

**CITY OF MONTPELIER
CAPITAL CITY OF VERMONT**

City Manager's Weekly Report – 05/18/2018

UPCOMING MEETINGS...

Monday, May 21	Cemetery Commission, 12:00 P.M., City Manager's Conference Room
Monday, May 21	City Council Strategic Planning Retreat, 5:00 PM, Police Department Community Room
Monday, May 21	Design Review Committee, 5:30 P.M., Council Chambers
Monday, May 21	Development Review Board, 7:00 P.M., Council Chambers
Tuesday, May 22	City Council Strategic Planning Retreat, 5:00 PM, Council Chambers
Wednesday, May 23	City Council & TIF Hearing, 7:00 PM, Council Chambers

CITY MANAGER'S REPORT...

Capitol Plaza Project

The proposal completed the DRB process is awaiting the formal decision. We continue to meet with the owners about the parking garage.

TIF

The final hearing and vote on TIF will occur at the May 23rd meeting. Please let us know if you need more information.

One Taylor/Mowatt

We were happy to announce on Tuesday the official closing on the Mowatt property. In the end, this turned out to be a straight-out purchase; the City owns the property, which is permitted for an office building – or could serve other uses. The beverage store will be allowed to operate until May 31st and will have until June 10th to vacate the premises. We are executing the railroad boundary adjustment. This finalizes all right of way acquisitions for the One Taylor project. Construction is scheduled for this summer.

Recreational Path

More good news this week: The City secured the final permit required to begin bidding and construction on the last 1.93 mile section of the path that will run from 55 Barre Street (the Recreation Center) and Gallison Hill Road. We expect to receive in the next month a permit on the stretch of path directly linked to the 1 Taylor Street project. When completed, this path will connect Junction Road and Gallison Hill.

WRRF

Thanks for the good questions and feedback about the proposed upgrade project. We will schedule another plant tour when we get close to a vote on the project.

Complete Streets

The presentation has been postponed until a June meeting.

Strategic Planning

We are looking forward to next week's retreat. The City's leadership team met on Wednesday to go through some of Julia Novak's questions and outline staff priorities and issues for the council's consideration. We found that exercise very useful.

Charter Changes

Passed the Legislature.

Scribner Street

The Hearing will take place on June 13th.

Legal

Both the Appellant, Conservation Law Foundation (CLF) and Appellee, State of Vermont, Agency of Natural Resources (ANR) filed "Oppositions to Motions for Summary Judgement" with the Superior Court, Environmental Division. Attorneys for other Appellees, including Montpelier and South Burlington, filed "Memorandum in Support of State of Vermont's Motion for Summary Judgement and Opposition to Appellant CLF's Motion for Summary Judgement." The appeal involves a challenge by CLF of the renewal of nine waste water treatment plant discharge permits, including Montpelier's discharge permit, on the grounds that the phosphorous limits are not strict enough. The State of Vermont, ANR is being represented by the Attorney General's office. The City is being represented by Joseph McLean, Esq., of Stitzel, Page & Fletcher, P.C.

We were named as a defendant in an action against both the Town of East Montpelier and the City of Montpelier regarding provision of ambulance service. We have referred the case to VLCT PACIF for an insurance coverage determination.

City of Montpelier Help Wanted

View the latest job opportunities at <https://vt-montpelier.civicplus.com/Jobs.aspx>

WEEKLY REPORTS FROM DEPARTMENT HEADS ...

Fire Department

For the Corporate Cup we had two Firefighter /EMTs and one Firefighter/ Paramedic assigned to the race. Overtime was approximately \$400.00 not counting associated benefits. Additionally, the Fire Chief worked three hours.

We would also like to announce the hiring of Firefighter/ Paramedic Daniel Peterson.

Public Works

Work planned for the week of May 21st includes:

- With the final paving of Harrison Avenue completed on Thursday (17th), a crew will be assigned to restoration work to place top soil and seed the lawns disturbed by the project, spread road side shoulder material, remove erosion control devices, and restore private walks and driveways.
- Assist Recreation Department with paving needs at the Recreation Field (requested by Mountaineers) and restore the lawn adjacent to the freshly paved access drive at the swimming pool.
- Street sweeping continues throughout town.
- Water main leak repair at the Barre Street / Main Street intersection. Traffic impacts expected to include flagger controlled one-lane conditions and a pedestrian detour.
- DPW continue crosswalk markings and, weather permitting, the painting contractor will begin work on the long lines (edge, center & lane lines) and a crew to mark the arrows and word symbols as well as bike lanes.
- Road side ditching will be done on Main Street, above Murray Hill Drive.
- Night time hydrant flushing downtown will take place which is an annual maintenance effort to remove accumulated debris.
- Other work as needed and as time allows includes pot hole patching, restoration of temporary winter time patches of water leaks, cleaning catch basins and sewer mains.

