

Upcoming Meetings

Monday, June 17	Cemetery Commission	12:00 PM	Green Mount Cemetery
	Design Review Committee	5:30 PM	City Council Chambers
	Development Review Board	7:00 PM	City Council Chambers
Tuesday, June 18	Social & Economic Justice Advisory Committee	5:30 PM	City Council Chambers
	Parks Commission	6:00 PM	Police Dept. Community Room
	Energy Advisory Committee	7:00 PM	Memorial Room
Thursday, June 20	Housing Task Force	5:15 PM	City Council Chambers



Responsive and Responsible Government

Retirements

We have begun the selection process for the next Public Works Director as Tom McArdle heads toward retirement. A copy of the ad is included.

We have also finalized the terms of Parks Director Geoff Beyer's retirement. Beginning in July, he will work a drastically reduced schedule with a final departure date of December 31st. Geoff has been a fixture in the Parks for over two decades and has made dramatic improvements to our parks system. As many of you already know, we have named current Parks Caretaker Alec Ellsworth as the next Parks Director.

We are already thinking about and planning for anticipated retirements in key positions in 2020.

Water/Sewer Bill Payments Due Monday, June 17th

Your water/sewer bill payments are due on June 15th. However, since June 15th is a Saturday the payment due date is extended to Monday, June 17th. Payments may be made via mail, in person in the City Clerk's office, [online using Official Payments at this link](#), or by using the drop box to the left of the rear entrance to City Hall. Please be sure to make your payment by the due date to avoid penalties. You may also enroll in automatic payments by submitting a completed enrollment form which [you can access by clicking this link](#). Reasons to consider enrolling in automatic payments:

- Payments are automatically withdrawn from the account you designate on the actual due date, no need to pay days in advance or risk a payment being late or lost in the mail.
- Electronic payments are more secure. Checks contain your financial institution's routing number and your account number, information that is susceptible to fraudulent transactions and misuse.

- Electronic payments significantly reduce processing time. Checks and cash must be manually processed by staff and take a considerable amount of time to enter, especially during high volume payment periods.



Environmental Stewardship

FEMA Community Rating System

The Planning & Community Development wants to give a big shout out to Audra Brown, Planning & Zoning Assistant for all her work on the FEMA Community Rating System (CRS) this year. The City of Montpelier participates in the CRS program in order to receive discounts on insurance premiums in exchange for doing work beyond the minimum required by FEMA to protect life and property in the Flood Hazard Area. As a part of the program, every five years the City needs to send verification information to FEMA to determine the City's class which dictates the amount of discount to give policy holders. This verification process is tedious and requires a great deal of documentation on topics such as land conservation efforts, emergency response, dam safety, flood hazard zoning, and public outreach and education. On Friday we received our draft credit report which places us well over the points needed to attain Class 8 which will result in an additional 5% discount on all insurance policies in the City on top of the 5% the City already had from our initial approval in 2009. Citywide this will save property owners more than \$60,000 per year in premiums and this savings will be effective for the next five years provided we continue to do the projects and programs that are doing today. If you have flood insurance, look for this 5% discount to go into effect May 2020. Thank you again to Audra for going above and beyond on this 5 year renewal.



Sustainable Infrastructure

Water Resource Recovery Facility

Work continues to ramp up on the Organics to Energy facility upgrade. It is anticipated that District Heat pipe will be relocated by the contractor to make room for staging. Heating and electrical work will continue next week.

Cummings Street Bridge Project

The demolition of the old bridge abutments is progressing but slowly. This work involves use of a jackhammer mounted to an excavator. As this work has proceeded, the contractor expressed concern about kayakers passing through the work jeopardizing their own safety and causing the contractor to unexpectedly halt work for fear of hurting people. Thus far, the kayakers have disregarded requests to not pass through the job site during work hours. Safety technicians from VTrans were asked to visit the project and offer recommendations to allow the project to proceed with the safety for all concerned in mind. The project resident engineer advises that kayakers and canoers not be in work zone until the project is complete because of the presence of various hazards.

