

Upcoming Meetings

Monday, June 24	Planning Commission	5:30 PM	City Council Chambers
Tuesday, June 25	Tax Stabilization Committee	6:00 PM	City Council Chambers
	Parks Commission	6:00 PM	MSAC – 58 Barre ST.
Wednesday, June 26	City Council	6:30 PM	City Council Chambers



Responsive and Responsible Government

Assistant City Manager Position

Assistant City Manager Sue Allen recently announced that she would be leaving her position later this summer due to family relocation out of the area. Her final date is somewhat flexible. We will miss Sue's infectious positive attitude and strategic thinking. She has been an extremely valuable member of the team. I have started the recruitment process for that position. Ad copy included.

Flooding and Water breaks

My thanks to the DPW crews who worked overtime to handle two significant water main breaks on Thursday, and repair Main Street damage from one of the breaks. Additionally, thanks to Police Chief Facos and Capt. Martel for staffing the Emergency Operations Center into Thursday evening and handling flooding issues from the extreme rainfall.

Corporate Cup

The Vermont Governor's Council on Physical Fitness and Sports reimbursed the city \$3,437.63 for some of the costs related to the annual Corporate Cup event. The City appreciates this mutual partnership.

Sanders Rally

Similarly, the Sanders campaign sent a \$2,186.96 check to the City to defray the security costs related to a rally on the State House lawn earlier this month. The City had written the campaign to request the reimbursement, and we appreciate the response.



Environmental Stewardship

Electric Trimmer

Green Mount Cemetery has purchased its first electric trimmer (weed wacker)! The cemetery is very happy

with their new equipment; it is quiet, lightweight and better for the environment. They recently ordered a 4-6 hour battery. The cemetery uses 5 trimmers each time they mow, which is generally 5 days a week. They hope to eventually replace the remaining 4 trimmers with electric ones.



Sustainable Infrastructure

Clarendon Ave Reconstruction:

Contract signing was held today with Hebert Excavation. An exploratory excavation is scheduled for Monday which will have minimal traffic impacts. Full construction is scheduled to begin on July 15th.

Cummings Street Bridge Project:

The demolition of the old bridge abutments is progressing but slowly. The petroleum contaminated soils found in the middle of the street has somewhat affected work progress. Also, the high water on Thursday flooded the temporary coffer dam so all work was halted. Hopefully work will get back on track next week.

WRRF:

Mechanical and electrical work is underway. Contractors have mobilized to the site. The primary clarifiers have been identified as the first major equipment upgrade.

FY20 Street Paving:

Street Rehab and Paving has been put out to bid, these bids will be open on June 26th at 10:00AM and put to council for approval on July 10th. Stone Cutters Way will be a mill and fill project, DPW anticipates night work upon city council approval in next week's council meeting. Greenfield Drive and Deerfield Terrace will be reclaimed and paved in the FY20 street paving. Work will not start on these two streets until August 1st allowing DPW street staff to do all required maintenance before the street is paved.

Dewey Street, Dwinell Street, Redstone Ave and Jordan Street have been included with the Clarendon Ave Reconstruction project because the contractor will be able to install new subbase before paving.

Poolside Drive:

The failing river bank located behind the tennis court on Poolside Drive will be repaired next week. The work will be performed by Stone Hammer LLC. They plan to begin on Wednesday June 26th and the work should take 3-5 days to complete. The pedestrian pathway that is located behind the tennis courts and connects to the Mountaineers baseball field/skate park will be closed for the duration of the project. A pedestrian detour will be provided.

DPW Street & Water/Sewer divisions:

Some of the work planned for the week had to be put off due to inclement weather. Approximately 2 ½ inches of rain fell in about 7 hours with flow at the waste water treatment plant reaching over 7 million gallons. Although many storm water systems were overwhelmed and surcharging resulting in a few flooded streets, storm related damage was relatively minor requiring clean up and some scattered erosion issues that will need to be addressed.

Work performed this week included:

The Streets Division paved top course on water leak excavations, painted crosswalks and stop bars, catch basin repair, weed whacking at intersections, sign work and responded to flooding associated with heavy

rain on Thursday. Did more cleanup from Thursday storms. Unloaded District Heat pipe at stump dump. For next week, install new outfall on catch basin opposite 103 Sibley, more painting of crosswalks and stop bars, catch basin repair, patching storm damaged pavement areas. Sign installation for Gin Lane. Set up flail mower for roadside mowing.

