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| Mon., Jan. 20th | Public Art Commission | 5:00 PM | City Manager's Conference Rm., City Hall |
| Tues., Jan. 21st | Design Review Committee | 5:30 PM | City Council Chambers, City Hall |
| | Parks Commission | 6:30 PM | Police Department Community Room |
| | Development Review Board | 7:00 PM | City Council Chambers, City Hall |
| | Energy Advisory Committee | 7:00 PM | Memorial Room, City Hall |
| Wed., Jan. 22nd | Social & Economic Justice Advisory Committee | 8:30 AM | City Manager's Conference Rm., City Hall |
| | Homelessness Task Force | 11:30 AM | City Council Chambers, City Hall |
| Thur., Jan. 23th | City Council | 6:00 PM | City Council Chambers, City Hall |



Community Prosperity

CVPSA request opportunity to speak to council next Thursday:

At CVPSA Board meeting last night, Chair Kim Cheney asked for CVPSA to be on the council agenda for Thursday, Jan 23.

The CVPSA Board approved the ballot warning for the Public Safety Needs Assessment with the current cost-sharing formula of a 53/47 split. This makes the warning request of \$50,000 to be split as Barre City \$26,500 and Montpelier \$23,500.

CVPSA wants to share the importance of this telecommunications needs assessment and how it will be used to get future capital grants and state support for operating grants for regional public safety centers.

Repayment of funds to State for former TKS lot:

We received more information from VTrans about the repayment requirement. If the city pays the \$134,080 we will own the property outright with no future use restrictions or obligations to FHWA and/or VTrans. If we proceed with a sale (and VTrans was clear that we need to work with them before starting that process) any proceeds above the \$167,600 initial purchase price would be split between the State and City at the 80/20 project ratio.

If the city put this up for a vote and it failed, or the City chose not to take any action, VTrans would likely take over management of the property and explore potential buyers. Any sale of the property at less than the initial purchase price may require the State and City to make up difference at the 80/20 project split. If a buyer, including purchase by the City, isn't completed in a reasonable amount of time, FHWA could pull

all of the federal funds from the project and require a 100% payback of federal funds from the State and the City.

It does not seem likely that we can push this payment into a future fiscal year. VTrans gave the City two years to purchase the property so that they had a reasonable amount of time to get the cost included in a future budget. VTrans also updated their existing budgets to support the City's project with an additional \$1.25 million. VTrans would consider a proposal from the City but wants to move towards resolution.



Responsive and Responsible Government

Legislative Agenda:

Staff has prepared a draft legislative agenda for consideration at next week's meeting. Obviously Council is free to add or remove any items as desired. If such an agenda can be approved next week, we would plan to distribute it at the Welcome Legislators Reception on January 30th.

Seeking Restorative Justice Program Coordinator:

The City of Montpelier seeks a Restorative Justice Program Coordinator for its Community Justice Center. This person receives program referrals and shepherds people through the Restorative Justice Program; maintains collegial relationships with referring agencies and other community partners; recruits, trains, and supervises volunteer RJ Panel members; keeps and reports out program data; and assists the Director and other staff.

Applicants are invited who understand, believe in, and embrace the ideals of restorative justice and have 3 - 5 years of relevant experience that includes exposure to a robust blend of the following specialties: restorative justice, conflict resolution, dynamics of offending, service to crime victims, corrections system, criminal justice system, process of change, mental health challenges, and/ or substance use disorders. The ideal candidate has mediation, facilitation, and training skills and experience working with a program that depends on volunteers.

This is an established grant funded 35 hour/week position. Applicant must be able to attend regular evening meetings, using personal transportation, and be available to start the second week of March. Salary range is \$24 - \$26/hour with full benefit package.

For more information, and to apply, go to www.montpelier-vt.org/Jobs.aspx. Applications accepted until position is filled. The City of Montpelier is an Equal Opportunity Employer.

City Manager Annual Review:

Reminder to get your completed forms returned soon!

