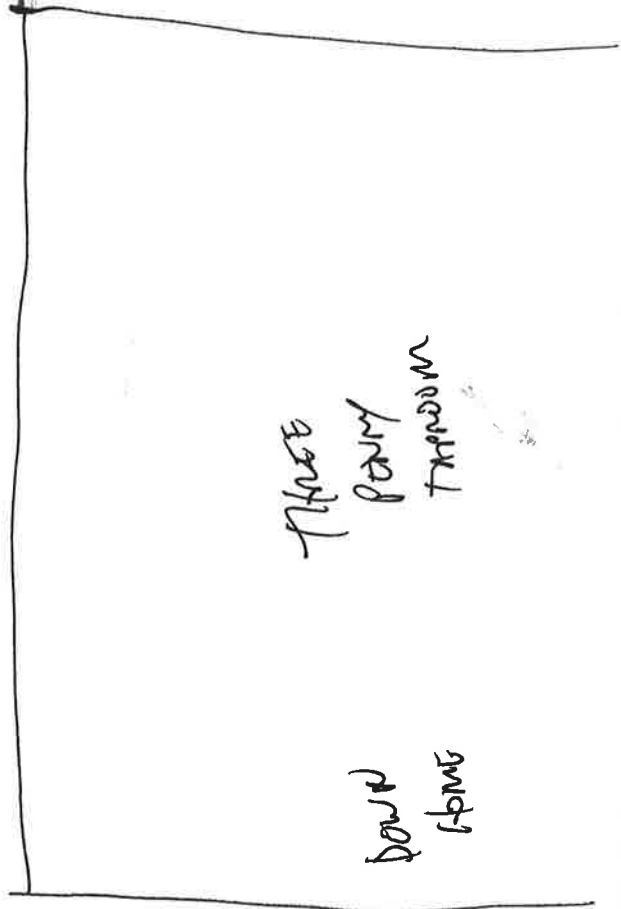
This permit request was reviewed at the _____ City Council meeting.
 (MONTH/DAY/YEAR)

This permit request was: APPROVED _____ DENIED _____



HARD PLATES

THREE PONY TRAPDOOR
MONTBRUNNEN CELEBRATION
5/4/19
3-10 PM
ONION RIVER
OUTDOORS



THREE
PONY
TRAPDOOR

POUND
POUND



LATHBON ST.