The Water/Sewer Division repaired a water main leak on Country Club Road on Thursday of this week. The leak caused some road damage and necessitated the implementation of a boil water advisory for the section of town easterly of the Winooski River (East Montpelier Road & Gallison Hill Road including the Union 32 school. Later the same afternoon a significant water leak occurred on Main Street near Shaw's supermarket & Sarducci's restaurant. The crew worked on this leak late into the evening as they attempted to locate the actual location of the break. It was ultimately found to be a broken water service for Shaw's which they were able to isolate. Water services are the responsibility of the property owner so the repairs were turned over to a private contractor with work still taking place as of the time of this writing. Unfortunately, significant street impacts resulted from this break within a recently paved area. Water samples were taken this morning for bacterial analysis and assuming passing results, the boil water notice will be lifted Saturday afternoon. The crew also completed TV inspection of Deerfield/Greenfield utilities, repair of multiple curb stops, cleaning with vactor until it broke down. Responded to customer complaints (sewer service on North Franklin). For next week, video inspect storm line on Harrison and repair as needed, water main valve repair on Jordan Street, preparation for Sibley Avenue water main construction.



Thoughtfully Planned Built Environment

Shared Use Path Project (Granite St – Gallison Hill Road):

Work continues on the project with 2 full crews consisting of final path grading, and construction of retaining walls. The contractor is also engaged in making final adjustments to the man hole, catch basin and water valve structures in the newly paved sections of Barre Street & Gallison Hill Road. The grade adjustments are necessary to prepare for the second and final course of new pavement that will be applied later in the summer or early fall.

1 Taylor Street/Recreation Path:

Countertops and flooring will be installed next week on the 4th floor. Cabinet and door frames will be installed on the 3rd floor next week. Taping of the drywall on the 2nd floor will be completed next week. Transit Center and housing lobby windows will be installed next week and exterior walkways around the building will be constructed.



Inclusive, Equitable and Engaged Community

Recreation Center Rehab

We met with the project coordinator from Bread Loaf this week, and gave him a tour of the Recreation Center. He will return next week with his full team to get started on design and pricing renovation options for the old armory building and bringing it into ADA and safety compliance. He anticipates having a report

ready for Council early this fall.

Montpelier Pool Switches to Regular Summer Schedule this Saturday

This summer the Montpelier pool will be open June 22 – August 18

Mondays – Fridays, the pool will be open...

- Morning Lap Swim (*must be a season pass holder*): 7:00 – 8:00 am
- General Swim: 1:00 – 4:15 pm
- Family Swim: 4:30 – 7:00 pm

Saturdays & Sundays, the pool will be open...

- General Swim: 1:00 – 5:30 pm

Please visit [https://www.montpelier-vt.org/844/Montpelier-Pool for scheduled, pricing and more information](https://www.montpelier-vt.org/844/Montpelier-Pool%20for%20scheduled,%20pricing%20and%20more%20information). **New this year!** Woody's food truck will be outside entrance to the pool during open swim. Burgers, hot dogs, steak and cheese and much more!

Traveler's Circle - Saturday, June 22 | 5:30 – 8:00 pm

A chance for people to gather to share stories, culture and an optional potluck. The format of a TC is largely informal, and all ages and backgrounds are welcome. The idea is that everyone has a story. A TC isn't about hearing just one or two people, or a small number of experts. No one applies or pays, and it isn't competitive or a series of lectures. People who attend don't have to tell a story, but doing so is gently encouraged. There is typically a suggested theme or two, to start things off. Travel stories are the backbone of the gathering. People hear a story, and it may spark ideas for the next story. Attendees are encouraged to listen and to develop their own voices. Suggested themes for June 22 include "encounters with creatures and/or unusual foods." But stories can be about any travel experience! Potluck: Bring your own plate, cutlery and a dish (labeled) to share. Free and open to the public.

Junebug: A Celebration of Summer - Saturday, June 29 | 5:00 – 9:30 pm

Montpelier City Rec Fields, Tennis Courts and Pool, Elm Street Montpelier | rain or shine | \$5/person, \$15/family

Come join the fun on Saturday, June 29 as the Montpelier Senior Activity Center (MSAC) welcomes summer back to Montpelier. There will be extended hours at the pool, food, a dunk tank where people can dunk city leaders and at least one elected official, DJ dancing, lawn games, arts & crafts and so much more! A silent auction will be taking place throughout the event (available online in advance) including but not limited to items from these generous businesses: Darn Tough, Stoweflake, Jay Peak Pump House, Montshire Museum, Local Motion, Skida, Nutty Steph's, Cabot Creamery and so much more! Accessible and affordable for all, event flyer online.

