Improve Public Health and Safety

Mental Health Support
New: New Mental-Health hotline available starting tomorrow, July 16th 2022. Alison Krompf, deputy commissioner at the Department of Mental Health, said starting Saturday, the National Suicide Prevention Lifeline is changing to the National Suicide and Crisis Lifeline. VT residents will be able to call this free hotline by dialing 988. According to Commissioner Krompf, the “988 service is not only for individuals experiencing their own mental health challenges. It also serves as a resource for the parents, neighbors, community members and friends of someone experiencing a potential crisis”. This is in addition to 211 for referrals for services and supports in the area. She said the Pathways Vermont (which addresses homelessness) Support Line also is available at 833-888-2557. Residents can also go to mentalhealth.vermont.gov for a list of available resources.

COVID-19 Updates:
Statewide community levels: Low. The rate of new COVID-19 cases per 100,000

![Weekly Report](image)

<table>
<thead>
<tr>
<th>Date</th>
<th>Committee</th>
<th>Time</th>
<th>Location</th>
<th>Links</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/18</td>
<td>Design Review Committee Meeting</td>
<td>5:30 PM</td>
<td>City Council Chambers and Zoom</td>
<td>[Agenda and Zoom Link]</td>
</tr>
<tr>
<td>7/18</td>
<td>Development Review Board Meeting</td>
<td>7:00 PM</td>
<td>City Council Chambers and Zoom</td>
<td>[Agenda and Zoom Link]</td>
</tr>
<tr>
<td>7/19</td>
<td>Montpelier Energy Advisory Committee</td>
<td>7:00 PM</td>
<td>City Hall Memorial Room and Zoom</td>
<td>[Agenda and Zoom Link]</td>
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<tr>
<td>7/20</td>
<td>Homelessness Task Force Meeting</td>
<td>11:30 AM</td>
<td>City Council Chambers and Zoom</td>
<td>[Agenda and Zoom Link]</td>
</tr>
<tr>
<td>7/20</td>
<td>Regular City Council Meeting</td>
<td>6:30 PM</td>
<td>City Council Chambers and Zoom</td>
<td>[Agenda and Zoom Link]</td>
</tr>
</tbody>
</table>
Vermonters is below 200. New COVID-19 admissions are below 10 per 100,000 Vermonters per day, and the percent of staffed hospital beds occupied by COVID-19 is below 10%.

- New COVID-19 cases, last 7 days: 73.2 per 100K
  - Weekly Case Count: 457 (decrease from previous week)
- New hospital admissions of patients with COVID-19, last 7 days: 5.29 per 100K
  - 33 total new admissions with COVID-19 (decrease from previous week)
- Percent of staffed inpatient beds occupied by patients with COVID-19 (7-day average): 1.77% (decrease from previous week)

Vermont Department of Health recommendations: Protect Yourself & Others
CDC recommendations: COVID-19 by County | CDC

COVID-19 Reminders:
- It is now recommended that all children, ages 6 months through 5 years, get the COVID-19 Vaccination
- It is now recommended that those age 50+ or those who are immunocompromised age 12+ receive a second booster dose of either the Pfizer or Moderna vaccine. The FDA’s guidance can be found here. Find vaccination clinics here, or call your preferred pharmacy.
- The health department now recommends that people who test positive isolate for five days, with the caveat that if you still have symptoms after completing isolation, you might choose to take extra precautions such as wearing a mask, which helps protect you and the people around you from getting or spreading COVID-19. More information can be found here: https://www.healthvermont.gov/covid-19/symptoms-sickness
- Keep up to date with CDC Recommendations! You can find the CDC’s updates regarding COVID-19 on their website here. They have released an updated chart regarding their quarantine and isolation guidelines here.

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Practice Good Environmental Stewardship

City Building Energy Policy
We have developed a complete inventory of energy sources for all city buildings. We are seeking assistance to provide estimated costs of conversion to non-fossil fuel sources.

Sustainability Coordinator update
Applications for this new position closed last Friday. We received 21 resumes from interested individuals. This group has been screened down to 5 for closer review.

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Provide Responsible and Engaged Government

From the Assessor’s Office:
The official 2022 Montpelier Grand List has been lodged and can be viewed at the City Clerk’s Office or online. New England Municipal Consultants (NEMC) representatives
continue to visit residential properties and are closing in on 50% of residential properties inspected. As they get closer to downtown, production should increase substantially anticipating residential inspections to wrap up in the fall and commercial inspections to follow. We appreciate the cooperation of all residents and if anyone should have any questions, please feel free to contact our office at 802-223-9505.

