

Date	Committee	Time	Location	Links
8/30	Police Review Committee	4:30 PM	Zoom and City Manager's Conference Room	Agenda and Zoom Link
9/1	Social & Economic Justice Advisory Committee	8:30 AM	Zoom and City Council Chambers	Agenda and Zoom Link
9/1	Homelessness Task Force	11:30 AM	Zoom and City Council Chambers	Agenda and Zoom Link
9/1	City Council Meeting	6:30 PM	Zoom and City Council Chambers	Agenda and Zoom Link



Public Health and Safety

COVID-19 Updates

This week, the Governor and his team [shared data](#) that shows that even though Vermont's vaccination rate is very high and improving, the COVID Delta variant has our state's case rapidly rising. They report that the unvaccinated case rate has increased 28% in the last 7 days, and the vaccinated rate has increased 18% in the same time period. The CDC has also designated Washington County as a "high-level" area of transmission of COVID-19, determination of "high-levels" of transmission can be found [here](#).

It is super important to get your vaccinations to protect yourself and others! Find an appointment [here](#).

City of Montpelier Mask Policy Updates: As a reminder, the City Council has implemented a mask wearing requirement for all visitors to City facilities, regardless of a person's vaccination status.

Start of the School Year!

This week marks the start of the school year! Remember to slow down, stay vigilant, and be alert for children near bus stops and school zones.



Environmental Stewardship

No updates for this week.



Responsive and Responsible Government

Review Continues for the Draft City Encampment Response Policy, - updated

Former Councilmember Dan Richardson had made suggested edits to the Draft- City Encampment Response Policy, which was shared with City Council at their August 25th Council Meeting. This draft can be found [here](#). Council will be continuing their conversation on this policy at their September 22nd meeting, after the Parks and Cemetery Commissions have had further time to weigh in and suggest any edits as needed.

Council Vacancy - updated

Former Council Member Richardson's resignation was effective at the close of the August 25th meeting. As per City Council direction, people interested in filling this seat must submit an application to the Manager's office by noon on Friday (Today!), August 27th. Applications must be accompanied with a nomination petition signed by 25 registered District 3 voters.

The Council will hold a special meeting on Wednesday, September 1st to make the appointment. The individual will fill the seat immediately upon appointment and will serve until the municipal elections on March 1, 2022. The remaining year of this term will be filled by election on that date.

Strategic Planning - updated

The September 8th council meeting is set aside for beginning work on the new plan. We will start with a brief presentation about strategic planning and then Asst City Manager Niedermayer will lead us through the process.

ARPA Funding – update

We now know our final funding numbers:

Direct City funding \$385,879.06 this year and the same next year. City
Total \$771,758.12

Re-directed County funding \$715,962.32 this year and the same next year. County
total \$1,431,924.64

Combined total \$1,101,841.38 each year for two years. Grand total of \$2,203,682.76

As a reminder from earlier this year, these this is the general direction outlined by Council and Staff.

- 1) **Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic.** Revenue replacement funds will be used for Projects and equipment which were deferred as a result of the FY20 and FY21 budget mitigation plans. This is about \$1.5 Million.
- 2) **The remaining \$700,000 can legally be used for:**
 - Support of public health expenditures, by funding COVID 19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
 - Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
 - Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical sectors;
 - Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure and expand access to Broad Band Internet
- 3) **Monitor for State Funding and/or additional Federal Infrastructure funding for water/sewer/stormwater infrastructure.** Potentially assign a portion of the remaining \$700,000 for water/sewer projects unless other funds are available.
- 4) **Conduct a public process,** possibly including city committees, for suggestions for uses of funds consistent with the guidelines listed above.

Pending Questions:

- 1) Should high priority projects, particularly public bathrooms, housing initiatives, public safety telecommunications, emergency shelters, or others substitute for previously approved projects?
- 2) How should the two types of funding be divided over the two years?
- 3) Which projects should be approved quickly in order to be completed this year?

Council has appropriated \$330,000 of this money for backlogged infrastructure and has set \$50,000 aside for housing related items. Decisions about the remaining \$721,841 in 2021 funding will be made after the Strategic Planning work is completed. Decisions about the \$1,101,841 in 2022 funds will be made during the budget process.

Collective Bargaining - update

The Fire Contract is on the consent agenda for approval next week. The DPW contract could be on the agenda by September 8th and almost certainly will be for September 22nd.

Police Supervisor and Patrol negotiations continue to go well. We have meetings set for September 13th and September 20th. We are trying to have an agreement ready for your September 22nd meeting but will more likely be on the October 13th consent agenda.