All funds raised will benefit MSAC. Volunteers are still needed! Please contact Becky to learn more about the event, volunteer opportunities, and to sign up! You can reach her at rjohnston@montpelier-vt.org, or by calling 802-225-8694. Free admission for all those who volunteer, low rates for everyone else; pay at the gate!



Public Health and Safety

Police selection process

The Montpelier Police Department just completed a selection process for special assignments:

CPL Matt Knisley, School Resource Officer, will transfer to Detective Corporal

OFC Diane Mathews will transfer to School Resource Officer

These assignments will go into effect by January 2020.

Federal drug case

On Thursday, the MPD, the Barre City Police Department (BCPD) and the U.S. Drug Enforcement Administration (DEA) executed a search warrant at 40 Barre Street, Montpelier. The warrant service was linked to an aggravated assault investigation that occurred in the City of Barre. Several arrests were made on Thursday and this phase of the operation wrapped-up a “crack” cocaine distribution investigation that that involved both the target location on Barre Street and the Econo Lodge motel on Northfield Street in Montpelier.



More Housing

Real Estate Transactions: Small Bites - Thursday, June 27 | 3:00—4:30 pm

Join Jeanne Felmly, a licensed Real Estate Broker with New England Landmark Realty, for a discussion about the basics of the real estate transaction. Many people are overwhelmed by how complicated the process can become and this workshop is designed to educate the lay person starting with the common questions: What do I have to do to prepare my home for sale? How do Real Estate professionals qualify buyers? How do I evaluate offers? Other relevant topics will include forms and disclosures required by law, representation and how the real estate community works together, what to expect from a home inspection and the potential impact of the sale and much more. Jeanne volunteers regularly at FEAST Together, serving lunch and helping to tidy up the community room afterwards. Thanks Jeanne! Free and open to the public; no advance registration.

William Fraser
City Manager

CONTINUE ON FOR TENTATIVE AGENDA ITEMS, REPORTS AND BUDGET ITEMS

Upcoming Agenda Items (TENTATIVE)

6/26	Berlin St. Speed Limit, 2 nd Public Hearing Ch. 5 Ordinance Amendments, 1 st PH ATCM Zoning Planning DID Report & budget request Montpelier Alive Gin Lane DPW Toy Run CM/PD ADA Committee Appt. ATCM Anticipation Notes Finance Noise Ordinance Waiver Request DPW	7/10	ADA Plan Adoption DPW/ADA Committee Ch. 3 Ordinance Amendments, 2 nd PH ATCM Ch. 5 Ordinance Amendments, 2 nd PH ATCM Ch. 7 Ordinance Amendments, 1 st PH ATCM Set Tax Rate Finance Tax Stabilization Policy CM Strategic Plan update CM French Block PH Downstreet 5 Home Farm Way Mitigation CM Conservation Commission Appt. ATCM Planning Commission Appt. ATCM FEAST Contract MSAC
8/14	Energy Efficiency and Disclosure Policy MEAC Energy Advisory Committee update MEAC Ch. 7 Ordinance Amendments, 2 nd PH ATCM Ch. 8 Ordinance Amendments, 1 st PH ATCM Barre/Main Decision P&CD/DPW Housing Task Force Appts. ATCM	8/28	Living Wage Ordinance CM Responsible Employer Ordinance CM Ch. 8 Ordinance Amendments, 2 nd PH ATCM Ch. 9 Ordinance Amendments, 1 st PH ATCM Substance Abuse update PD Community Fund Board Appt. ATCM
9/11	Confluence Park/Waterfront Ch. 9 Ordinance Amendments, 2 nd PH ATCM Ch. 10 Ordinance Amendments, 1 st PH ATCM Event Fees –tentative CM SEJAC Appts. ATCM	9/25	Economic Development Strategic Plan P&CD Grant for Net Zero plan P&CD Revolving Loan Fund CD Ch. 10 Ordinance Amendments, 2 nd PH ATCM Ch. 11 Ordinance Amendments, 1 st PH ATCM Strategic Plan update CM Historic Preservation Commission Appt. ATCM Planning Commission Appts. ATCM
10/9	CSO Financials DPW/Finance Complete Streets Committee update Ch. 11 Ordinance Amendments, 2 nd PH ATCM Ch. 13 Ordinance Amendments, 1 st PH ATCM	10/23	Ch. 13 Ordinance Amendments, 2 nd PH ATCM Ch. 2-VII Ordinance Amendments Personnel Plan, 1 st PH CM/HR Housing Authority Appt. ATCM MTIC Appts. ATCM
11/13	Ch. 16 Ordinance Amendments, 1 st PH ATCM Ch. 2-VII Ordinance Amendments Personnel Plan, 2 nd PH CM/HR IRC Codes Planning Ch. 4 Ordinance Amendments, 1 st PH ATCM Recreation Building ACM	11/20	Ch. 16 Ordinance Amendments, 2 nd PH ATCM Ch. 4 Ordinance Amendments, 2 nd PH ATCM WiFi feasibility Finance/Tech Strategic Plan update CM
12/11	Budget Ch. 17 Ordinance Amendments, 1 st PH ATCM Ch. 19 Ordinance Amendments, 1 st PH ATCM Ch. 20 Ordinance Amendments, 1 st PH ATCM MTIC Appts. ATCM Complete Streets Appts. ATCM	12/18	Sabin’s Pasture CM Ch. 17 Ordinance Amendments, 2 nd PH ATCM Ch. 19 Ordinance Amendments, 2 nd PH ATCM Ch. 20 Ordinance Amendments, 2 nd PH ATCM
1/8	Hazard Mitigation Plan update	1/22	