Pending Legal
- **Appeal of Zoning Permit.** Neighbors have appealed DRB approval of a permit to move a barn structure. City is represented by Attorney David Rugh. We are monitoring the case. Recent filings by appellants have challenged the validity of sections of the city’s zoning ordinance.

- **Abdo Banfield v. City of Montpelier.** Appeal of DRB determination upholding decision of the Zoning Administrator. City is represented by Attorney David Rugh.

- **Ferry et al v. City of Montpelier.** The Superior Court dismissed the suit challenging the legality of the city’s non—citizen voting provision but upheld the plaintiff’s standing to raise the issue/. The plaintiffs have now appealed this decision to the Supreme Court. The City is likely to file a cross appeal challenging the standing decision.

Create More Housing

**VCFA**
The city has been in contact with VCFA and their real estate consultants. We would like to play some role in the decision making about the future of the property. We may also consider whether some of the buildings and land have value for city use.

**Housing Committee**
Community and Economic Development Director Josh Jerome will be staffing the newly formed Housing Committee. He is arranging the organizational meeting. The Community Justice Center will assist in providing a facilitator for the initial meeting to help the group sort through the various housing issues, set priorities, and lay out an agenda.

**Elks Club – 203 Country Club Road**
The City formally closed on this property last Friday and are now the official owners. The RFP for project management services has been issued.

Improve Community Prosperity

**Recreation Department Updates:**
- Please email nmaurice@montpelier-vt.org or amcmullen@montpelier-vt.org during the next few weeks.
  - NO REGISTRATIONS OVER THE PHONE! Registrations can be done by mailing or dropping of forms and payment to 58 Barre Street.
Registration forms and a locked drop box are located in the side entrance of 58 Barre Street (The MSAC Building).

- Pool passes can be purchased for the first time by going to the pool.
- There are still available spots for tennis camp and swim lessons (August 1st – 12th), however day camp is full.
- At this time, we are not able to take credit card payments in the office. Please email nmaurice@montpelier-vt.org to get set you up with online payment through the city website.

- Office Hours:
  - **Mondays** 9am-3pm (Closed 1-2pm)
  - **Tuesdays & Wednesdays** 9am – 3pm
  - **Thursdays** 9am-12:30pm (Closed 12:30-3pm)
  - **Fridays** Closed for customer service

**Community Services Department Shared Info Updates/Events/Collaborations**

**Montpelier Senior Activity Center**

- **Office Notice for Community Services Department**
  - MSAC and the Community Services Department’s office manager, Norma Maurice will be on vacation the following two weeks: July 18th – 22nd & August 1st – 5th. Our office will therefore be open only a few hours a day while the rest of the staff goes about their business.
  - Phone calls have been hard to answer and return due to a shortage of staff. Please try emailing nmaurice@montpelier-vt.org for quicker response.
  - **Parks & Trees:** There will be NO RENTALS PROCESSED July 15th - 24th & July 29th – August 7th.
  - **Senior Activity Center:** Please email Sarah slipton@montpelier-vt.org during the next few weeks.

- **FEAST Farm Stand**
  - We held our fifth FEAST Farm Stand this past Wednesday. Produce for sale this week included: mint, basil, watercress, chard, lettuce, peas, arugula, turnips and beets.
  - Join us for the next farm stand on Wednesday July 20th from 1-3pm. We are thrilled to be featuring live music at 1pm from Jolynda Burton, which will be followed by a live poetry reading with James Shea and Dorothy Tse at 2pm. Please drop in and join our live events! Check out some of the highlights from this week:
FEAST Farm Stand: Our AmeriCorps member, Maddie Sholar shakes hands with our new farm stand mascot played by volunteer Em.

We also want to give a big thank you to MYCC for their help this past week at the farm stand.

**Barre Street Potluck**
- Our first Barre Street gathering was so delightful, everyone wants to do it again. We will be hosting another potluck on **Wednesday, July 27th 2022 from 5:30 – 7:00**. Bring a dish to share and join the group in the grassy area of the playground behind MSAC and CAL.
- What is the Barre Street Potluck? It is a collaborative effort among the Directors and organizers of the Montpelier Senior Activity Center, the Center for Arts & Learning and the Capital Area Neighborhoods and YOUR Barre Street neighbors for food, fun and cheer. With regular attendance, we plan to host these gatherings once per month. Contact can@sustainablemontpelier.org to learn more.

