

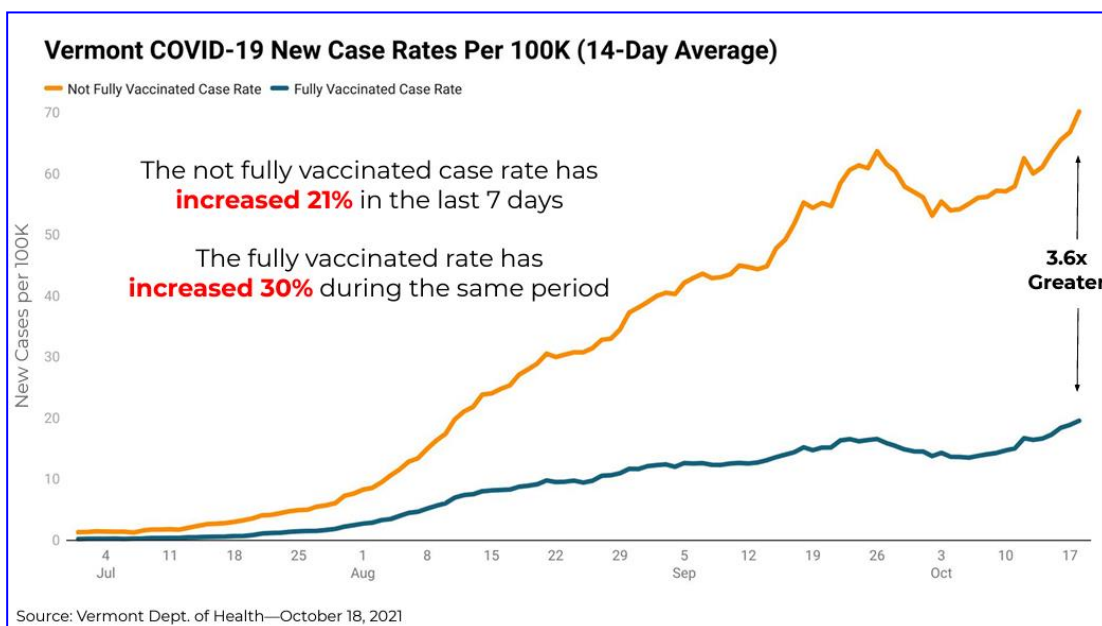
Date	Committee	Time	Location	Links
10/25	Planning Commission Meeting	5:30 PM	City Council Chambers	<a href="#">Agenda Link</a>
10/27	Community Fund Board (Open House for Potential Applicants)	4:30 PM	City Manager's Conference Room and Zoom	<a href="#">Agenda and Zoom Link</a>
10/27	City Council Meeting	6:30 PM	City Council Chambers and Zoom	<a href="#">Agenda and Zoom Link</a>



## Public Health and Safety

### **COVID-19 Response- Updated**

**New:** The State has updated their [weekly COVID-19 data report](#). There has been a large shift in our case-rates. Vermont cases have increased 10% over the last 7 days & have increased 39% over the last 14 days. There is also data supporting the rise of cases in both the vaccinated and unvaccinated:



While Vermont has the fewest hospitalizations per capita nationally, this week's report shows that 70% of hospitalizations over the last 7 days are from the unvaccinated.

**New:** The Vermont COVID-19 Data Summary for all COVID-19 cases recorded between March 5<sup>th</sup>, 2020 and October 6<sup>th</sup>, 2021 is available for review [here](#).

**New:** Governor Scott [made a statement this week](#), asking Vermonters to take steps to protect at-risk populations. He stated:

*"If you are choosing to not get vaccinated, it means understanding the risks to yourself, your friends and family and your community. The data is clear: By not getting vaccinated you are more likely to get sick from COVID and you are much more likely to spread it to others. At this point, there is no doubt that if you are unvaccinated, the virus will find you... And I want to be very clear: If you're one of the Vermonters who is never going to get vaccinated, it's even more important that you do your part to avoid spreading COVID to someone who is at risk or putting your children in a position where they're out sick from school. Because not getting vaccinated, taking no precautions at all, and carelessly exposing an elderly family member, neighbor, customer or patient is selfish and dangerous".*

Visit [healthvermont.gov/MyVaccine](https://healthvermont.gov/MyVaccine) to make a vaccination appointment!!

