

Montpelier Design Review Committee
February 20, 2007
Planning Department, City Hall

These minutes are subject to approval by the Design Review Committee. Changes, if any, will be recorded in the minutes of the meeting at which they are acted upon.

Present: Margot George, Chair; Vicki Lane, Eric Gilbertson, Stephen Everett, Dan Richardson (alternate) and Guy Tapper (alternate). Staff: Kathleen Swigon, Gwendolyn Hallsmith

Call to Order:

Ms. George called the meeting to order at 5:30 p.m.

I. Design Review – CD-II/DCD

79 Barre Street

Applicant: Stephen Ribolini

- Installation of outside storage cabinet

The applicant, Stephen Ribolini, described the proposed installation of an outside storage cabinet for the storage of hydrogen tanks that are presently stored in a nearby building. The Committee reviewed the application materials. Mr. Ribolini clarified that the storage cabinet would be located 5 feet from the property line. He said that concrete filled steel bollards would be installed to protect the cabinet from vehicles.

Location and compatibility with other properties: The Committee discussed the fact that the proposed location was behind the building, at the edge of the parking area, near a trash dumpster and near the railroad tracks. Mr. Ribolini said that there is a row of trees between his property and the adjoining property.

Exterior materials and design: The Committee noted that the cabinet would be metal and discussed the color of the cabinet with the applicant. It was agreed that the cabinet would be black or white and the bollards would be painted a rust color. The applicant said that he might want to put reflective tape on the bollards. It was agreed that the reflective tape could be included as an option.

Additional signs: Staff noted that the building inspector had advised that “no smoking” signs would be required for the area within 25 feet of the cabinet. The Committee agreed that those signs could be included as an option, if they were needed for safety reasons.

The Committee reviewed the evaluation criteria and voted to recommend approval of the application with the following options:

1. Reflective tape may be installed on the bollards.
2. The cabinet may be white or black.
3. Signage that is legally required for safety purposes may be installed.

Minutes

The Committee reviewed the minutes of February 6, 2007 meeting. The members expressed concern about a number of corrections and oversights. It was agreed that staff would review the meeting notes and tapes and revise the minutes. The Committee also agreed that future minutes would be prepared as summaries that noted key decisions.

Adjournment:

The Design Review Committee adjourned.

Respectfully submitted,

Kathleen Swigon,
Administrative Officer

Transcribed and Prepared by Joan Clack, City Clerk & Treasurer's Office