

**Montpelier Planning Commission Meeting  
January 8, 2018**

Subject to review and approval

**Present:** Leslie Welts, Kim Cheney, Jon Anderson, Kirby Keeton, John Adams.

**Also present:** Stephanie Smith

**Call to order by the Chair:** The meeting was called to order by the Chair, Leslie Welts.

**Approval of the agenda:** Kim made a motion to approve the agenda, Jon seconded. The motion passed on a 4-0 vote.

**Comments from the Chair:** Leslie introduced Stephanie Smith, who has applied for a seat on the commission if one should open up. The other members of the commission introduced themselves.

The City Council formally adopted the zoning changes, as well as the river hazard area regulations. Jon announced that now they have been adopted, he will resign from the commission. He also wanted to acknowledge Kim's contributions to bringing some stability back to the commission after some rocky times. Kim then thanked Jon for his contributions to the changes.

**General business (comments from the public about something not on the agenda):** There were no members of the public present, except for Stephanie.

**Discussion of next steps in 2018. Prioritizing possible projects including the official map, design review rules, e911 road naming and numbering, sprinkler ordinance update, loan fund reorganization, and beginning new City Plan:** Mike was not able to attend, so Leslie was only able to lead on the next steps. The City Plan will need to be worked on.

The official map will need to be addressed, Jon believes that Mike is going to take the lead on that – it's going to identify areas in the city that the City might want to purchase – it grants right of first refusal to the city. Leslie thinks work on it should be a priority. The green print map should complement the official map. A future land use map is required by statute and contains the elements that must be included and covered. John had printed a giant map on which some areas had been designated. The Conservation board has their work done, so there may be others out there that can be integrated into the official map. Kirby mentioned also reaching out to the public to find out what their priorities might be. The first step should be reaching out to other committees in the city to find out if there's any memos that can be used. Jon thinks that an increase in storms that cause flooding might affect the quality of life in the downtown.

There was a discussion on the sprinkler ordinance and whether it might be part of the City Council's venue. Leslie stated that Mike might have included it to provide an update.

The design review rules – Leslie was contacted to notify her that a grant was received to rewrite that section of the bylaws and would like a member of the Planning Commission to sit on that committee.

Barb had mentioned interest in that in an email, but Leslie asked if anyone else might have an interest. Kirby is interested in learning more about it and Kim offered his assistance, if required. They will meet the second Tuesday of every month, someone will attend from the Planning Commission in February. Leslie will contact Eric Gilbertson and Sarah McShane to let them know that.

The e911 road naming and numbering, the sprinkler update, and the loan fund reorganization will have to wait for Mike's return.

Leslie recommended that the next meeting consist of mapping out the process for the new city plan- to find out what's already been done by various committees.

**Election of officers:**

**Chair:** Kim nominated Leslie to continue as Chair, John seconded. Leslie accepted the nomination. There were no other nominations. Leslie remains Chair on a vote of 4-0.

**Vice Chair:** Kim doesn't want to continue as Vice Chair. John nominated Kirby as Vice Chair. Kim seconded the nomination. Kirby accepted the nomination and when Jon asked John if he wanted to be Vice Chair, John said he didn't have the time to do it. The nomination passed on a 4-0 vote.

**Consider minutes from November 27, 2017:** Kim made a motion to approve the minutes, Jon seconded. The motion passed on a 4-0 vote.

**Resignation of Commissioners:** Jon Anderson's resignation was previously discussed. Tina Ruth also submitted her resignation. Jon will continue until a replacement is named.

**Adjournment:** Kim made a motion to adjourn, Kirby seconded.

Respectfully submitted,

Tami Furry  
Recording Secretary