FY20 Street Paving

Stonecutters Way project will be bid in the next few weeks for either a mill and fill, or a cold in place recycling project. Staff anticipates requesting approval to do this work at night which seems to be the only time available that will not conflict with access for the restaurant, bank, numerous offices and the Hunger Mountain Co-Op.

DPW is currently developing contract documents for streets included in this season paving plan. Streets that are planned to be paved include: Dwinell, Dewey, Greenfield, Jordan and Redstone. Clarendon Ave. reconstruction paving will be after utility completion.

Clarendon Ave Reconstruction Project

Council approved the contract award for the Clarendon Ave project to Hebert Excavation and a tentative start date has been set for July 8th. Staff will provide updates when a detailed schedule is submitted by the contractor.

Elm Street Sidewalk Projects

Due to a lapse in the state requirement for contractor prequalification eligibility for both of the bidders on the project, the bids could not be accepted so they had to be rejected. As a result, the project will be re-bid.

FY20 Concrete Sidewalks

Council approved the contract award for the city's annual sidewalk reconstruction to Dubois Construction. Sidewalk reconstruction is planned for the following locations: Intersection of Elm and Spring Streets (repair from water leak), Hubbard Street between Wilder and Barre St, and selected sections on Main Street between Jay and Loomis (both sides of street).

Pavement Markings

The contractor hired to mark 40 of our crosswalks and long lines on the high traffic streets has been delayed due to the weather. Dry pavement is imperative and this work is done at night so conditions must be appropriate. Due to circumstances beyond the contractor's control, the deadline for completion was adjusted. All of the long lines were pre-marked this week and if weather permits we hope to have the contractor begin work next week. Our own pavement markings have also been delayed for similar reasons but the work has now begun with some crosswalks completed in the upper Main Street & Towne Hill area.

Street Division: Miscellaneous

The Street Division began catch basin repairs, repaired a sinkhole at 95 Terrace Street, installed signage for parking/no parking in accordance with ordinances, marked out all longlines in anticipation of the painting contractor arrival, began painting crosswalks, placed flags out for Flag Day, assisted water sewer in restoration of pavement at water leak excavations.

Next week the street division plans to install a new outfall pipe at 103 Sherwood Drive. The existing outfall is approximately 12' deep and plugged with debris. Attempts to clear the plug were unsuccessful therefore, a new pipe will be installed to alleviate the flooding problem.

Water/Sewer Division: Miscellaneous

The water/sewer division repaired a leak, at the intersection of Main and Barre Street. The water main was found to be leaking at one of the joint connections. The base course of pavement restoration has been completed and the crew will return to apply the top course which will address the puddling issue. The crew also repaired a leak on North Street, inspected multiple dig safe clearances, and assisted with a sewer line problem on North Franklin St.

Crews have started to conduct inspections (including video) of the storm and sewer lines in the Deerfield and Greenfield neighborhood in preparation for this year's paving project. Inspections will continue to

occur over the next 1-2 weeks.

There is also a planned water valve repair on Clarendon Avenue and two fire hydrants that need to be replaced (George Street or Spring Hollow). Other miscellaneous work includes continued cleaning sewer mains and storm water catch basins with vacator throughout the next several weeks.



Thoughtfully Planned Built Environment

Parking Garage

Several issues have been raised publicly in conjunction with the passage of the validation resolution. It's difficult to respond directly to many comments because they have cited information inaccurately and/or out of context. However here are some factual clarifications:

