

**Montpelier Planning Commission Meeting
January 11, 2016**

Approved 1/25/16

Present: Jon Anderson, Barbara Conrey, Tina Ruth, John Adams, Leslie Welts, Michael Miller, Brandy Saxton.

By phone: Kim Cheney Eileen Simpson

Audience: Tom Weiss, Donna Bate.

Call to order by the Chair: The meeting was called to order by the Acting Chair, Jon Anderson.

Approval of the agenda: Tina made a motion to amend the agenda. She would like to delay electing a new Chair until after the public hearings, including the City Council's. Leslie seconded.

Kim said that the rules state a new Chair gets elected in January. Leslie asked if the current roster of officers be extended and have the public notified of that action.

The motion was withdrawn.

Leslie made a motion to switch agenda items # 4 and # 5. Tina seconded. The motion passed on a 7-0 vote.

Comments from the Chair: There were no comments from the Acting Chair.

Discuss upcoming schedule and plan for 2016 including:

- a) Adoption of zoning bylaws (first hearing January 25th)

Mike will send a letter to the Editor of the three newspapers that the hearing will be the 25th, and a workshop will happen soon after that. Brandy will provide a 15 minute overview on the 25th. Open house on the 24th and then another hearing on February 8. The letter to the Editor will be signed by each of the Commission members.

A packet will be sent to the Library. It's on the website and hard copies are available from the Planning Department.

Mike will provide the DRC with the zoning changes and specifically, the issues with the Cliff Street district in the historic district or not.

- b) Revision of Comprehensive plan (by December 2017)

A draft RFP will be presented to the Commission on January 25.

Election of a Chair for 2016: Leslie nominated Jon Anderson as Vice Chair, John seconded. The motion passed on a 7-0 vote.

Leslie nominated Kim as Chair, Tina seconded. The motion passed on a 7-0 vote.

Approve minutes of December 14, 2015: Leslie made a motion to approve the minutes as printed, John seconded.

There was discussion as to the depth of the minutes. The comment was that there are videotapes of the minutes, so minutes are basically motions and votes. The motion passed on a 7-0 vote.

Leslie made a motion that the agenda items link to the video and the motions are in the minutes. Additions by request of Commission members would be added. Tina seconded. There was a consensus on the motion.

Adjournment: John made a motion to adjourn, Leslie seconded. The motion passed by consensus.

Respectfully submitted,

Tami Furry
Recording Secretary