

**Montpelier Design Review Committee Meeting
April 18, 2016**

Approved as Revised 5-2-2016

Present: Stephen Everett, Eric Gilbertson, Hannah Smith, Seth Mitchell, Theodore Fetter, Liz Pritchett (alternate), Sarah McShane - staff.

Call to order: The meeting was called to order by the Chair, Stephen Everett.

Approval of the agenda: Seth made a motion to approve the agenda as presented, Eric seconded. The motion passed on a 6-0 vote.

Comments from the Chair: There was no comment from the Chair.

132 Main Street

**Owner: Gould Building, LLC Applicant: Ray Boutin, Vermont Vernacular Designs
To place a window in an existing opening that had been bricked in.**

The applicant and Kathy Fulton were in attendance.

There was a window, it was replaced by a door, then boarded in. The only photo they could find was of the original window, but they have no idea when the changes happened. The application is to replace the window. The window will replicate the trim from the other windows and the new window will match the other windows as much as can be done.

The applicable criteria were reviewed and deemed to be acceptable.

All in favor 6-0.

47 Court Street

**Owner: Mary Eversole Applicant: Brenden DeAndrade
Design review to add a second sign panel to an existing ground sign.**

The applicant was present. A mockup of the proposed sign to be attached to the existing signboard was presented to the Committee.

It was recommended to make the blue on the sign as dark as the applicant can go to be compatible with the building color and still be within the company logo design.

The applicable criteria were reviewed and deemed to be acceptable.

All in favor 6-0.

89 State Street

**Owner: Vermont Mutual Insurance Company Applicant: Diane Norwood
Design review to replace existing sign.**

The applicant, Diane Norwood, wasn't present but Greg Ward and Brian Eagan (CFO) were present to provide an overview of the proposed sign.

The applicable criteria were reviewed and deemed to be acceptable.

All in favor 6-0

27 Court Street

**Owner/Applicant: Theodore Fetter
Design review for extensive exterior renovations**

The applicant recused himself from the committee to review the project.

The purpose of the renovation to update the plumbing, move the electricity, energy efficiency, water issues, increase parking spaces from 1 1/2 to 6 parking spaces, to improve the interior space, to address fire and safety issues including a rear egress, to add renewable energy.

The footprint would be similar; the eastern side would be expanded to the existing shed to add an addition to the third floor. The asphalt shingles on two sides of the building would be removed and replaced with the same wood clapboard on the other sides of the building.

The propane tank would be removed. The first floor would be converted to commercial.

The current front door is not energy efficient and it's awkwardly sized. A review of the same property was done about a year ago and this new presentation has tried to stay within more of a historic value.

The roof railing can be eliminated since the flat roof and box gardens have been eliminated and just include a safety harness for the maintenance of the solar panels.

(no audio at 1:02 to 1:03)

There were some suggestions but the replacement of the front door was removed from the application. The applicant was encouraged to repair the doors.

The applicable criteria were reviewed and deemed to be acceptable.

All in favor 5-0.

Review of minutes of April 4, 2016: Eric made a motion to approve the minutes as presented, Theodore seconded, the motion passed on a 3-0 vote with Seth, Steve, and Liz recusing themselves.

Other business: The next meeting will be Monday, May 2, 2016.

Adjournment: Eric made a motion to adjourn, Liz seconded. The motion passed unanimously.

Respectfully submitted,

Tami Furry
Recording Secretary