

**Montpelier ADA Committee**  
**January 8, 2019**

*Subject to review and approval*

**Attendance:** Tom McArdle, Chris Lumbra, Marty Roberts, Kevin Casey, Jack McCullough, Dianne Richardson, Arne McMullen

**Approve agenda**

Kevin made a motion to approve the agenda as printed, Marty seconded. The agenda was approved.

**Opportunity for public comment**

There was no one from the public present.

**Introductions and welcome**

Tina had contacted Tom and told him she was unable to make this meeting. There were no members of the public in attendance.

**Discussion of ADA committee priorities**

Tom wanted to discuss the agreement for the transition plan with the Institute for Human Centered Design that was signed in June, bringing the end date to December, but it is not finished yet, mainly due to the committee's meeting dates. Tom asked if an extension to the agreement should be executed. Kevin said he thought the contract was based on deliverables, which they haven't seen yet and so haven't received an invoice. Kevin will call his contact there and suggest a six month extension.

The committee will have to review the priorities to see if there is agreement with the ranking. Cost should be a consideration on where the projects are in the list. \$ 10,000 is earmarked each year for ADA improvements. Dianne asked if the committee should meet more frequently than quarterly since there so much to do reviewing the draft documents. She also mentioned going over each facility individually to better assess the needs for each.

CDBG grants are available annually to help offset the costs for each project. The cost estimates are based on a national average, not locally and some of the work can be done in-house.

City Hall, the pool/rec field, Hubbard Park, and the Senior Center should be at the top of the list for the next round of CDBG grants. Once the list is done, it should be presented in a public meeting, then presented to City Council. The \$ 10,000 provided by the city might be increased in future funding years.

Part of the suggestions is signs, the city has their own sign shop, so those costs will be less than estimated.

Department heads will meet in February to discuss the list. Committee members can review the list of priorities to discuss at the next meeting on March 12. Some department heads will be invited to that meeting.

### **Updates from committee members**

Franklin is having difficulty getting around, but it's important with the work ahead that the committee have an active chair. The agreement at the last meeting was to reach out to Franklin one more time, if he wishes to remain on the committee, he should let someone know what he needs for accommodations. If he's unable to attend at all, he could always come back when he's better able to attend.

The position will be advertised and it's then a City Council appointment. Kevin made a motion to place the ad, Dianne seconded. The motion passed.

Dan from Montpelier Alive! has the ADA recommendations for the July 3 celebration.

Marty asked that the plan be printed in a larger font. Tom will let her know when it's available for her to pick up.

### **Review and approve meeting minutes from October 2, 2018**

Marty made a motion to approve the minutes as printed, Chris seconded. The motion passed.

### **Confirm next meeting date – March 12.**

### **Adjourn**

Dianne made a motion to adjourn, Kevin seconded.

Respectfully submitted,  
Tami Furry  
Recording Secretary