The CDC continues to list Washington County has a [High Level of Community Transmission](#) and they recommend that everyone in Washington County should wear a mask in public indoor settings.

You can now get a booster shot of Pfizer vaccine if you received your dose of the Pfizer vaccine six months ago or more and fit specific criteria- more information here: <https://www.healthvermont.gov/covid-19/vaccine/getting-covid-19-vaccine>

**Montpelier Energy Advisory Committee: Low Cost Insulation Insert Event **New****  
Volunteers Needed! Come join the Montpelier Energy Advisory Committee in making low-cost building insulating window inserts for the Montpelier and Mad River Valley community. Each simple job is taught, and all tools and materials are provided. No experience necessary. Sign up for a 4 hour shift at <https://signup.com/.../invit.../secure/167696154098/false...>

They will be requiring all participants to wear masks, and will practice social distancing to the extent possible in order to provide a safe environment for all. Learn more about the project at <https://www.netzeromontpelier.org/window-dressers>



## Environmental Stewardship

### **Stump Dump:**

Need to get rid of lawn debris, stumps, and branches? The City Stump Dump is open! Monday through Friday, 8:00 AM to 3:00 PM. Please call the City Garage at 802-223-9510 before going to dump to approve of your items!

### **Leaf Pickup:**

Starting Monday, October 11th, 2021, and continuing until **Friday, October 29, 2021**, the City of Montpelier Public Works Department will be picking up bagged leaves left at the curbside. Bags should contain leaves only: No brush, garden debris or flower stalks will be accepted. Leaves raked into the street **MUST** be bagged for removal, and all bags must be securely tied. The schedule is as follows:

- Mondays: Barre Street to East State Street areas.
- Tuesdays: East State Street to Main Street areas.
- Wednesdays: Towne Hill, North Street, Elm Street, Cliff Street, Court Street, Meadow areas.
- Thursdays: Terrace Street and Lower State Street area.
- Fridays: Berlin Hill, River Street, Colonial Drive, and National Life Drive areas.

If you have questions or require additional information, please call 223-9510 between 7:00 am and 3:30 pm, Monday through Thursday.

### **Street Sweeping:**

The City of Montpelier Department of Public Works Street Division has had 2 Street Sweepers out daily for the month of October. The street sweeping schedule follows the Leaf Pickup Schedule.

### **Trash Receptacles:**

As a resident of Montpelier, are you wondering about the best area to place a trash receptacle for trash pickup? Please, always, place trash receptacles for pick up at the corner of the driveway, behind the sidewalk. If you do not have a sidewalk on your street, please place receptacles on the corner of the drive, in the street closest to the curb. (Not obstructing traffic). Please do not place receptacles within the sidewalk. Questions? Please contact Jasmine Benson with DPW at 802-223-9508.



## Responsive and Responsible Government

### **Capital Area Neighborhood Project Management RFP Updated**

The City of Montpelier is seeking Proposals from a vendor to provide a management structure and the staffing capacity to assist the City in community outreach on a neighborhood level through the Capital Area Neighborhood (CAN) program. The City's goal is to partner with a vendor who can assist in facilitating more robust

community/City connection, and to act as another level of outreach and information sharing. Responses are due by close of business November 3<sup>rd</sup>, 2021. [Link to the bid is available here.](#) [The formal Q&A Responses are available here.](#)

### **City-wide Reappraisal Property Inspections Have Begun!**

We have begun the process of a city-wide reappraisal of all real property. Representatives from the New England Municipal Consultants will visit each property in the city to gather data. The inspection process will start in late 2021 and continue through the spring of 2023. NEMC will mail notices to property owners in advance of conducting inspections.

