

## **Historic Preservation Commission Meeting Minutes**

Tuesday, March 12, 2019 at 6:30 PM

Manager's Conference Room- City Hall, 39 Main Street, Montpelier, VT 05602

**Commission Members Present:** Eric Gilbertson (Chair), Bob McCullough, Liz Peebles, Lily Fournier (student representative)

**Commission Members Absent:** Jamie Duggan (Vice Chair), Jenna Lapachinski

**Others Present:** Meredith Crandall (staff)

### **Call to Order**

With a quorum present, the meeting was called to order by Chair Gilbertson at 6:31 PM

### **Public Comments**

None.

### **Approval of the Agenda**

L. Peebles made a motion to accept the agenda. B. McCullough seconded. The agenda was approved 3-0.

### **Comments from the Chair**

Chair Gilbertson noted that he's looking forward to moving the draft design review committee rules to the Planning Commission, and moving onto new projects.

### **Review and Approve Minutes from 2/22/2019**

L. Peebles made a motion to approve the 2/22/19 minutes, B. McCullough seconded. The minutes were approved unanimously.

### **AGENDA ITEMS**

#### **1. CONTINUED: Final Session: Review revised Design Review Regulations PowerPoint presentation for Planning Commission; Final Comments on related Items**

PowerPoint Presentation: Chair Gilbertson and L. Peebles had a few direct edits to slides 5 and 11 of the PowerPoint. Staff agreed to make them and provide the Chair with a clean copy for a preview meeting with Planning Commission Chair Welts.

There were no further changes requested to the draft regulations or cover letter. The Commission agreed, unanimously, to provide the Planning Commission with copies of the current Design Review

Regulations when presented with the new draft, but no copies of the NPS standards. The consensus was that the latter would confuse matters.

Staff reported that the earliest possible Planning Commission presentation date would be April 22<sup>nd</sup>. L. Peebles would be unable to attend. The HPC will need to coordinate with the Planning Commission to determine the presentation date, to maximize HPC member attendance.

### **Other Business**

Staff was directed to focus the next meeting's agenda on long-range planning for HPC, including, but not limited to: (1) Master Plan; (2) options for 2020 CLG Grant: historic building survey outside Historic District, Neighborhoods – the Meadow, Elm Street, National Life pocket; (3) HPC recruitment: partnering with Montpelier Alive – wayfinding, pocket parks; cooperation with Heritage Group – shared memberships, volunteers for surveys, outreach

Additionally, Ms. Peebles asked that the Commission discuss staffing for the 2019 VT Downtown & HP Conference, on June 5<sup>th</sup>. Chair Gilbertson offered to assist with a downtown tour.

L. Peebles announced that she will not be renewing her HPC application when her term expires in September 2019.

Next Regular Meeting Date – 4/9/2019.

### **Adjournment**

The meeting adjourned shortly after 7:30 PM.