

**Montpelier Design Review Committee Meeting  
January 22, 2019**

*Subject to review and approval*

This public meeting was recorded, and the video will be available for viewing at:  
<http://www.montpelier-vt.org/416/City-Meeting-Videos>

**Present:** Steve Everett, Hannah Smith, Martha Smyrski, Ben Cheney (alternate), Meredith Crandall - staff.

**Call to order:** The meeting was called to order by the Chair, Steve Everett.

**Approval of the agenda:** Martha moved to approve the agenda, Hannah seconded. The motion passed on a 4-0 vote.

**Comments from the Chair:** There were no comments from the Chair.

**105 State Street**

**Owner: 105 State Street, LLC Applicant: State of Vermont Buildings and General Services**

**Review of surface parking lot.**

Diane Colgan and Stephen Frey from BGS Property Management were present on behalf of the applicant.

The application is for 10 permitted spaces, including one ADA compliant space. Jersey barriers and safety ropes will surround the site to prevent over reach of parked cars, and the designated spots will be marked with signage, as the surface is gravel. Ben noted that the pictures presented show that the site is already situated, with the barriers. Applicant's representatives noted that they wish to start using the spaces as soon as possible, as the legislative session has begun, and 5 of the spaces will be designated for legislative use. The remaining five will be for other state employees. It will be used during daytime hours only. The State will be leasing the space from the property owner (Thom Lauzon) until construction begins on the property.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 4-0 vote.

**36 College Street**

**Owner/Applicant: Vermont College of Fine Arts  
Review of temporary surface parking lot.**

Katie Gustafson was present on behalf of the applicant. The application is to use the former tennis courts for temporary parking for displaced AOT employees until their permanent office space is available. She was not sure how long it will be, but two years is the absolute longest

it would be used as a temporary parking lot. She's also not sure exactly when the use would start, as the AOT has not yet agreed to lease terms.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 4-0 vote.

**Review minutes from January 7, 2019:** Ben made a motion to approve the minutes as presented, Hannah seconded. The motion passed on a 4-0 vote.

**Other business:** The next regular meeting is scheduled for Monday, February 4, 2019.

**Adjournment:** Martha made a motion to adjourn, Hannah seconded.

Respectfully submitted,

Tami Furry  
Recording Secretary