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**Build and Maintain Sustainable Infrastructure**

**Infrastructure Updates:**

**Main Street Sidewalk Reconstruction**
The old sidewalk has been removed from the south side (opposite of the Middle School) of Main Street from Liberty Street to Jay Street. Construction of the new sidewalk will begin next week. No detours or alternating one way traffic is anticipated to complete this work.

**Pioneer Street Railroad Crossing**
The railroad crossing on Pioneer Street has been reconstructed and the road will be open to through traffic at the end of the day on Friday the 15th. Sidewalk work will continue.
throughout the week. Also the final paving and approach joints will still need to be completed. This will require two separate road closures for one day each. It is anticipated that one closure will occur during the week of the 18th and the second during the week of the 25th. A traffic detour will be in place when the road is closed and businesses in the immediate area of the project will remain open and accessible.

Route 2 Railroad Crossing
The Vermont Agency of Transportation will be reconstructing the railroad crossing on Route 2 between Route 302 and the Berlin/Montpelier town line. Next week they will be removing some of the old track and preparing for deeper excavation off the edge of the roadway. This work may result in alternating one way traffic at times.

Route 2 Montpelier/Berlin Town Line Bridge
The temporary bridge is open. The contractor will continue to remove the deck of the permanent bridge.

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**Employment and Personnel Announcements**

**July Work Anniversaries!**
Here is everyone hired in a past July, and their tenure with the City. Thank you everyone for your hard work and dedication! We appreciate you very much!

<table>
<thead>
<tr>
<th>Name</th>
<th>Hire Date</th>
<th>Service Anniversary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sam Lambert</td>
<td>7/11/2018</td>
<td>4</td>
</tr>
<tr>
<td>Tanya Chambers</td>
<td>7/25/2016</td>
<td>6</td>
</tr>
<tr>
<td>Dakota Powers</td>
<td>7/1/2016</td>
<td>6</td>
</tr>
<tr>
<td>Chris Quesnel</td>
<td>7/1/2016</td>
<td>6</td>
</tr>
<tr>
<td>Alec Ellsworth</td>
<td>7/2/2013</td>
<td>9</td>
</tr>
<tr>
<td>Zach Blodgett</td>
<td>7/3/2012</td>
<td>10</td>
</tr>
<tr>
<td>Jeremy Lewis</td>
<td>7/20/2010</td>
<td>12</td>
</tr>
<tr>
<td>George Hood</td>
<td>7/5/2005</td>
<td>17</td>
</tr>
<tr>
<td>Doug Jasmine</td>
<td>7/10/1995</td>
<td>27</td>
</tr>
<tr>
<td>Arne McMullen</td>
<td>7/1/1992</td>
<td>30</td>
</tr>
<tr>
<td>Robert Gowans</td>
<td>7/12/1979</td>
<td>43</td>
</tr>
</tbody>
</table>

**Municipal Job Openings**

Visit the City website for more information: [https://www.montpelier-vt.org/Jobs.aspx](https://www.montpelier-vt.org/Jobs.aspx)

**Temporary Admin Position new:** The Executive Assistant in the City Manager’s office is expected to be on leave from mid-August to mid-November. We would like to retain a full time (preferably) or part time person to assume this role during the leave period. The City seeks an individual with strong customer service and communications skills.
The Executive Assistant serves as the first point of contact for the City Manager’s office and performs a variety of duties by providing administrative, analytical, and technical support to the City Manager and Management Team. The occupant of this position will communicate extensively with staff, department directors, elected officials, community organizations, consultants, volunteers, the press, and general public. The Executive Assistant performs general office administrative duties, responds to citizen inquiries, schedules events and meetings, monitors the City’s website and social media platforms, prepares and posts City Council meeting agendas, and the City Manager’s Weekly Report. Familiarity with modern office and software systems is important, knowledge of local government is a plus. The position can be occupied immediately through Thanksgiving. Pay will be $25 per hour without benefits. Position is open until filled. If interested, please send cover letter and resume electronically to William Fraser, City Manager at wfraser@montpelier-vt.org.