### **Strategic Planning Process Continued:**

Given that this item was postponed during last week's meeting, staff will prepare a final draft of the plan for the 10/27 Council Meeting using the preliminary rankings for initiatives. The Council will have the opportunity to make changes prior to final adoption. This will include the Vision, Mission, and Values statements, the Strategic Priorities, and the ranked initiatives.

### **General Business Follow Up:**

*None this week*



## **Inclusive, Equitable and Engaged Community**

### **Challenger Seven Memorial Monument Rededication Event November 18<sup>th</sup> at 4pm**

Mayor Watson will preside over a brief and informal re-dedication of the 'Challenger Seven' memorial on Nov 18 at 4pm at the high school along the bike path. The memorial was recently moved from an inaccessible location where it stood for 35 years in memory of the seven astronauts who died on January 28, 1986, when NASA's space shuttle Challenger exploded 73 seconds into its launch. The seven included the first civilian astronaut, Christa McAuliffe, a school teacher from New Hampshire. The Montpelier Public Art Commission spent the past year on this project. From the beginning, the commission intended that no taxpayer funds be involved in this project, particularly when so many are financially stressed by COVID-19. To our tremendous appreciation, the National Life Group covered all the costs. Thank you to everyone involved!

### **Community Services Department- Updates/New**

#### **Community Services Department Shared Items / Collaborations**

### **Volunteers needed for Senior Center, Parks, & Recreation**

Current volunteer needs include: people with carpentry, wall-patching and painting skills, Savoy DVD archive monitors, people willing to help with Fall outdoor chores,

Enchanted Forest support, pumpkin-carving and park trail work, technology tutors, meals on wheels drivers and kitchen assistance.

### **Indoor and Outdoor Space Rentals available with Senior Center, FEAST Kitchen, Parks and Recreation**

Trying to resume pandemic-paused group meet-up or schedule a one-time special event or meeting? We have affordable indoor and outdoor spaces in many shapes and locations, some with audio-visual available. We also rent out our fully licensed commercial kitchen when not in use for FEAST senior meals production. To learn more or request space at Community Services Department facilities, visit <https://www.montpelier-vt.org/337/Facility-Rentals> or call 225-8699. Masking required indoors in all city facilities by all people at this time, regardless of vaccine status.

### **Montpelier Parks & Trees Division**

#### **Hubbard Park's Expansion Project and Fundraising Campaign**

We have the opportunity to add nearly 80 acres to Hubbard Park this year, and the campaign for the final stretch of fundraising to collect on \$38K in previous pledges and an additional \$100K is off to a great start, with close to \$36,000 raised from 75 donors, including many who had pledged earlier in the exploratory process, new donors, and people who added gifts to the project while purchasing Enchanted Forest tickets online in recent weeks. To learn more and pledge / donate toward our remaining goal, [click here](#).

#### **Two events online and in-person were held October 20-21**

On Wednesday night, October 20, Park Director Alec Ellsworth presented a slide show and talk about the project and its goals, background and timeline, including conservation and economic development considerations. The small group of local citizens in attendance generated healthy discussion, and ORCA Media taped the presentation for later broadcasting and posting online. As this memo was preparing for publication, a second evening event was planned on Zoom, and over 30 people had RSVP'd. That event will also be recorded and available later for interested people. Additional events have been planned and announced as follows:

#### **Four walks of the Hubbard Park Expansion Project property with Parks Director, Alec Ellsworth!**

- Tuesday, November 2, 4:30-5:30p
- Wednesday, November 10, 8:00-9:00a
- Saturday, November 20, 9:00-10:00a
- Thursday, December 2, 12:00-1:00p

All walks begin at the New Shelter in Hubbard Park (near the end of the road). No pre-registration needed.

