

**CITY OF MONTPELIER
CAPITAL CITY OF VERMONT**

City Manager's Weekly Report – 12/8/2017

UPCOMING MEETINGS...

Monday, December 11	Recreation Board Meeting, 5:30 P.M., at the Barre Street Recreation Center
Wednesday, December 13	Montpelier Community Fund Board Meeting, 4:30 P.M., in the City Manager's Conference Room
Wednesday, December 13	City Council Meeting, 6:00 P.M., in the City Council Chambers
Wednesday, December 13	Public Hearing: Unified Development Regulations, River Hazard Area Regulations, 6:15 P.M., in the City Council Chambers
Thursday, December 14	Conservation Commission Meeting, 7:00 P.M., in the City Council Chambers

CITY MANAGER'S REPORT...

One Taylor Street

With the approval of the Mowatt purchase and sale agreement, we are moving toward a closing – likely in early January. We need finalize lot line adjustments and demolition permits amongst other check list items. The state has approved us to proceed with final design and other work so none of that is contingent on the closing date. The Mayor has asked for council update on the 13th.

State House Ice Skating Rink

The Capitol Complex Commission today approved our proposal to return the rink to the State House lawn for one more season. Wreaths and garlands will be added, and new lights installed, to help address their concerns about aesthetics. Commission members mentioned the outpouring of support for the rink from City residents. In addition, the City and State will work together to determine the cost, engineering requirements, design and other aspects of installing a permanent winter skating rink on the lawn, reporting back to the Commission next summer. We still need to hammer out some of the details with the State, but it appears skating will be back at the State House this winter ... very good news.

TIF

Assessor Steve Twombly this week began using our draft TIF district map to start estimating post-development private project assessed values in that district. We are also collecting information on the needs and costs of infrastructure associated with each private project. This is some of the critical math that will determine if a TIF district is viable for the City.

Budget

Our staff team has developed a proposal which meets the council's CPI (2%) goal. We are finalizing the proposal and documents for official presentation on the 13th. We will include a bond proposal to expedite

road/sidewalk work, cover remaining bike path costs and possibly provide additional One Taylor funding if needed. There will also be a water/sewer bond consistent with the W/S master plan recently adopted. We also expect a bond for the upgrades to the Water Resource Recovery Facility. More details on all of this will be included in the budget package next week.

Master Plan & Zoning

The December 13th and 20th meetings will have public hearings for both the master plan, zoning and River Hazard Area regulations.

WEEKLY REPORTS FROM DEPARTMENT HEADS ...

Planning & Community Development

Public Hearings for Zoning, River Hazard Area Regulation, and the Master Plan will take place on December 13th and December 20th. The Master Plan draft and River Hazard Area Regulation draft are available on line and ready for review. [Click here to view the Zoning and River Hazard Area Regulation drafts](#) and [click here to view the Master Plan draft](#). You can also stop by the City Manager's office to view the hard copies.

Finance

Water/Sewer bills are due Friday December 15, 2017. Please try to avoid late payment penalties by making payments via mail, in person in the clerk's office, in the drop box near the rear entrance to city hall or contact us to set up automatic payments. FY19 budget preparation is nearing completion and we will now begin shifting to calendar year end issues to include quarterly payroll filings, W-2's, ACA forms and benefit enrollment changes. There are several critical filing dates in the next 45 days that must be met in addition to scheduled budget meetings.

Public Works

It was a busy week for DPW. Our streets department has been preparing for Winter! The trucks are ready, the salt shed full and the sand bin as full as we could. We used recycled material instead of sand on the gravel roads as a test and we think this will work very well. We will be restocking the salt shed as we use it to keep it full, sand barrels deployed on steep streets and the cold patch bin fully stocked. Plow operators will complete inspecting and marking their routes for obstacles. **There is snow predicted next week with amounts likely requiring plowing operations.**

Since the hot-mix plant in Williston is still open, we took the opportunity to complete paving on some water repairs, and worked on our pothole list and patching list, including the Granite Street bridge and paving on Colonial Drive as a result of the split water main. The main has been repaired and precautionary boil water notices were distributed in the neighborhood. Crews dug the silt out of the pond in Hubbard Park and grading begun today. The bridge was removed from the water at the stump-dump and was taken away by VTrans. Crushing of the reclaim pile was completed last Friday. The crusher was moved out this week, and the gravel product is of high quality! A concerted effort was made to catch up on leaf & debris removal from curb lines and most areas are now complete. Trash pickup occurred on Old Country Club Road (the no dumping sign was stolen from there) as well as the pull-off on Horn of the Moon Road. We are continuing to monitor the water main project at the Caledonia Spirits site on a regular basis. Next

week we will be working on maintenance of the sewer pump stations and cleaning sewers as weather allows.

Community Services

Winter Program Registration Open

The Community Services Department is offering more than 100 programs for people of all ages this winter. We know that winter in Vermont can be hard. That's why we are offering more than 100 programs for people of all ages to bring fun and activity to the season. This winter, you and your family can join us for skiing at Sugarbush, take a yoga class, play Pickleball, learn to cook, or create puppets for All Species Day. No matter your interest or age, we're confident that you'll find lots of affordable programs to enjoy this winter. Winter registration has begun in our office at 58 Barre Street and online at www.montpelier-vt.org/csregister.

TOPICS FOR UPCOMING COUNCIL MEETINGS...

Dec. 13	Master Plan Public Hearing Zoning Public Hearing MTIC Appointments Complete Streets Appointments Wayfinding signs Budget Bike Path update Budget Taylor Street Project update Pedestrian Safety	Dec. 20	Master Plan PH Zoning PH Budget Affordability Goal Public Safety goal Dog Ordinance, 2 nd reading Hubbard Park land Library Charter Changes WRRF Update
Jan. 3	Budget and/or Zoning Workshop – if needed	Jan. 10	Budget Workshop Infrastructure Goal Parklet Ordinance, 2 nd reading
Jan. 17	Budget Public Hearing Warning Public Hearing Charter Public Hearing Bond Public Hearing Necessity Resolution	Jan. 24	Budget Public Hearing Warning Public Hearing Charter Public Hearing Bond Public Hearing Farmers Market
Feb. 14	Apartment Inspections Good Governance Goal		



William Fraser
 City Manager