- All of the city's financial projections for the project are and have been posted publicly for some time.
- The Garage project conservatively relies on TIF revenue from one private development – the hotel. It does not count on speculative revenue from other projects. Therefore, TIF risk is non-existent since the garage will not be built without the hotel and vice versa.
- The Garage project (bond and operating) has always been planned to be paid for from Hotel TIF funds and net parking revenues without using taxes. However the ballot made clear that any shortage of revenues would need to be covered by taxes.
- The \$10.5 Million for the garage can NOT be repurposed for other city use such as roads, services, water mains or anything else. As stated above, the funds come from taxes on the new Hotel and parking revenues in the garage. Without the garage neither of these two funding sources exist.
- All expenses for construction and operating the garage are and will remain open to the public.
- The City has estimated annual operating costs by communicating with comparable garage operators, such as the City of St. Albans, and with a parking garage consultant. As with any new project, we won't know the annual costs with full precision until the project is underway.
- The City did not use the St. Albans model for financing the garage.
- That said, the Auditor of Accounts report about St. Albans is not conclusive or binding. Note that the appropriate state agency, VEPC, approved all of St. Albans actions and has issued rebuttal statements to the Joint Fiscal Office.
- White & Burke consulting firm was retained to prepare the City's TIF application because they are the only firm in the state who has successfully prepared TIF applications for any community. There was no competitive process because there are no competitors for this work. Additionally, they have performed real estate and development consulting for the city on prior projects such as One Taylor St.
- All city deliberations, with the exception of contract negotiations with Capitol Plaza, have been conducted in open public meetings. All permit reviews were held in open public meetings.
- The Garage project has received voter approval, zoning approval, Act 250 approval and all state regulatory agency permits. The project is following all environmental requirements.

1 Taylor Street/Recreation Path

Cabinet and door frame installation is currently occurring on the 4th floor. The 3rd floor will be taped, sanded, and primed next week and on the 2nd floor the following week. Window installation will begin next we on the 1st floor. The underground communication crossings have been installed under the railroad tracks and site work around the building will continue next week.

Shared Use Path Project (Granite St – Gallison Hill Road)

New base pavement is now complete on Gallison Hill Road, Barre Street, and a portion of Granite Street. With base pavement in place, the contractor has scheduled structure adjustments to begin next week (manholes, catch basins & water valves). They have also begun cutting the edge of the street in locations where the new granite curbing will be installed although the curb probably won't arrive for about 3 weeks. Other work activities planned for next week continued work on wall #2 (on Barre St) and then wall #8 located easterly of Old Country Club Road. Final drainage work and finish grading followed by topsoil restoration along the off road section of path on Rt. 2 near Gallison Hill Road is also planned for next week to get this work wrapped up and ready for paving. The contractor expects to have two full work crews back on the job to help expedite progress. We still have some unresolved pole & anchor conflicts and continue to wait on the utility companies and particularly Consolidated Communications but we're hopeful they'll soon have their facilities out of the way.



Inclusive, Equitable and Engaged Community

Montpelier Pool Opening Day

The Montpelier Pool opens this Saturday, June 15 for its 2019 season! For the first week, there will be reduced hours as most pool staff aren't yet out of school for the summer. Hours for the first week are as follows...

Saturday, June 15 and Sunday, June 16: 1:00 – 5:30 pm

Monday, June 17 – Friday, June 21: 2:00 – 6:00 pm

Normal pool hours will begin on Saturday, June 22. Please visit <https://www.montpelier-vt.org/844/Montpelier-Pool> for scheduled, pricing and more information.

New this year! Woody's food truck will be outside the pool house during open swim selling burgers, hotdogs, fries, wraps, etc.

Montpelier Recreation Department Seeks Applicants for Summer Lunch Coordinator

Montpelier Rec is looking for someone to serve lunch at Main Street Middle School for up to 10 hours per week from 11:00 am – 1:00 p.m. Starting June 24th through August 16th, 2019. Dependable transportation is a must.

Applications can be picked up at the Montpelier Recreation Department at 58 Barre Street between the hours of 9:00 and 4:00 or on our website. For more information please contact our office. Applications will be received until position is filled. The Montpelier Recreation Department is an Equal Opportunity Employer. Montpelierrec.org or 225-8699. <https://www.montpelier-vt.org/869/Employment>

1st Parkapalooza Event of the Summer

Saturday, June 15 | 3 - 6 pm | Tickets for sale at the Winter Street Entrance of Hubbard Park

Parkapalooza, Montpelier's monthly, family-friendly "mini festival" is back for its 2019 season! This year, Parks & Trees is kicking off the series by celebrating Hubbard Park's 120th anniversary with birthday cake and back-to-back performances by local musical phenoms Myra Flynn and The Starline Rhythm Boys. Join us, rain or shine, for a fun, affordable celebration of Montpelier's favorite park!