Leadership Team Agenda:

The City's Leadership Team, which consists of Department Heads and some other key staff, conduct a monthly meeting to address issues or topics which are too complex to be handled in regular staff meetings. This past week the team selected the topics for this coming year, I thought you might be interested in knowing what the group has chosen.

February – Strategic Plan, Performance Measures Work Plans, Continuous Improvement Part 1

March - Strategic Plan, Performance Measures Work Plans, Continuous Improvement Part 2

April – Meet with School Leadership team

May – Implementation of the City Plan

June – Emergency Management, Continuity of Operations

July – Community Engagement

August – Meet with Business Community

September – Staff Retreat

October – Montpelier as an Outdoor Recreation destination

November – Budget

December – hold for make-up session or new topic



Inclusive, Equitable and Engaged Community

American Red Cross Blood Drive

Friday, January 31 | 1:00 - 6:00 pm | Montpelier Senior Activity Center, 58 Barre Street

Did you know that every 2 seconds, someone in the U.S. needs blood? Give blood at this drive-- inside our building and not in a bus like recent MSAC blood drives! Please call 1-800-RED CROSS or visit RedCrossBlood.org and enter "montpelier" to schedule an (optional) appointment, or just show up! Streamline your donation experience and save up to 15 minutes by visiting RedCrossBlood.org/RapidPass to complete questions on the day of your appointment prior to arriving.

Dishwashers and Drivers needed for FEAST Senior Meals (Meals on Wheels) program!

- FEAST Senior Meals needs volunteer support in the washroom at 58 Barre Street for the short term. Be able bodied enough to help wash dishes with a commercial machine, rotate food inventory, use a commercial sealer to prepare meals for delivery at home and do general janitorial tasks. 2 hour shifts 10 – 12 Monday – Friday will be a huge help. If you can't help us now but know someone who can, please have them call! Contact Jessica or Mike at 262-6288, or email feast@montpelier-vt.org to learn more.
- Looking for two new delivery drivers for Fridays: 10:30 – 12: use your own car to deliver 8 – 12 meals to our neighbors at home in Montpelier and Berlin. Another driver position will open up on Tuesdays in April if you want to wait until the risk of snow and ice is over. Call 262-6288 or email feast@montpelier-vt.org to learn more.

Ice on Fire Volunteer Opportunity:

Join us as we prepare for Ice on Fire at the North Branch Nature Center! Preparation work includes building igloos,

quinzhees, tree mazes, snow slides, helping stack firewood, and creating light structures with the snow. The volunteers and staff can work up an appetite, so goodies are appreciated if you would like to help but don't want to stay in the cold!

There is a lot of work to be done so multiple opportunities to get involved:

- Tuesday, January 21st, 9am-3pm
- Saturday, January 25th, 8:30-4:00pm
- Tuesday, January 28th. 11am-4pm,
- Wednesday, January 29th, 8:30 am – 4:00 pm
- Thursday, January 30th, 8:30am-4:00pm
- Friday, January 31st, 8:00-4:00pm

You can formally let us know you will be attending by reaching out to eco-ameriacorps@montpelier-vt.org, aellsworth@montpelier-vt.org, or ccienkowski@montpelier-vt.org or just come on by when you can and lend a hand (713 Elm Street)!

New Snow Day Rec Program for Montpelier Families:

We know that snow days can be hard for families when parents still need to work. This new program for Montpelier 2nd graders through 6th graders will give families affordable relief on MRPS snow days.

Participants must pre-register in advance through the Recreation Department to be on the list "Snow Days". No day of registrations will be accepted. Because this is an experimental program that we hope to grow for next winter, we will cap the program at 20 kids. The program will be \$25 per kid per day with first day's payment due at registration. After the first snow day it will be pay as you go since there is no way for us to know how many snow days will occur. The program will begin any MRPS snow day on or after January 27th and will run for the duration of the school year. No registrations will be accepted the day of.

Snow Days will be held in the Senior Center (58 Barre Street) from 8:00am – 3:45pm and will include supervised games, art projects, play on the playground located outback, and movies. Parents will send their child with snow clothes for outdoor play and also lunch and snack. Montpelier Recreation reserves the right to send home any child who attends sick or whose behavior is harmful to the group.

