

**Montpelier Design Review Committee
September 20, 2005
Community Room, Police Department**

Subject to Review and Approval

Present: Stephen Everett, Vice Chair; Guy Tapper, Soren Pfeffer
Staff: Stephanie Smith

Call to Order

The meeting was called to order by Mr. Everett

I. Design Review - Sign Permit Application

Property Address: 70 Main Street

Applicant: Jeffrey Jacobs

Zone: CB-I/DCD

- Installation of canvas awning
- Alteration of existing wall sign

John Miller described the proposed changes to the application. He said that the lettering on the sign will be condensed and raised. He said that the awning will be the same as the one on the "Splash" store. He said that no lettering is now proposed on the awning. Mr. Everett said that the information seemed to address most of the issues raised at the last meeting.

The Committee reviewed the evaluation criteria. The DRC voted 3-0 to recommend approval of the application.

II. Design Review

Property Address: 623 Stone Cutters Way

Applicant: John Kerin for Hunger Mountain Coop

Zone: RIV/DCD

- 13.3 s.f. wall sign on road side of existing building and associated lighting

Ms. Smith noted that the applicant was not present. She said that the Committee could proceed with its review or table the application so that the applicant could be present to explain the application. She said that the proposal is for a 13.3 s.f. sign with a wall pack light fixture that will be downcast and shielded. She showed samples of the proposed sign colors and said that the background would be white and the lettering would be green and burgundy. Mr. Everett suggested that the sign be lowered as much as possible. Mr. Gilbertson said that he was concerned that the application information was incomplete. He said that he would rather review the application with the applicant present. Mr. Pfeffer said that the photograph was not very clear and it was difficult to determine the location and size of the sign. Ms. Smith said that she would advise the applicant of the Committee's wishes.

Minutes

The Committee deferred action on the minutes of the August 2, 2005 meeting. The minutes of the September 6, 2005 meeting were not available.

Adjournment

Mr. Everett made a motion that the meeting be adjourned. Mr. Gilbertson seconded the motion. The Committee approved the motion unanimously.

Respectfully submitted,

Stephanie Smith
Administrative Officer

These minutes are subject to approval by the Design Review Committee. Changes, if any, will be recorded in the minutes of the meeting at which they are acted upon.