We are beginning a review of compensation for all nonunion employees as well.

Upcoming Council Meetings

A special meeting has been set for September 1st for the purpose of appointing a new Council Member for District 3. September 8th is for Strategic Planning only.

General Business – new

Issues raised under General Business and follow up.

8/25

- Montpelier Housing Authority public records. MHA is an independent governmental organization over which the City has no control. No action taken.
- DPW staff “discouragement”. Following up with DPW employees to understand whether this exists. DPW funding will be discussed in conjunction with ARPA and budget.
- GMT Schedule A document. This document does not exist despite being referenced in another document.
- Homelessness Task Force disbandment. This was a statement of opinion which requires no further staff work.



Inclusive, Equitable and Engaged Community

Community Services Department

Special Event for seniors: The Caterpillar Lab at North Branch Nature Center (NBNC)

Thursday, September 2 | 9 - 10:30 am (FREE to MSAC members) | Caterpillars will be taking over NBNC this September! The Caterpillar Lab is a traveling, world-class science education organization that turns nature centers and museums into a spectacular caterpillar circus, research lab, incubator, art studio, classroom, and all-around nature party. **Join us on this private exhibit opening just for MSAC.** The Caterpillar Lab's expert staff will take you on a journey into the incredible world of New England's native caterpillars and their habitats. This hands-on exhibition features open-

air displays showcasing rare moments of metamorphosis, mimicry, symbiosis, birth, death, deception, and wonder in a program unlike anything else. More info: <https://northbranchnaturecenter.org/event/the-caterpillar-lab/>. You must sign up by calling 223-2518 or emailing nmaurice@montpelier-vt.org to be included in the senior adventure at this special time. Numbers are limited. There is limited parking at NBNC on Elm Street so please consider carpooling with a friend.

Youth Programs this Fall with Montpelier Recreation:

Tennis Clinics (ages 6-9, 10-13) offered for seven weeks starting August 30
Montpelier Recreation's popular youth tennis clinics return during afterschool hours this Fall! Find more information and registration forms by visiting our website at <https://www.montpelier-vt.org/1110/Montpelier-Youth-Sports> or calling 225-8699.

Youth Soccer starting soon; Sign-up now!

Late fees apply now, but there are still spaces. Find more information and registration forms by visiting our website at <https://www.montpelier-vt.org/1110/Montpelier-Youth-Sports> or calling 225-8699. We're also seeking coaches for K-1-2. Contact Arne McMullen with questions.

Capital Kids Afterschool Childcare Program Registration is underway – service starts August 26!

To learn more about our affordable, state-licensed program with subsidies and available 2:30-5:30pm throughout the school year, visit <https://www.montpelier-vt.org/1186/After-School-Childcare>, call the office at 802-225-8699 or email nmaurice@montpelier-vt.org with questions.

Hiring: Afterschool Childcare Substitute Staff and Youth Soccer Coaches for K-1-2

Contact Arne McMullen, Recreation Director, for more information and to apply. Email amcmullen@montpelier-vt.org or call 225-8699.

Parkapalooza Summer Concert Series continues at Hubbard Park for three more events!

The City of Montpelier's Community Services Department invites all to Parkapalooza, Hubbard Park's Free Summer Concert Series. This family-friendly, outdoor concert series is held at the Tuning Forks Stage in Hubbard Park and features live music from talented local and regional bands. The events are held **Thursdays from 5:30-7:30 pm**, with music beginning at 6pm. The remaining musical lineup includes:

- ◆ 9/2: Patti Casey and the Wicked Fine Players (rescheduled from 9/19 rain cancellation)
- ◆ 9/9: Sabouyouma (rescheduled from July rain cancellation)
- ◆ 9/23: Barika (rescheduled from July rain cancellation)

Each event also features the Park's 100' long slip 'n slide (weather permitting), and plenty of space to roam and play outside in Hubbard Park. Parking is inside Hubbard Park, accessible via Winter St., Spring St., or Corse St. in Montpelier. Concert-goers are encouraged to walk or carpool when possible. The events are offered free to the community, but donations will be accepted at various locations! This year's Parkapalooza is BYO everything, so bring whatever food and drink you need to keep

yourself satisfied and consider these as “carry-in, carry-out” Park events. Food truck may be available at some events.

Parkapalooza sponsorship is by the following local businesses: **Presenting Sponsors:** Caledonia Spirits Distillery, Community National Bank, Hunger Mountain Co-op, Isham-Berwick Insurance, Vermont State Employees Credit Union.