**Save the Date! Benefit night at Three Penny Taproom for Hubbard Park Expansion Project**

On Tuesday, November 23, 5% of TPT's profits will go to our fundraising campaign! Save the date and tell your friends to join you at 108 Main Street for great food and drinks for a great cause! Thank you, [TPT!](#)

**Enchanted Forest at Hubbard Park**

Friday, October 29 & Saturday, October 30

Our family-friendly, enchanting event featuring a candlelit walk, art, music and more, in partnership with AllTogetherNow!, is on. Our online tickets sold out ten days before the event and last minute plans were in the works by the Parks team and creative partners! They could still use a few more guides, trolls, and assistance with a lantern-making workshop that will continue 10/25, and help the day and evenings of the events in various ways.

**Parks Crew seeks volunteers for Pumpkin Carving, Trail Work, Farm tasks**

[Join us for volunteer work days](#) that vary according to need and event. We have tasks for folks of all ages and abilities, and an upcoming need is carving pumpkins for Enchanted Forest on 10/21, 10/22 and 10/25! Please check the different tabs and sign up for a time slot [HERE](#). No need to stay for the whole time, but it's helpful for us to know how many people will be joining. Feel free to email Jacqueline at [jhuettenmoser@montpelier-vt.org](mailto:jhuettenmoser@montpelier-vt.org) with questions.

**[Montpelier Recreation Division](#)**

*Youth Basketball (K-6th grade) starts November 20*

[Click here](#) to reach Registration forms page for this and other programs. Print out, register online, or stop by the office to sign-up!

**Recreation Programs and Facility Access for Youth & Adults – Current and approaching**

We've got current Tae Kwon Do for Youth & Adults and another winter program starting soon, plus access to many outdoor facilities for drop-in pickleball, tennis and more. The gym remains closed most of the time but is available for rental; masking required inside city facilities. More gym activities will be starting in the months ahead, including for pickleball. See our website, call 225-8699 or stop by the office at 58 Barre Street (the senior center) to get more information.

**Capital Kids Afterschool Childcare Program still has space for kids from all towns!**

Winter session starts after Thanksgiving. New families can start anytime; no requirement to attend all year. To learn more about our affordable, state-licensed program with subsidies and available 2:30-5:30pm throughout the school year and on many non-school days, visit <https://www.montpelier-vt.org/1186/After-School-Childcare>, call the office at 802-225-8699 or email [nmaurice@montpelier-vt.org](mailto:nmaurice@montpelier-vt.org) with questions.



## Montpelier Senior Activity Center (MSAC) Division

### **VT Home Energy Profile Clinic**

Friday, Oct. 22 | 4:00-5:30pm | Free | in-person at 58 Barre Street | Pre-registration is requested, but walk-ins will be welcome

Mayor Anne Watson and the Montpelier Energy Advisory Committee, together with Efficiency VT and the Northeast Energy Efficiency Partnership, bring you this free clinic from MSAC's Community Room. The clinic will be most effective if you bring your own laptop or other device.

The VT Home Energy Profile is a useful tool to help homeowners assess the energy efficiency of their own home. It's generated either by answering questions about the home or by entering utility bill information. In the end, there are some recommendations to homeowners about next steps they may take to make their home more efficient. This workshop will assist attendees in filling out survey questions to get a VT Home Energy Profile for their homes, making sure it makes sense and is done correctly. To learn more go to:

<https://www.netzeromontpelier.org/home-energy-information-ordinance>.

To pre-register and receive electronic resources via email in advance, email [msac@montpelier-vt.org](mailto:msac@montpelier-vt.org) or call 802-223-2518 by 3:30 on 10/22, indicating your mailing address or email address for materials distribution before or after clinics. Walk-ins also welcome.

