The meeting was called to order at 6:00 p.m. by Chairman Larson, with Commissioner Zern present, Commissioners Hannon, Schultheis and Stevens-Favorite were present by telephone.

**Agenda Item II - Approval of Agenda**

The agenda was approved with no changes.

**Agenda Item III – Approval of Minutes**

Commissioner Hannon moved that the minutes of the November 17, 2020 meeting be accepted as written. Commissioner Schultheis seconded the motion and it passed unanimously.

**Agenda Item IV- Review of Vouchers Bank Statements, and Financial Reports**

Mrs. Troiano discussed the November financial statements. There were no unusual expenses. Public housing income is higher due mostly to the COVID-19 subsidy we received. We continue to run a deficit in the Section 8 Voucher Program but have sufficient reserves to cover all expenses. We currently have 121 Vouchers under lease.

**Agenda Item V – Executive Director’s Report**

In addition to the written report, Mrs. Troiano reported that she has been in discussion with Omnicare about scheduling vaccine clinics at our four elderly-disabled buildings. She also reported on a GMT pilot program called “My Ride” that is replacing the Montpelier Hospital Shuttle, the Montpelier Circular, and the Capital Shuttle. There have been mixed reactions from the tenants at Lane Shops and Pioneer Apartments. Both had been regular stops on the Hospital Shuttle.

There being no further business the meeting was adjourned at 6:25pm

Respectfully submitted,

Jo Ann Troiano, Secretary