

Montpelier Transportation Advisory Committee Meeting Minutes
City Manager's Room – City Hall Tues, April 12 2016 6-7:35 pm

Dona Bate (City Councilor), Corey Line (City Staff), Laura Biren (AmeriCorps member), Jon Budreski (MBAC member), Anthony Mennona (MBAC member) John Snell (PAC member), Erin Aguayo (PAC member), Dan Jones (MEAC member), Dan Costin (MEAC member), Alicia Taylor (CarShare VT)

- 1) Introductions – Alicia from CarShare VT introduced herself
- 2) Dona approved agenda by unanimous consensus
- 3) No public comment
- 4) Dan Jones made motion to approve prior meeting minutes and Dan Costin seconded.
- 5) Presentation of goals and work plans from each committee member
 - a. Erin Aguayo did an overview of Pedestrian Advisory Committee's (PAC) desire for an Open Streets Event (and its relation to the Pedestrian Committee's We Walk Friendly application, which was previously rejected). Erin defined Open Streets event & Complete Streets approach to event to aid the community with a visual aid. Would want to work with Montpelier Bicycle Advisory Committee (MBAC) and the Montpelier Transportation Advisory Committee (MTAC) on event. Date suggested for event by MTAC: weekend of October 1, 2 (within GoVermont's Way-to-Go 2-week event). Original proposed date for event: October 8, 9: to wrap up GoVermont's Way-to-Go Event. Proposed location of event: Loomis Street, between School Street and Liberty Street. MTAC proposed the event be down on State Street from Elm past statehouse to make event larger and more visible. Anthony suggested tie into farmer's market. Erin mentioned that the idea of this event for the PAC would be to make these events quarterly and/or be able to easily be replicated. Anthony said if PAC is the lead of this event than MBAC would be able to volunteer as needed. Electronic document of proposed event [here](#)
 - b. Anthony communicated CrossVermont Trail request/update – CrossVT needs funding. The trail network benefits Montpelier. Is there anything Montpelier could do to help CrossVT's funding needs? Deadline is 2018 for Cross Vermont's ability to finish a section that's now partially funded before they lose their funding. Montpelier funds Wrightsville Reservoir, for example. MTAC mentioned Indiegogo. Defined ATF – it is a "fund" – no money is ever defined as "leftover" – it is defined as money that "hasn't been spent yet." Cross Vermont Trail is mentioned in Montpelier in Motion plan. John Snell moved to approach City Council and say that MTAC would give \$5,000 from ATF and ask City Council to match with \$5,000 of FY16 with the condition of the money being a pledge towards completion. Motion seconded by Anthony. John Snell's motion passed unanimously. Corey had updated ATF spreadsheet: MTAC is still under \$5,000 for this FY's budget as previously predicted. Anthony will invite CrossVermont Trail to MTAC's May 10th meeting. Dona will give council a heads up about MTAC seeking a \$5,000 match from city in her council report on Wednesday. Jon Budreski made motion for \$200 to purchase materials for bike racks – under bike parking line item in ATF document. Corey will check with finance on the process of ATF (ie. Invoices, etc.). Declares that there will be space for bike rack storage with DPW. Anthony seconded Jon Budreski's motion. All in favor of Jon Budreski's motion. Question brought up about Langdon Street Alive and ATF invoice process for bike rack. MTAC discussed how to update Montpelier-in-Motion to make sure it's continued to be a living document for committees. Corey articulated that there is always opportunities to amend plans as needed. Main Street is under further study: DPW applied for bikeped study. Sharrows/signage for this

summer fulfills short-term and bikeped study fulfills long-term recommendations of Montpelier-In-Motion

- c. Dan Costin did an overview of MEAC's event planned for Saturday July 16 on Statehouse Lawn. MEAC needs to get insurance – is currently communicating with Jessie Baker about this. Possibility to use street adjacent to lawn as space for CarShare/electric vehicles and maybe could latch onto Langdon Street Alive event. Will invite Local Motion, Zoombox, etc and will coincide with farmer's market. Electronic document of proposed [here](#)

- 6) Alicia Taylor from CarShare VT – CarShare has two pods in Montpelier and has been in existence for 1 year here. It's in a 2-year pilot study. CarShare supports the goals of the City. It currently has 100 members and is looking to double the members in the next year to achieve sustainability. An "active user" is defined as someone who uses CarShare car once/month. There is a rate calculator online, as well as a car ownership cost calculator and can visit Carconscious.org for more information. CarShare will be doing an outreach push with Montpelier steering committee in the spring and will be showcasing success stories.

Dan Jones: Montpelier's demographic is an older population. CarShare must connect with those individuals.

CarShare wants to connect to all modes of transport and want to connect to more businesses.

Dan J: Should take CarShare showcases to ORCA

- 7) Corey communicated that he will get out City's information before MBAC meeting (first Tuesday of the month) and so that people can read ahead of time before meeting and prepare questions. Update: Utilities on Northfield Street in 2017, Transportation-related projects in 2018. Further study on Northfield Street is DPW related and will be communicating with MTAC. Further study on Main Street will need an additional committee. Northfield Study is in design work in the next month or two. Will come to MTAC in the summer asking for advice. Terrace Street could probably do uphill bike lane and downhill sharrows. Bailey Avenue is being repaved this summer. Metrics of bike lanes and showing the metric increases to Council is mentioned in Montpelier-in-Motion. DPW will touch base with MTAC and MBAC again with striping of roads. Discussion about Berlin Street and wider uphill bike lane and downhill sharrow (eliminating parking towards the end of Berlin Street, by intersection with River Road on downhill side). Paving update with DPW can help track metrics. City Project Update document see [here](#). Will update City Council in November on paving projects. MTAC discussed usage of SLACK as a platform for communications. Dona had questions about whether Open Meeting Law would allow this usage. She's checking in with city staff and VCLT.

Adjourned at 7:35 PM under unanimous consent.

Next meeting scheduled for **Tuesday, May 10**, 2016 at 6:00 PM.