### **Got smartphone or iPad Questions? Technology Tutor Available at MSAC!**

**Next sessions: Friday afternoons, 10/29, 11/5, 3:30-4:30**

Local high school student, Russell Clar, is available for twenty-minute appointments at Montpelier Senior Activity Center to assist seniors with smartphone set-up, settings adjustments, email questions, Google Docs, photo-editing, or bring other questions/needs and he'll do his best to help! To reserve a slot or get your name on a future list, call the MSAC main office at 223-2518 or email [msac@montpelier-vt.org](mailto:msac@montpelier-vt.org).

### **Fall Adult and Teen Classes with MSAC: Sign up now!**

We've got 32 affordable, diverse, online, in-person and hybrid options in the Arts, Humanities, so many forms of movement, and ten options of yoga. Visit our website at <https://www.montpelier-vt.org/751/Classes>, stop by MSAC at 58 Barre Street or call us at 223-2518 to learn more or get help to register!

### **Many Drop-in groups (online and in-person) welcome new community members, and we have a new web-page!**

To view the free, in-person and online options that include Slow Jam, Outdoor Walks, Crafting, Writing, Italian, Bridge, Scrabble and more, visit our new [Drop-in Groups](#) page.

### **FEAST Senior Meals Program of MSAC:**

#### **FEAST Curbside Pick-up Meals**

All seniors are welcome to pick up a Curbside meal on Tuesdays and Fridays. Simply pickup your meal outside between 12 and 12:30. If you are new to the program, you will be asked to fill out a short nutritional survey. You can see our monthly menu on our

website [here](#). Suggested donations are \$5-\$10, and the fee is \$7-10 if you're under age 60. Please call to make your reservation: 262-6288 or email us at: [feast@montpelier-vt.org](mailto:feast@montpelier-vt.org). Reservations are not required to get meals.

**Meals on Wheels** is available to Montpelier and Berlin residents over 60 who need it. Our fabulous volunteers deliver a bulk pack of locally prepared frozen meals once a week, and we work to offer pandemic-safe social engagement and nutrition education too. There is no charge for meals, but donations are gladly accepted. If you or someone you know would benefit from receiving our delicious and nutritious meals on wheels, just call us at the FEAST office: 262-6288 or email us at: [feast@montpelier-vt.org](mailto:feast@montpelier-vt.org).

### **Volunteer for FEAST**

As we ramp back up to serving meals inside and delivering daily hot meals, we are going to need a lot more help again. If you or someone you know is interested in helping us bring nutritious, delicious meals to seniors who need them, please let us know by calling or emailing us: 802-262-6288, [feast@montpelier-vt.org](mailto:feast@montpelier-vt.org). We are seeking the following:

- Kitchen Scrub Down Day – Friday October 29 - 9am-12pm – We need volunteers to help do a deep cleaning of our kitchen before we get it back up and running
- Data Entry – Starting November 1 – We are switching to a new meals software system and need tech savvy volunteers to help us move data from our old system into our new one.
- Kitchen Volunteers – Daily starting the week of Nov 7 – We need volunteers from 9am – 12pm M-F – We need help cutting, chopping, prepping, cooking and packing meals for delivery.
- Meals on Wheels – substitute drivers now and new drivers in Dec/January – Times TBD



## **Sustainable Infrastructure**

### **Cummings Street:**

Residents can expect that by October 29<sup>th</sup>, the water main project should be complete. Currently our crews are installing the new hydrant, connecting services to the new water main, removing temporary services as well as lawn restorations.

### **Barre Street/Hubbard Street:**

Paving is scheduled on Hubbard Street, Tuesday, October 26<sup>th</sup>, 2021.  
Paving is scheduled on Barre Street, Wednesday, October 27<sup>th</sup>, 2021.

### **Hubbard Park:**

Hubbard Park project will begin next week, users of the park should expect delays and impacts to parking. We appreciate your patience while completing this project.





## Employment and Personnel Announcements

### Municipal Job Openings

Visit the City website for more information: <https://www.montpelier-vt.org/Jobs.aspx>

- **Community Services Positions:**
  - Afterschool Childcare Program Director (part-time)
  - Afterschool Childcare Program Staff (part-time)
  - For full details and instructions for applying, visit the City [job postings page](#).
  