MSAC Members and Friends: Attend the MSAC Annual Meeting!

Tuesday, June 18 | 12:45 -1:45 pm | MSAC Community Room

If you need help with transportation in order to attend, please contact the office: 223-2518; volunteers may be able to help. Agenda will include preliminary results of our new Annual Survey, a brief report on the past year, and updates on Barre Street's development and MSAC's accreditation efforts.

Traveler's Circle

Saturday, June 22 | 5:30 – 8:30 pm

A chance for people to gather to share stories, culture and an optional potluck. The format of a TC is largely informal, and all ages and backgrounds are welcome. The idea is that everyone has a story. A TC isn't about hearing just one or two people, or a small number of experts. No one applies or pays, and it isn't competitive or a series of lectures. People who attend don't have to tell a story, but doing so is gently encouraged. There is typically a suggested theme or two, to start things off. Travel stories are the backbone of the gathering. People hear a story, and it may spark ideas for the next story. Attendees are encouraged to listen and to develop their own voices. Suggested themes for June 22 include "encounters with creatures and/or unusual foods." But stories can be about any travel experience! Potluck: Bring your own plate, cutlery and a dish (labeled) to share. Free and open to the public.

Real Estate Transactions: Small Bites

Thursday, June 27 | 3:00–4:30 pm

Join Jeanne Felmly, a licensed Real Estate Broker with New England Landmark Realty, for a discussion about the basics of the real estate transaction. Many people are overwhelmed by how complicated the process can become and this workshop is designed to educate the lay person starting with the common questions: What do I have to do to prepare my home for sale? How do Real Estate professionals qualify buyers? How do I evaluate offers? Other relevant topics will include forms and disclosures required by law, representation and how the real estate community works together, what to expect from a home inspection and the potential impact of the sale and much more. Jeanne volunteers regularly at FEAST Together, serving lunch and helping to tidy up the community room afterwards. Thanks Jeanne! Free and open to the public; no advance registration.

Junebug: A Celebration of Summer

Saturday, June 29 | 5:00 – 9:30 pm | Montpelier City Rec Fields, Tennis Courts and Pool, Elm Street Montpelier | rain or shine | \$5/person, \$15/family

Come join the fun on Saturday, June 29 as the Montpelier Senior Activity Center (MSAC) welcomes summer back to Montpelier. There will be extended hours at the pool, food, a dunk tank, dancing, lawn games, and so much more! A silent auction will be taking place throughout the event including but not limited to items from these generous businesses: Darn Tough, Stoweflake, Jay Peak Pump House, Montshire Museum, Local Motion, Skida, Nutty Steph's, Cabot Creamery and so much more!

All funds raised will benefit MSAC. Volunteers are still needed! Please contact Becky to learn more about the event, volunteer opportunities, and to sign up! You can reach her at rjohnston@montpelier-vt.org, or by calling 802-225-8694. Free admission for all those who volunteer!

FEAST Drivers Needed

The FEAST Senior Meals program is seeking volunteer FEAST at Home delivery drivers for the summer months. FEAST at Home drivers typically volunteer between 10:30 am and 12:30pm on a weekday of their choice. During this time, they deliver roughly ten meals to families around Montpelier or Berlin. FEAST at Home drivers are friendly, courteous, and respectful of our FEAST meals recipients. We ask that all FEAST drivers have a valid driver's license; a working car that has passed inspection; and the ability to do a small and respectful 'wellness check' with each meal recipient. If you're interested in applying for this role, please contact Becky at rjohnston@montpelier-vt.org.