Supporting Sponsors: AroMed, Central Vermont Chamber of Commerce, Montpelier Construction, Noyle Johnson Group, Onion River Outdoors, Sarducci’s Restaurant, Union Mutual Insurance and Vermont Compost.

NCCC Americorps Team in Montpelier!

A new NCCC Americorps team, "Maple 7," has made their arrival in Montpelier as of last week. They'll be working with the Parks & Trees Department for 4 weeks, with a focus on ADA improvements in Hubbard Park, trail signs for the North Branch Park, improvements to small parks around town, and the FEAST Farm. If you see this group of hard working volunteers around town please thank them for their good work in our community. They are 7 college-age folks, probably looking tired and dirty.

Additional Foot Care Clinics scheduled at Senior Activity Center

These clinics occur on select Mondays and Thursdays at 58 Barre Street and require advance registration. We are grateful to partner Central VT Home Health & Hospice for staffing these high-demand services. To learn more and sign up, contact Harry or Norma at the MSAC office at 223-2518.

We’re Hiring for Three Positions at the Senior Center!

FEAST Senior Meals: Program Manager & Kitchen Manager/Chef

The City of Montpelier’s FEAST Senior Meals Program at Montpelier Senior Activity Center seeks dynamic applicants for Program Manager (**application deadline: 9/3**) and Kitchen Manager / Chef (**application deadline: 9/10**). MSAC operates as a destination for Central VT’s aging population to socialize, take a variety of classes, and to access nutrition, wellness opportunities and more, both in-person and remotely. To learn more about FEAST, visit: www.montpelier-vt.org/feast. FEAST is in the process of an exciting re-design to roll out this Fall, 2021!

The **Program Manager** is responsible for the management of MSAC’s Meals on Wheels, Curbside pickup and congregate meal programs, FEAST volunteers, federal nutrition contract obligations and advocacy. They co-supervise an Americorps member and participate in regional networking about food security. The **Kitchen Manager/Chef** is responsible for the production of approximately 16,500 meals annually in accordance with nutritional requirements; food purchasing; maintenance of an excellent, licensed, commercial kitchen; and supervision of diverse kitchen interns and volunteers. Both managers are also important members of the Community Services Department Team.

Wages are competitive, and each position is for 30 hours per week, daytime hours. Excellent and comprehensive benefits package. Female and minority candidates are encouraged to apply. Please submit a cover letter, resume, and list of three professional references electronically to Sarah Lipton, outgoing FEAST Program Manager and incoming new Director of MSAC:

slipton@montpelier-vt.org. More information about MSAC is on our website at www.montpelier-vt.org/msac. Job descriptions available by request. See deadlines above. Positions open until filled.

Apply now for a September start Americorps position: Aging in Place Coordinator

Improve quality of life for area older adults by (1) participating in development for the new MSAC at Home program, based on “Village” models successful in other communities around the country (2) assisting MSAC’s thriving FEAST Senior Meals Program, and (3) assisting seniors in accessing technology through development of MSAC’s new tech-device lending library. You can find all the details and application instructions at: <http://bit.ly/36FBTzm>. This great position offers professional development, a stipend, rental subsidy, and the chance to serve the community in vital ways! Questions about MSAC, FEAST or MSAC at Home? Please email Janna Clar at jclar@montpelier-vt.org or Sarah Lipton at slipton@montpelier-vt.org.

FEAST Senior Meals Program of MSAC:

FEAST Curbside Pick-up Meals

All seniors are welcome to pick up a Curbside meal on Tuesdays and Fridays. Simply pickup your meal outside between 12 and 12:30. If you are new to the program, you will be asked to fill out a short nutritional survey. You can see our monthly menu on our website [here](#). Suggested donations are \$5-\$10, and the fee is \$7-10 if you’re under age 60. Please call to make your reservation: 262-6288 or email us at: feast@montpelier-vt.org. Reservations are not required to get meals.

Meals on Wheels is available to Montpelier and Berlin residents over 60 who need it. Our fabulous volunteers deliver a bulk pack of locally prepared frozen meals once a week, and we work to offer pandemic-safe social engagement and nutrition education too. There is no charge for meals, but donations are gladly accepted. If you or someone you know would benefit from receiving our delicious and nutritious meals on wheels, just call us at the FEAST office: 262-6288 or email us at: feast@montpelier-vt.org.

