

**CITY OF MONTPELIER
CAPITAL CITY OF VERMONT**

City Manager's Weekly Report - 06/02/2017

UPCOMING MEETINGS ...

- Monday, June 5 Dog Ordinance Meeting, 3:30 P.M. in the City Council Chambers
- Design Review Committee, 5:30 P.M. in the City Council Chambers
- Development Review Board, 7:00 P.M. in the City Council Chambers
- Tuesday, June 6 Montpelier Transportation Infrastructure Committee (MTIC), 6:00 P.M. in the City Council Chambers
- Thursday, June 8 Conservation Commission, 7:00 P.M. in the City Council Chambers
- Monday June 12 City Council Retreat, 5:00 P.M., Capitol Plaza Meeting Room
- Planning Commission, 5:30 P.M. in the City Council Chambers
- Tuesday, June 13 ADA Committee Meeting, 10:00 A.M. in the City Manager's Conference Room
- Wednesday, June 14 City Council Meeting, 6:00 P.M. in the City Council Chambers

FOR YOUR CALENDARS ...

- Saturday, June 10 Montpelier Senior Activity Center 50th Anniversary Gala from 5:00-10:30 P.M. at the Capitol Plaza Hotel

CITY MANAGER'S REPORT ...

Council Retreat

Reminder that Part Three will be held on Monday, June 12, from 5:00 P.M. to 7:00 P.M., again at the Capitol Plaza.

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One Taylor

State has approved draft P & S. Only remaining issue with Mowatt is relocation funding, we're meeting with the State on Tuesday to review that. Overall Project on DRB agenda Monday night. Good progress being made with private partners - follow up meeting set for Tuesday morning. New state housing bond may be ideal for this project; we are following up on that angle.

Caledonia Spirits

Development Agreement was signed on Friday. Next steps are them finalizing P & S with Zorzi, tax stabilization application and permitting process. Tom and I meeting with them on site on Monday to go over construction issues.

Bike Path

Tom is finalizing paper work with Zorzi and State. All issues are now resolved.

Goals

Meeting still being scheduled. Staff will have a more complete draft for you to work from.

TIF

Otherwise known as Tax Increment Financing, is an effective economic development tool. The process for developing a TIF is complicated, expensive and lengthy. At the same time, only six new TIF's have been approved for Vermont so, if we are interested, it is important that we get into the queue as soon as reasonably possible. Mike has a good handle on the process but we need to make some key decisions about the location of the TIF including associated private and public projects.

Berlin Pond

Next meeting of the working group is Tuesday, June 20 at 3:30 PM at CVMC.

Master Plan

Although the goals aren't formally adopted, one item that is on the list is making a decision about whether to retain the December deadline for the Master Plan or consider extending it. This decision will make a big difference in how work is prioritized this year. I suggest that we take up that specific topic (deadline only) at the next meeting.

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Parklets

I expect the ordinance will be in the June 14th agenda.

Collective Bargaining

Police and DPW started the last two weeks. Have held one session with each so far.

District Heat

Working with Unitarian Church for possible connection.

Homeless Funding

The Legislature appropriated \$300,000 for homeless services in Montpelier. We are seeking more information about the funding, its intended use and who the lead agencies may be.

Summer Schedule

Our normal summer meetings would be on July 12, July 26, August 9 and August 23. We have often dropped one meeting and either left the time open or selected a new date in the middle somewhere. Please consult your summer calendar and we can discuss this at the next meeting.

City Flag

Three finalists for the contest to design the new city flag have been selected. The design winner will be chosen through a public online vote, coordinated by the City Clerk. The winning flag will be unfurled during the City's Independence Day Celebration on July 3rd. The URL of the contest page is

<http://www.montpelier-vt.org/941/FLAG-CONTEST>

Legal

Illuzzi vs City, et al: Plaintiff's motion to compel mediation was granted on May 19th and Plaintiff's motion to exclude Defendant's expert witnesses was denied. Attempting to schedule mediation prior to the June 22nd trial date otherwise the trial may be postponed. Represented by Carroll, Boe & Pell, P.C.

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WEEKLY REPORTS FROM DEPARTMENT HEADS ...

Finance Department

The Finance Department has started preparation for fiscal year-end. It is a hectic time of year for staff as we close out funding reimbursement requests through state and federal programs. All general ledger and payroll related data also need to be rolled over into a new year and updated for wage and benefit changes. We are also requesting proposals for our tax anticipation note for FY18 and I hope to have the loan documents for council approval on the June 14th consent agenda. As more construction projects are ramping up next week, cost accounting for construction projects will add to the existing workload. As a reminder to everyone, water/sewer bills are due on Thursday June 15, payments can be made via mail, in person in the City Clerk's office, online through the city website or by using the drop box near the rear entrance to City Hall. Avoid late fees and penalties by paying before the due date.

Public Works

The Department of Public works started construction on Harrison Avenue this week. Crews are currently working on replacing the sewer main near the Loomis Street intersection. Once the sewer main is completed and in service, work will begin on the new water main followed by roadway reconstruction and paving.

Recreation Department

We've been painting, mowing and getting ready to kick off the summer season, with the Montpelier Public Pool on Elm Street set to open on June 10, and the Mountaineers kicking off their season



with a home game on June 6. We're also hoping for more truck donations for the June 17th Touch a Truck event at Montpelier High School. We expect hundreds of people to participate if the weather cooperates. For more information, visit www.montpelierrec.org.

Parks and Trees Report

A National Civilian Conservation Corp group of 10 Americorp members left yesterday afternoon after spending the month pulling out approximately 4,000 invasive plants around the city. Additionally, the group helped plant over 500 trees to help displace invasive

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species, improve habitat for wildlife and help stabilize riverbanks. Many thanks to the NCCC group and the Parks Eco Americorp member, Emily Markstein, for their impressive efforts.

Senior Center

On Friday, May 26, MSAC hosted "Remembering our Veterans," which featured special guests and a wonderful BBQ FEAST served by CadCut employees volunteering their time. Also, we're celebrating our 50th Anniversary at a Gala event on Sat., June 10 from 5-10:30pm at the Capitol Plaza Hotel. Join us for an evening of music, dancing, food, and fun, with a 60s theme to celebrate our founding in 1967.>Buy tickets now in the MSAC office at 58 Barre Street or online at www.msac50.brownpapertickets.com.

TOPICS FOR UPCOMING COUNCIL MEETINGS ...

June 12	Council retreat
June 14	Zoning - Part 3B Parklet Ordinance - 1 st Public Hearing Appointment to Montpelier Foundation Summer Schedule Caledonia Spirits Tax Stabilization - 1 st Hearing? Goals Adoption (if ready) Master Plan Deadline Decision

June 28

Zoning

Dog Ordinance 1ST Reading

Caledonia Spirits Tax Stabilization - 2nd Hearing?

Parklet Ordinance - 2nd Reading

July 12

Zoning - Make Decisions (?)

Parking/Team Bridges Discussion

A handwritten signature in black ink, appearing to read "W. Fraser", positioned above the printed name.

William J. Fraser
City Manager