

MONTPELIER HOUSING AUTHORITY
Regular Meeting
August 20, 2019

The meeting was called to order at 6:03 p.m. by Vice Chair Stevens- Favorite with Commissioners Hannon, Schultheis, and Zern present. Chairman Larson was absent.

Agenda Item II – Approve Agenda

The agenda was approved with no changes.

Agenda Item III – Approval of Minutes

Vice Chairman noted that in the Executive Director report, questions relating to training referred to both staff and Commissioners. Mrs. Troiano stated that staff does receive periodic training.

Commissioner Hannon moved that the minutes of the June 18, 2019 meeting be approved as amended. Commissioner Zern seconded the motion and it passed unanimously.

A tenant appeared to update the Board about concerns. The Board heard the concerns.

Agenda Item IV- Review of Vouchers, Bank Statements and Financial Reports

Mrs. Troiano discussed the June year end financials and answered questions.

The Gould year end was not in the packet. It will be available at the next meeting.

We had 116 vouchers under lease as of August 1.

Agenda Item V – Executive Directors Report

In addition to the written report Mrs. Troiano informed the Board that the tenants had organized a memorial dinner for Mark Johnson.

We sponsored WCMHS coming to the building to meet with tenants one on one to discuss the shooting.

Agenda Item VI – Approval of SEMAP Certification

The SEMAP Certification was presented and discussed. Mrs Troiano informed the Board that all items except one should receive the total points allotted. Quality control inspections were completed in July.

Mrs. Troiano reported that as a result of last years' audit findings, VSHA was conducting quality control reviews of several of the indicators. This was also completed in July.

After the discussion Commissioner Hannon moved that the certification be approved as presented and the Executive Director be authorized to submit it electronically. Commissioner Zern seconded the motion and passed unanimously. (see attached resolution)

Agenda Item VII – Discussion and Action 2019 Capital Grant

Mrs. Troiano advised the Board that HUD was again requiring a Board resolution declining the Capital Grant in spite of the fact that our HUD approved Five Year Plan states that we will not require Capital Funds during any of the five years covered by the plan.

Commissioner Hannon moved that the authority to decline to accept the FY2019 Capital Grant in the amount of \$112,978.00. Commissioner Schultheis seconded the motion and it passed unanimously.

Agenda Item VIII – Any Other Business

In other business Mrs. Troiano reminded the Board that the September meeting will be held at Prospect Place.

There being no further business the meeting was adjourned at 7:05 pm

Respectfully submitted,

Jo Ann Troiano,
Secretary