- **Police Department- Patrol Officers:** The Patrol Officer is responsible for the efficient performance of required duties in conformance with the laws and the Department’s rules, regulations and policies. Duties shall consist of, but are not necessarily limited to, a number of general police responsibilities necessarily necessary to the stability and safety of the community. For applications and more information, click [here](#) or email [recruiting@montpelier-vt.org](mailto:recruiting@montpelier-vt.org). **We have two more open officer positions.**
  
- **Emergency Services Dispatcher/Clerk:** This full-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls. For more information click [here](#). **There is one vacant position.**
  
- **Kitchen Manager/Chef:** The City of Montpelier’s FEAST Senior Meals Program at Montpelier Senior Activity Center seeks dynamic applicants for a new Kitchen Manager / Chef (**deadline: 10/25**). This is a full-time, benefitted position, with a starting wage of \$22.66. MSAC operates as a destination for Central VT’s aging population to socialize, take a variety of classes, and to access nutrition, wellness opportunities and more, both in-person and remotely. To learn more about FEAST, visit: [www.montpelier-vt.org/feast](http://www.montpelier-vt.org/feast).

### Notable Work Anniversaries

Name	Hire Date	Department	<u>Work Anniversary (Years)</u>
Keith Taylor	October 1, 2016	Fire	5
Hunter Lane	October 25, 2016	Police	5



## Reminders

### **Social Worker Available to Residents**

The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. Susan Lemere has been a friendly and effective presence in town for the last several month, but COVID has slowed our outreach efforts down. If you would like to speak to Susan please contact her through email at: [susan.lemere@wcmhs.org](mailto:susan.lemere@wcmhs.org) or contact MPD and we can assist with connecting you to Susan.

### **ORCA MEDIA**

ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.

- Click here to see City Council Meetings: <https://www.orcamedia.net/series/montpelier-city-council>
- Click here for Live Stream: <https://www.orcamedia.net/series/live-stream-events>

Thank you,

William Fraser, City Manager

## Upcoming Agenda Items (*TENTATIVE*)

10/27	<ul style="list-style-type: none"> <li>• Holiday Season meeting calendar</li> <li>• DID presentation/budget</li> <li>• Strategic Plan Completion</li> <li>• ARPA Fund Use</li> <li>• FY23 Budget Overview</li> <li>• Committee Assignments</li> <li>• CVHHH Ballot request</li> <li>• KLH Ballot request</li> <li>• CVPSA Staff Appointments</li> </ul>	11/10	<ul style="list-style-type: none"> <li>• Rec Center Update?</li> <li>• Legislative Agenda</li> <li>• Police Review follow up</li> <li>• Winter Parking</li> <li>• Strategic Planning (<i>as needed</i>)</li> </ul>
11/17	<ul style="list-style-type: none"> <li>• WRRF Dryer Update</li> <li>• Police Review follow up</li> <li>• MEAC report</li> </ul>	12/8	<ul style="list-style-type: none"> <li>• Present Budget</li> </ul>
12/15	<ul style="list-style-type: none"> <li>• Budget Workshop</li> </ul>	12/22	<ul style="list-style-type: none"> <li>• Budget Review</li> </ul>
1/5/22	<ul style="list-style-type: none"> <li>• Budget Workshop</li> </ul>	1/12	<ul style="list-style-type: none"> <li>• First PH on Budget</li> <li>• First PH on Warning</li> <li>• Bond PH if needed</li> </ul>
1/20 Thursday	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> PH/Budget Adoption</li> <li>• 2<sup>nd</sup> PH on Warning/Adoption</li> <li>• Consideration of Petitions</li> <li>• Bond Necessity Resolution If needed</li> </ul>	2/9	

? = Date is tentative, may shift to a different date

### **PENDING ITEMS**

Conduit Policy  
Housing Task Force Report follow up  
City Master Plan  
12-16 Main St. site planning