The Taylor Street railroad crossing reconstruction project was begun this past week with preparatory work taking place on both sides of the street. The street will be closed Monday morning (21st) to remove the old crossing and install the new prefabricated crossing. The street will be closed to through traffic until the afternoon of the 25th but access to the driveways and parking lots will be available from both the State St and Memorial Drive side of the RR crossing. See also report from the public relations coordinator.

Northfield Street project – see weekly update from the public relations coordinator.

Community Services

Summer Programs

Please visit our Summer Camps page for information on our summer programs and how to register. This summer we will be offering several Soccer Camps, Mountaineers Camp, Frisbee Camp, Tennis lessons and camps and Summer Track! montpelierrec.org/843/Summer-Camps

Real Estate Transactions: Small Bites

Thursday, May 24, 1:30-3pm

Join Jeanne Felmlly, a licensed Real Estate Broker with New England Landmark Realty, for a discussion on the basics of the real estate transaction. Many people are overwhelmed by how complicated the process can become and this workshop is designed to educate the lay person starting with the common questions: what do I have to do to prepare my home for sale? How do Real Estate professionals qualify buyers? How do I evaluate offers? Free and open to the public. 58 Barre Street.

Remembering our Veterans Memorial Day Event

Friday, May 25, 12:00-1:30pm (seating at 11:45)

Join us for this annual event to honor our Veterans. This FEAST Together lunch—a special BBQ meal—will be served by volunteers from Cad Cut, Inc., long-time supporters of area veterans and our

senior nutrition program. We will have special gifts for Veterans, and this year's guest speaker is Joseph Byron, Honor Flight New England Commander. Please make reservations for this meal by calling 262-6288. No charge for Veterans or their accompanying guests. 58 Barre Street.

Part-time training positions in office, kitchen or facility support open
 Vermont Associates for Training & Development has three positions for income-eligible adults 55+ to support Montpelier's Community Services Department and gain valuable experience to stay vital in the workforce. All three positions are based at MSAC at 58 Barre Street, supervised by staff, and are open immediately. To learn more or inquire about your eligibility, contact Rick Smedley at 828-0036 or rsmmedley@vermontassociates.org.

Proposed New Governance Policies & Procedures for Senior Activity Center
 Staff and volunteer Advisory Council members involved in MSAC's National Accreditation effort recently created a new Governance Policies & Procedures document to replace and improve upon several separate documents (including MSAC's outdated bylaws), to simplify management and to help members and the general public better understand how MSAC and its Advisory Council operate. The document was reviewed by the Advisory Council and City Attorney. In accordance with the existing bylaws, this new governance document is being warned 30 days prior to MSAC's Annual Meeting scheduled for June 19 at 12:45, and must be approved by vote of members in attendance there. To view the entire document, preceded by a background memo, visit the website at www.montpelier-vt.org/msac.

TOPICS FOR UPCOMING COUNCIL MEETINGS...

May 21-22	Strategic Planning Retreat	May 23	Community Services Presentation Tree Board Update Conservation Commission Update Downsizers Central VT Public Safety Authority Complete Streets Plan TIF
June 13	6:15 Scribner Street hearing & site visit Environmental, Social, Governance Investment Policy Department Presentations: <ul style="list-style-type: none"> • Cemetery • Community Justice Center New Directions, smoke-free	June 27	Set tax rate Department Presentations: <ul style="list-style-type: none"> • Fire (possible site tour the same evening)
July 11	WRRF ?	July 25	Zoning fixes

WHAT TO EXPECT IN THE FUTURE...

May	Green Up Day	June	Setting tax and water/sewer rates
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	Montpelier Mayfest Art Walk Strategic Planning		
July	Board of Civil Authority meets July 3 rd Celebration Zoning Fixes Mayor at HKS program	August	
September	Mid-year City Manager check-in Art Walk Possible warning for special November voting for bonds ICMA Conference for Manager	November	Set budget guidelines State general election, possible bond votes
December	Budget Art Walk	January	Budget Ballot
February	City Manager review Welcome Legislators Reception	March	Orientation



William Fraser
 City Manager