

**Montpelier Planning Commission Meeting
October 26, 2015**

Approved 11/9/15

Present: Kim Cheney, Jon Anderson, Barbara Conrey, Tina Ruth, Eileen Simpson, John Adams, Leslie Welts, Michael Miller - staff, Brandy Saxton - consultant.

Guests: Roy Schiff, Larry Martin, Tom Weiss, Ben Huffman, Carolyn Grodowski, Dona Bate.

Call to order by the Chair: The meeting was called to order by the Chair, Kim Cheney.

Approval of the agenda:

Comments from the Chair:

Continue consideration of zoning changes based upon public input sessions:

Finish review of revised PUD language

Review of Revised Part 2

There was just some grammatical errors that need to be cleaned up

4002d should contain a caution that the administrative officer not be used to get info in front of the DRB ex parte. Brandy and Mike will work on the language and bring it back to the Commission.

There was discussion about the section that interested parties may appeal final decisions.

Substantially commence should replace substantially complete before a zoning application expires – or the administrative officer may grant extensions with good cause.

4207 (a) should allow to apply for a Certificate of Compliance at any time.

There will be a section that allows for appeals of any of the sections.

4503 E should specify that DRB members don't discuss any properly noticed hearing with anyone other than the Administrative Officer. Brandy will rework the language to encompass that.

Part 1 and part 4 have been approved. Part 3 should be ready by next week.

Specific discussion of proposed Historic Design Review District

Mike gave an overview of the historic design district and the history behind it. The former historic district, the new historic district (which was never finalized), and the

design control district are all on one map. Some of the properties are in either the historic district or in design control but not both. The design control should contain the historic design district.

Ben Huffman spoke as to the National Historic District and Montpelier's historic district with the zoning purview.

Dona Bate spoke requesting that any changes just make things fair across the districts.

Larry Martin lives on Murray Hill but owns a Cummings Street apartment building. He feels that area is a good area for more multi-family units.

A question for next time is a design control district wanted, what are the boundaries going to be and the criteria?

Other business: There should be a Saturday meeting in addition to the regular two meetings in November. The regularly scheduled meeting for the 9th is going to have to find an alternative place to happen. Instead of a Saturday, it was decided to meet on November 9, 23, and 30.

The Council meeting will be on Wednesday. Mike will be giving a update on how the zoning rewrite is going.

Adjournment: Jon made a motion to adjourn, Eileen seconded, the motion passed unanimously.

Respectfully submitted,

Tami Furry
Recording Secretary