

**Montpelier Design Review Committee Meeting
March 20, 2017**

Approved as submitted on May 1, 2017

Present: Steve Everett, Eric Gilbertson, Hannah Smith, Seth Mitchell, Theodore Fetter, Ben Cheney (alternate), Sarah McShane - staff.

Call to order: The meeting was called to order by the Chair, Steve Everett.

Approval of the agenda: Eric made a motion to approve the agenda as printed, Ben seconded. The motion passed on a 5-0 vote.

Comments from the Chair: There was no comments from the Chair.

7 Jay Street

Owner/Applicant: Gwen Roof and Coulter Cluett

Design review approval to replace roof, add two chimneys, and raise building.

Dan Clar was in attendance to represent the applicants. There is an existing asphalt roof that needs to be replaced, so the applicants would like to replace it with a slate roof and copper standing seam for the porches.

There will be two woodstoves installed in the house, so the chimneys will be metalbestos.

The building has been raised 18". An option is landscaping to diminish the look of the foundation. There will be vertical slat lattice around the north porch.

There were basement windows on the plans that were not part of the original application.

There will be a wall sconce on the exterior wall at each entrance.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

41 State Street

Owner: Overlake Park, LLC Applicant: Asiana House/Ben Cheney

Design review approval for a deck and seating.

Ben recused himself from the committee for this application. He would like a review of the proposed project since it's a large change to the building that is in the flood plain.

An outdoor seating area will be added to the corner of State and Elm Streets and access would be from a door cut into that side of the building. There are no front or side setbacks in that area. DPW has asked that there be at least one foot from the edge of the deck to the

sidewalk. The deck elevation will be about 2 ½ feet. The railing will be unpainted steel with woodtop caps that will be cedar, the same as the deck itself.

Questions were raised about the fire code since the only mean of exit from the deck would be to go back into the building and about ADA accessibility, since the building itself isn't. The exterior lighting would be the Christmas tree type lighting in the trees, much like the pocket park.

Further planning should include the setback, the railing – whether vertical or horizontal rails, lattice or landscaping under the deck. Better detail on the door and having it completely independent from the building. The committee provided some ideas on the door and the railing.

Sarah will provide the comments from DPW and once received, will forward comments from the Tree Board.

The application will be tabled to April 17, 2017.

Review of minutes of March 6, 2017: Tabled to next meeting. Ben and Eric were not present. The optional changes will be added to the Witt Place section.

Other business: The next meeting will be Monday, April 3, 2017.

Adjournment: Eric made a motion to adjourn, Ben seconded.

Respectfully submitted,

Tami Furry
Recording Secretary