

Montpelier Transportation Advisory Committee Meeting Minutes  
Police Community Room Tues Feb 9, 2016 6-7:30 pm

----- Dona Bate (City Councilor), Corey Line (City Staff), Laura Biren (AmeriCorps member), Gary Holloway (MBAC member), Harris Webster (PAC member), Mark Provost (PAC member), Dan Jones (MEAC member), Dan Costin (MEAC member)-----

- 1) Introductions
  - a. Gary **Holloway** from MBAC introduced himself
- 2) **Dona offered printed agendas, but will not do so in the future. Bring your own copy or an electronic device to access previously sent documents.**  
**Have secured City Manager's conference room for future mtgs which has WiFi & quieter heater.**
- 3) No public comment
- 4) Edit to prior meeting minutes: change TAC to MTAC; change Don Jones to Dan Jones
  - a. Minutes from MTAC meeting 1/12/2016 approved
- 5) Dona mentioned only appointed MTAC members can vote. **The BAC wants to rotate its representation on the MTAC. Should MTAC ask City Council to appoint members to each committee rather than appointing specific committee members to MTAC? Each committee would have 2 voting slots at each MTAC mtgs. There would be no primary or alternate appointments. This idea is for each committee's consideration. What would work best for committees; especially, for those who want to rotate attendance at MTAC mtgs. MTAC is looking for guidance from committees. If majority of committees want this change, then MTAC would take that recommendation to city council.**
- 6) Presentation of goals and work plans from each committee:
  - a. PAC:
    - Harris: PAC having goal setting meeting on Saturday
    - Considering a "Street Scramble" as an event; giving away night vision/safety equipment is being planned; request Tracker trial on the City Website in the making
    - What are the next steps with ATF money? How do committees access funds?
    - Corey: will converse with City Staff to answer ATF access question
    - Dan C: Please elaborate on Open Streets
    - Harris: Emphasizing walkability of City
    - Gary: Tying into events that are already happening
    - Dan J: Capital Commuters Campaign – could help with promoting. Will bring more info to next meeting **along with Way to Go coordinator Deb Sachs.**
    - Gary: List of priorities aside from ATF Priorities
  - b. Laura will find electronic versions of priorities of committees (aside from ATF priorities) and distribute
  - c. MBAC:
    - Gary: MBAC focusing on N-S, E-W connector routes and implementation; sharrows, lanes, paint with DPW; next week, MBAC meeting focused on Education; Bike & Walk to School/Work Day 3<sup>rd</sup> Friday in May
    - Way-to-Go week was in May 2015, now in September 2016. Dan J will contact **Deb from Way to Go & Chris from GMTA. Dona will email Ashley from Mplr Alive;** Brian from MPS and Jeff from Parks Dept.
    - Gary: clarify scoping study?
    - Corey: DPW applying for scoping study money under Transportation Alternatives; Focus on N-S (Main St from Memorial Drive → Round-a-bout) including Elm St.

- SCBC grant if awarded is an implementation plan
  - Gary: Langdon St. Alive in planning stages; wants street-type events (3 events); contact is Ward
  - Joyce – Dona will distribute his email
  - Dan C: promoting Net Zero - transportation is a big part – reduce fossil fuels, reduce energy costs
- d. MEAC:
- Priorities: help Carshare; reduce # of 2<sup>nd</sup> cars in Montpelier; promote synergy b/w outreach subgroup & transportation group; support Way-to-Go event; support Open Streets event; MEAC outreach working group wants to promote transportation events as mentioned in MEAC Communications Plan
  - Dan J: asked MTAC what is the goal of MTAC with reference to carbon tax? Does MTAC take a stand on commuter reliance of Montpelier?
  - Dona: re-read the mission of MTAC
  - Desire for Statistical Goals for MTAC
  - Dan J: Proposes to reduce 2<sup>nd</sup> car population of Montpelier significantly by 2020. Would like to see Montpelier become a model for sustainability. **Discussion modified goal slightly: To reduce numbers of vehicles in downtown Montpelier significantly by 2020. Reducing 2<sup>nd</sup> household cars would be one of many avenues to pursue; like increasing use of public transit, biking and walking.**
  - Gary: 2<sup>nd</sup> motion to bring proposal back to MBAC
  - Corey: Each committee should bring statistical goals/priorities back to MTAC meeting in March. And each committee bring back some dates for possible summer events to March's MTAC meeting. Everyone interested in working together to maximize effort & results.
  - Dan J: MEAC working on TD Bank **drive thru Net Zero display**.
- 7) MEAC's Communications Plan for MEAC passed around and explained
- a. Georgetown Grant funds only electrical related
  - b. 3<sup>rd</sup> Quarter MEAC Transportation working group want \$1,450 from ATF funds
  - c. **Dan C made motion** to set aside \$1,450 to pay for energy, transportation related outreach expenses, **and Dan J seconded**.
  - d. Corey: PAC and MBAC received around same amount that MEAC is requesting
  - e. Vote: all in favor of \$1,450 allotted for MEAC's use from FY17 ATF funds
- 8) Staff Report:
- a. Corey: spring pavement marking out to bid May 27 – crosswalks, lane lines, bike lanes, bike stencils... last year was first contract out. Operation budget pays for most. ATF fund pays for bike lanes/stencils
  - b. Dona: **asked Corey to add** MEAC's \$1,450 to ATF spreadsheet and re-send
  - c. Corey: has put together tracking for ATF spending
- 9) Overlapping Projects:
- a. Dates and events and piggybacking = focus of March meeting
  - b. Gary: application/grants at City level bring awareness/knowledge to MTAC
  - c. Corey: bring list of transportation related issues from DPW

**Dona adjourned mtg at 7:30 pm.**

**Next meeting: Tues March 8<sup>th</sup> at City Manager's Conf Rm 6-7:30 pm.**  
**Please Note New Mtg Location**