

**Montpelier Design Review Committee Meeting
December 3, 2018**

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at:
<http://www.montpelier-vt.org/416/City-Meeting-Videos>

Present: Steve Everett, Hannah Smith, Seth Mitchell, Martha Smyrski, Liz Pritchett (alternate), Meredith Crandall - staff.

Call to order: The meeting was called to order by the Chair, Steve Everett.

Approval of the agenda: Hannah made a motion to approve the agenda, Liz seconded. The motion passed on a 5-0 vote.

Comments from the Chair: There were no comments from the Chair.

32 Main Street

**Owner/Applicant: Downstreet Housing & Community Development
Review of new sign at the rear of the building.**

Alison Friedkin was present on behalf of the applicant. The sign will be on the backside of the building, which is the main entrance for the housing units. It will be on the outside of the shared entrance with Aubuchon. The sign will be 3'x3'. There will be no lighting.

Clarifications that were made were that the sign has a black perimeter band to protect the aluminum/plywood materials used in the sign construction, and that the actual background color on the top and bottom of the sign is a reddish brown that is compatible with the brick on the building.

The applicable criteria were reviewed and determined to be acceptable.

The application passed on a 5-0 vote.

Review minutes from October 15, October 30, and November 19, 2018:

There is not a quorum to approve October 15 minutes.

The October 30th minutes have been updated, the incorrect copy was provided last time. There isn't a quorum to approve.

The November 19 minutes had a spelling error. Martha made a motion to approve minutes with error corrected, Seth seconded. The motion passed.

Other business: The next meeting will be Monday, December 17, 2018.

Adjournment: Seth made a motion to adjourn. Hannah seconded.

Respectfully submitted,

Tami Furry
Recording Secretary