Upcoming Reports (TENTATIVE)

June	Alternative fuels for Vehicles	Aug.	Stormwater update Roof drain connection Transition of PD fleet to HEV
Oct.	Police Department Social Worker	Nov.	WiFi feasibility
Jan.	Rental properties survey	?	Downtown Master Plan Process for adding new projects/funding

Budget

ADA projects
 Combined Sewer Overflow projects
 Downtown Master Plan Implementation
 Emergency Management Operations
 Fuel
 Parking Garage Operations
 Housing Trust Fund
 Infrastructure
 Downtown LED light conversion
 Personnel Plan matters
 Police Dept. Social Worker
 Recreation Center
 Confluence Park/Riverfront efforts
 Sabin's Pasture (purchase?)
 WiFi

Assistant City Manager

Montpelier, the capital city of Vermont, is seeking an Assistant City Manager. This position reports directly to the City Manager and is part of the senior leadership team. The Assistant City Manager is a professional position with primary responsibility for communications, cross-departmental project management, community services and general administration. They may have additional responsibilities for government operations, policy analysis, emergency management, budget management and other areas of city government as assigned by the City Manager. Assignments may vary based on the skill set of the successful candidate. The work involves close cooperation and coordination with department heads, advisory boards, the City Council, residents, and the business community. Attendance at evening meetings is necessary. Montpelier is a vibrant and engaged community with a committed and professional workforce. [To view a complete job description, click this link.](#)

The successful applicant will have the following qualifications:

- A BA/BS in Public Administration or a related field. MA/ MPA preferred.
- Significant experience in a key management position within a dynamic public or non-profit agency.
- Direct experience in municipal government and/or familiarity with Vermont municipal regulations/policies is preferred.
- Excellent written and verbal communication skills, a strong work ethic, good public presentation/discussion skills, team player, grace under pressure and solid departmental management abilities are needed.
- Understanding of the International City/County Management Association Code of Ethics is preferred.
- Must have or obtain a valid Vermont driver's license.
- Residence in Montpelier is preferred, although individual circumstances will be considered with regard to residency

The salary range is \$79,000 to \$91,000 annually based on qualifications. The City offers an excellent benefits package and a dynamic professional environment.

To apply, please electronically submit a cover letter and resume to wfraser@montpelier-vt.org by July 26, 2019. The selection process may include background check, drug test and/or psychological exam.

The City of Montpelier is committed to diversity, equity, and inclusion, and we strongly encourage people of color, people with disabilities, LGBTQ applicants, and people from other underrepresented groups to apply, recognizing and respecting that diverse perspectives and experiences are valuable to our team and essential to our public service.