William Fraser
City Manager

CONTINUE ON FOR TENTATIVE AGENDA ITEMS, REPORTS AND BUDGET ITEMS

Upcoming Agenda Items (TENTATIVE)

6/26	Berlin St. Speed Limit, 2 nd Public Hearing FEAST Contract MSAC Ch. 1 Ordinance Fines, 1 st PH, ATCM Ch. 3 Ordinance Amendments, 2 nd PH ATCM Ch. 5 Ordinance Amendments, 1 st PH ATCM Zoning Planning DID Report Montpelier Alive 2020 Budget Request Montpelier Alive Strategic Planning consultant CM Gin Lane DPW Toy Run CM/PD	7/10	ADA Plan Adoption DPW/ADA Committee Ch. 1 Ordinance Fines, 2 nd PH, ATCM Ch. 5 Ordinance Amendments, 2 nd PH ATCM Ch. 7 Ordinance Amendments, 1 st PH ATCM Set Tax Rate Finance Tax Stabilization Policy CM Strategic Plan update CM French Block PH Downstreet 5 Home Farm Way Mitigation CM Conservation Commission Appt. ATCM Planning Commission Appt. ATCM
8/14	Energy Efficiency and Disclosure Policy MEAC Ch. 7 Ordinance Amendments, 2 nd PH ATCM Ch. 8 Ordinance Amendments, 1 st PH ATCM Barre/Main Decision P&CD/DPW	8/28	Living Wage/Responsible Employer Ordinance Ch. 8 Ordinance Amendments, 2 nd PH ATCM Ch. 9 Ordinance Amendments, 1 st PH ATCM Substance Abuse update PD Community Fund Board Appt. ATCM
9/11	Confluence Park/Waterfront Ch. 9 Ordinance Amendments, 2 nd PH ATCM Ch. 10 Ordinance Amendments, 1 st PH ATCM Event Fees –tentative CM SEJAC Appts. ATCM	9/25	Economic Development Strategic Plan P&CD Grant for Net Zero plan P&CD Revolving Loan Fund CD Ch. 10 Ordinance Amendments, 2 nd PH ATCM Ch. 11 Ordinance Amendments, 1 st PH ATCM Strategic Plan update CM Historic Preservation Commission Appt. ATCM Planning Commission Appts. ATCM
10/9	CSO Financials DPW/Finance Complete Streets Committee update Ch. 11 Ordinance Amendments, 2 nd PH ATCM Ch. 13 Ordinance Amendments, 1 st PH ATCM	10/23	Ch. 13 Ordinance Amendments, 2 nd PH ATCM Ch. 2-VII Ordinance Amendments Personnel Plan, 1 st PH CM/HR Housing Authority Appt. ATCM MTIC Appts. ATCM
11/13	Ch. 16 Ordinance Amendments, 1 st PH ATCM Ch. 2-VII Ordinance Amendments Personnel Plan, 2 nd PH CM/HR IRC Codes Planning Ch. 4 Ordinance Amendments, 1 st PH ATCM Recreation Building ACM	11/20	Ch. 16 Ordinance Amendments, 2 nd PH ATCM Ch. 4 Ordinance Amendments, 2 nd PH ATCM WiFi feasibility Finance/Tech Strategic Plan update CM
12/11	Budget Ch. 17 Ordinance Amendments, 1 st PH ATCM Ch. 19 Ordinance Amendments, 1 st PH ATCM Ch. 20 Ordinance Amendments, 1 st PH ATCM MTIC Appts. ATCM Complete Streets Appts. ATCM	12/18	Sabin’s Pasture CM Ch. 17 Ordinance Amendments, 2 nd PH ATCM Ch. 19 Ordinance Amendments, 2 nd PH ATCM Ch. 20 Ordinance Amendments, 2 nd PH ATCM
1/8	Hazard Mitigation Plan update	1/22	

Upcoming Reports (TENTATIVE)

June	Alternative fuels for Vehicles	Aug.	Stormwater update Roof drain connection Transition of PD fleet to HEV
Oct.	Police Department Social Worker	Nov.	WiFi feasibility
Jan.	Rental properties survey	?	Downtown Master Plan Process for adding new projects/funding

Budget

ADA projects
 Combined Sewer Overflow projects
 Downtown Master Plan Implementation
 Emergency Management Operations
 Fuel
 Parking Garage Operations
 Housing Trust Fund
 Infrastructure
 Downtown LED light conversion
 Personnel Plan matters
 Police Dept. Social Worker
 Recreation Center
 Confluence Park/Riverfront efforts
 Sabin's Pasture (purchase?)
 WiFi