Volunteer for FEAST

As we ramp back up to serving meals inside and delivering daily hot meals, we are going to need a lot more help again. If you or someone you know is interested in helping us bring nutritious, delicious meals to seniors who need them, please let us know by calling or emailing us: 802-262-6288, feast@montpelier-vt.org. We are seeking the following:

- Meals on Wheels Drivers
- FEAST Curbside Picnic Volunteers
- FEAST Special Events Volunteers
- FEAST Farm Support



Sustainable Infrastructure

No updates for this week.



Thoughtfully Planned Built Environment

Guertin Park, 12-16 Main Street Long Term Use Update

Movement of this structure is going through the local permitting process. Conversation about the longer term uses of this property will be held later this fall.



Employment and Personnel Announcements

Municipal Job Openings:

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

- **Police Department- Patrol Officers:** The Patrol Officer is responsible for the efficient performance of required duties in conformance with the laws and the Department's rules, regulations and policies. Duties shall consist of, but are not necessarily limited to, a number of general police responsibilities necessary to the stability and safety of the community. For applications and more information, click [here](#) or email recruiting@montpelier-vt.org.
- **Staff Accountant:** The professional in this position will be responsible for accounts payable and receivable functions, construction project accounting, grant management as well as submission of state and federal fund reimbursement requests for more information click [here](#).
- **Emergency Services Dispatcher/Clerk:** This full-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls. For more information click [here](#).
- **Seasonal Park/Recreation Maintenance Staff.** Mowing, driving tractors, maintaining sports fields, keeping parks and facilities clean. This is a busy, hands-on physical job that requires some heavy lifting and being on your feet for long periods of time. Call 225-8699, 9am-4pm to inquire.

FEAST Senior Meals Program Manager at Montpelier Senior Activity Center: We are excited to announce some changes coming to the FEAST program! After eight years of partnership with local business Good Taste Catering and nine months of off-site meal production that involved the City paying the outside vendor for food and labor necessary to produce Montpelier's Meals on Wheels, Curbside pickup and congregate

meals, MSAC intends to hire a Kitchen Manager/Chef (30 hours per week) to start in late September and be prepared for the return of meal production at MSAC's commercial kitchen at 58 Barre Street October 1. This change is anticipated to bring cost-savings over recent increases, expanded collaboration and social justice benefits, and many other advantages for the community. To learn more, please refer to a [summary memo](#), [full proposal backing the plan](#), and [job description for the new position](#) being created. Sarah Lipton, FEAST Program Manager since August 2020 and new Director of MSAC effective August 31, 2021, led the re-design effort and wrote the proposal. This re-design of the City's FEAST Senior Meals Program has been reviewed by and has the support of the City Manager, the Assistant City Manager, the Finance Director, the outgoing MSAC Director, and the MSAC Advisory Council. We are excited to implement this next phase of an essential nutrition and socialization service for our city's older adults. Questions may be directed to Sarah Lipton at slipton@montpelier-vt.org or by calling 262-6288.



Reminders

Social Worker Available to Residents

The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. Susan Lemere has been a friendly and effective presence in town for the last several month, but COVID has slowed our outreach efforts down. If you would like to speak to Susan please contact her through email at: susan.lemere@wcmhs.org or contact MPD and we can assist with connecting you to Susan.

ORCA MEDIA

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meetings: <https://www.orcamedia.net/series/montpelier-city-council>
- Click here for Live Stream: <https://www.orcamedia.net/series/live-stream-events>

Thank you,

William Fraser, City Manager

Upcoming Agenda Items (*TENTATIVE*)

9/1	<ul style="list-style-type: none"> District 3 City Council Appointment special meeting Fire Union contract - consent 	9/8	<ul style="list-style-type: none"> Strategic Planning Session for 2021-2022
9/22	<ul style="list-style-type: none"> Camping Policy Adopt Strategic Plan? ARPA Fund Use? Local Hazardous Mitigation Plan Approval CVPSA Report? DPW Union contract consent? 	10/13	<ul style="list-style-type: none"> 1st quarter financials Legislative Agenda FY23 Budget Process Police Committee Report Police Union contracts consent?
10/27	<ul style="list-style-type: none"> Holiday Season meeting calendar DID presentation Economic Development? 12-16 Main Street Update? 	11/10	<ul style="list-style-type: none"> Rec Center Update?
11/17	<ul style="list-style-type: none"> 	12/8	<ul style="list-style-type: none"> Budget Presentation?

? = Date is tentative, may shift to a different date

PENDING ITEMS

CVPSA Report (maybe 9/22)

Park Land Purchase

MAPA for Zoning – joint meeting with Planning Commission and DRB

Conduit Policy

Housing Task Force Report follow up

WRRF Dryer Update

City Master Plan