You can register at our main office located at 58 Barre Street or you can mail in the completed form with payment which can be found here: <https://www.montpelier-vt.org/DocumentCent.../.../Snow-Days-Form>

We are also seeking one additional counselor that is able to work 8am – 4pm on any MRPS snow days. If interested please email Eric White ewhite@montpelier-vt.org



Sustainable Infrastructure

DPW Street & Water / Sewer divisions:

DPW's street division and water/sewer division has spent the week doing winter maintenance throughout the city. Due to the multiple storm events, staff has been working significant levels of overtime.

Next week our street division will be continuing training on our hotbox and asphalt reclaimers, cleaning up our equipment, snow removal around the schools and Cross Street. Our crews will also be addressing the storms and slippery roads and sidewalks as issues arise.

WRRF:

This week the new underground piping for the high strength waste was completed. Work on the HVAC system

continued in the Dewatering building and construction commenced on the new mezzanine in the headworks building. Next week the new methane boiler will be installed and work will continue in the headworks building.



Thoughtfully Planned Built Environment

New Design Review Regulations proposal under consideration:

The Planning Commission has scheduled a public hearing for January 27th from 5:30PM to 7:30PM to give a presentation and take comments and questions on a new proposal to change the Design Review rules in the zoning. During the development of the zoning that was adopted in 2018 a proposal was made and ultimately withdrawn to make changes to the rules and boundary of the district. In 2018 and 2019 the Historic Preservation Commission and Planning Commission worked to develop new rules based on the public comments received earlier. Those new rules and new boundary are now under ready for review. We hope to hear from residents about these proposals to know if we should move them forward to adoption or if additional changes are needed. The draft rules and map can be found at <https://www.montpelier-vt.org/1112/Zoning---Design-Review-Proposal>. We will also be sending a copy of the map and draft rules to every property in the district in the next week. Please send any questions or comments to Mike Miller at [Mailto:mmiller@montpelier-vt.org](mailto:mmiller@montpelier-vt.org) or attend the hearing to see the presentation.

Main & Barre Streets Signalization Project:

DPW intends to apply for a 2020-21 VTrans Bike & Pedestrian Grant (with a back-up opportunity possibly being through the State's Transportation Alternative Program). The project will include signalizing the Main Street and Barre Street intersection, outfitting the new signal as well as the existing signals at Main Street/Memorial Drive and Main Street/State Street with adaptive technology, and constructing the shared use path on the south side of Barre Street from Main Street to the Recreation Center. The estimated cost for this work is \$1,000,000 and under the requirements of the grant, the City would be responsible for 20% of that total project cost (\$200,000). Under these grant programs, the State recommends planning for a total project duration of 4-5 years from the time the grant is received to construction completion. If we receive the grant this year we would anticipate having a grant agreement in place and a design consultant procured in the spring of 2021. This is the time when we would expect to begin incurring costs for this project.

In addition to the matching funds, we anticipate there'll be expenses associated with the installation of adaptive technology at the Memorial Drive/Taylor Street and Memorial Drive/Bailey Avenue intersections which will not be grant eligible. The estimated cost of this work is \$100,000 and we expect that the City would be responsible for 100% of the cost.

A handwritten signature in black ink, appearing to read 'William Fraser'.

William Fraser
City Manager

Upcoming Agenda Items (TENTATIVE)

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|-------------------------|---|--|--|
| 1/23 (Thurs) | 2 nd Hearing for Warning & Budget Petitions WRRF – Phase 2 Update Dog Ordinance 2 Public Hearing City Council Appointment Legislative Agenda ADA Commission Appointments | 2/12 | Home Equity Labeling Rental Survey Hazard Mitigation CM Review Conservation Commission Appointment Ordinance Amendments Legislative Agenda MTIC Appointments Tax Stabilization (?) |
| 2/26 | Parking Fees Ordinance Amendments Rec. Center Bond Public Hearing | 3/3 Annual City Meeting | Annual Meeting Election |

Upcoming Reports (TENTATIVE)

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| Jan. | | Tentative | Downtown Master Plan |
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