**Restorative Outreach Specialist:** The City of Montpelier seeks a Restorative Outreach Specialist (OS) for its Community Justice Center. This position works closely with the Restorative Programs Coordinator to identify and contact people impacted by incidents caused by participants in the Restorative Justice Panel program and shepherds them through their participation in the process. Applicants are invited who understand, believe in, and embrace the ideals of restorative justice and have 3 - 5 years of relevant experience that includes exposure to a robust blend of the following specialties: restorative justice, conflict resolution, dynamics of offending, service to crime victims, corrections system, criminal justice system, process of change, mental health challenges, and/or substance use disorders. The ideal candidate has mediation, facilitation, and training skills and experience working with a program that depends on volunteers. This is an established grant funded 12 hour/week position. Applicant must be able to attend some evening meetings, using personal transportation and have reliable internet for virtual meetings. For more information, and to apply, contact Carol Plante, Director, Montpelier Community Justice Center, 802 522 5566 or cplante@montpelier-vt.org. Applications accepted until the position is filled. The City of Montpelier is an Equal Opportunity Employer.

**Recreation Administrative Assistant:** Position performs skilled work in office administration and management. Position is lead on creating documentation and infrastructure support for Community Services and Recreation Programming. Position has frequent and direct interaction with the general public in person or via the phone and email concerning service requests, program registrations, and complaints, etc. Email cover letter and resume to amcmullen2@montpelier-vt.org.

**FT Police Department- Patrol Officers** For applications and more information, click here or email recruiting@montpelier-vt.org. We have one more open officer position.

**Seasonal Recreation Positions: Day Camp, Pool Clerk, Lifeguards, and Pool Director** for Spring-Summer 2022

**Seasonal Park/Recreation Maintenance Staff:** Spring-Summer-Fall Mowing, driving tractors, maintaining sports fields, keeping parks and facilities clean. Call 225-8699, 9am-4pm to inquire.

**Summer Pool Lifeguards and Pool Clerks:** Staff will start work June 11 - August 21.
There will be pre-season training prior to the start of the pool season. Training dates to be announced. Applicants who do not hold a current Lifeguard certification could be accepted contingent on successful completion of a lifeguard course prior to the pool opening date, and reimbursement would be paid at end of season. Email amcmullen2@montpelier-vt.org for more information.

**FT Emergency Services Dispatcher/Clerk:** The Montpelier Police Department is seeking applications for the position of Emergency Dispatcher/Clerk. This full-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls.

**FT Streets Maintenance Worker Truck Driver, Level 1:** The person filling this position will work with a streets crew performing skilled work in winter operations, construction, maintenance and repair of streets, drainage culverts, sidewalks, signage, and other appurtenances in the City Right of Way.

**FT Water/Sewer Truck Driver Level 1:** The person filling this position will work with a water and sewer crew performing skilled work in the construction, maintenance and repair of water distribution, raw water distribution, wastewater collection and wastewater transmission systems.

**FEAST Part-time Kitchen Assistant:** The FEAST Senior Meals Program, a service of the Montpelier Senior Activity Center (a division of the Community Services Department of the City of Montpelier) provides daily (Monday-Friday) hot meals to older adults age 60+ through our meals on wheels program, and twice-weekly curbside pickup lunches. Annually, we serve 18,000 meals. The Kitchen Assistant position is a part-time, seasonal position for 20 hours or less a week and for 20 weeks or less and includes working in a fast-paced, high-volume environment. You will be responsible for preparing, cooking, packaging, and serving quality meals each day for fresh and frozen consumption. You will also be responsible for managing volunteers that serve in the kitchen and for maintaining food service facilities in a safe and sanitary condition. Send your resume and cover letter to Sarah Lipton: slipton@montpelier-vt.org

**MSAC Seeks AmeriCorps member for September 2022:** Calling all gap year students, recent college grads, and young professionals! MSAC is looking for a new Aging in Place Coordinator to serve MSAC’s mission of being a gathering place of healthy aging, lifelong learning and delicious meals for older adults. This is a dynamic role where the member will be working to create a vibrant intergenerational community that offers a little help to the older adults who need and deserve it. The position is full-time (40 hrs/wk for 48 wks), and members will receive a living allowance of $25,500 (pre-tax) plus an education award of $6,495 (also pre-tax) upon successful completion of service. MSAC will offer the member with a $250/mth rental subsidy and a ServSafe food handling certification as part of their service. Our VHCB AmeriCorps position begins September 12th, 2022 and ends August 11th, 2023. The deadline to apply is August 24th 2022, and prospective candidates can apply through the AmeriCorps portal: https://vhcb.org/our-programs/vhcb-americorps/positions
**Social Worker Available to Residents**
The Montpelier Police Department, the Barre City Police Department and Washington County Mental Health have partnered in providing an onsite social worker to help residents in crisis or needing an extra hand during the pandemic. If you would like to speak to Susan please contact her through email at: susan.lemere@wcmhs.org or contact MPD and we can assist with connecting you to Susan.

**ORCA MEDIA**
ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.
- Click here to see City Council Meetings: [https://www.orcamedia.net/series/montpelier-city-council](https://www.orcamedia.net/series/montpelier-city-council)
- Click here for Live Stream: [https://www.orcamedia.net/series/live-stream-events](https://www.orcamedia.net/series/live-stream-events)

**City-wide Reappraisal Property Inspections Continue!**
We have begun the process of a city-wide reappraisal of all real property. Representatives from the New England Municipal Consultants will visit each property in the city to gather data. The inspection process will start in late 2021 and continue through the spring of 2023. NEMC will mail notices to property owners in advance of conducting inspections.

**Stump Dump:**
Need to get rid of lawn debris, stumps, and branches? The City Stump Dump is open! Monday through Friday, 8:00 AM to 3:00 PM. Please call the City Garage at 802-223-9510 before going to dump to approve of your items!

**Trash Receptacles:**
Please, always, place trash receptacles for pick up at the corner of the driveway, behind the sidewalk. If you do not have a sidewalk on your street, please place receptacles on the corner of the drive, in the street closest to the curb. (Not obstructing traffic). Please do not please receptacles within the sidewalk. Questions? Please contact Jasmine Benson with DPW at 802-223-9508.

Thank you,

William Fraser, City Manager

*Council Meeting Agenda Schedule and Strategic Planning Items on following pages*
### Upcoming Agenda Items *(TENTATIVE)*

<table>
<thead>
<tr>
<th>Date</th>
<th>Agenda Items</th>
</tr>
</thead>
</table>
| 7/20   | • 1<sup>st</sup> Reading Prostitution Ordinance  
       | • Parklet Ordinance  
       | • 12-16 Main Street  
       | • Set District Heat Rates  
       | • Time limit for public comment  
       | • Equity Update report  
       | • Strategic Plan Update  
       | • Storm Water Utility Contract  
       | • GMT My Ride report  
       | • Elks Club Update  
       | • HUB presentation |
| 8/24   | • 2<sup>nd</sup> Reading Prostitution Ordinance  
       | • 1<sup>st</sup> Reading Parklet Ordinance  
       | • PRC – Fair and Impartial Policing  
       | • Website/Public Outreach Update  
       | • CAN Update  
       | • TIF/Tax Stabilization  
       | • City Building Energy Policy/  
       | • Year End financial report  
       | • Elks Club Update  
       | • Award Elks Club PM Contract |
| 9/20   | • 2<sup>nd</sup> reading Parklet ordinance  
       | • Review Community Survey results  
       | • PRC – Internal Affairs  
       | • PRC – Citizen review  
       | • Potential Ordinance re: building violations and zoning permits  
       | • Workforce Development Plan? (Possibly removed due to higher priorities)  
       | • Public Bathrooms? |
| 9/28   | • PRC – Public Drinking  
       | • Begin Strategic Planning Process  
       | • Elks Club Update |
| 10/12  | • PRC – Progress Update  
       | • Strategic Planning  
       | • Mutual Aid Update |
| 10/26  | • Winter Schedule  
       | • Outdoor Recreation and Economic Development  
       | • Preliminary Budget Discussion  
       | • Elks Club Update |
| 11/9   | • PFAS/Leachate  
       | • ADA Update  
       | • Homelessness Plan?  
       | • Barriers to Housing?  
       | • FEAST Update |
| 11/23  | |
CURRENT PENDING STRATEGIC PLAN ITEMS

Topics from the FY22-23 City Council Strategic Plan for Future Council Agendas:

<table>
<thead>
<tr>
<th>Month</th>
<th>Tentative Topic(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>Creative Discourse Recommendations Status Update</td>
</tr>
<tr>
<td>August</td>
<td>Website Updates / Capital Area Neighborhoods Presentation/</td>
</tr>
<tr>
<td>September</td>
<td>Strat Planning/ <strong>Workforce Development program</strong>, Stormwater Utility Updates (tentative)</td>
</tr>
<tr>
<td>October</td>
<td>Strat Planning, (Fall/Winter 2022)/Mutual Aid Issues with Middlesex and Berlin, Homelessness Plan, Barriers to Housing, Parks Commission Survey/Review Community Survey results, Accomplishments and Future Plans for Outdoor Recreation and Economic Development</td>
</tr>
<tr>
<td>November</td>
<td>ADA Transition Projects/ Net Zero Projects Update/ FEAST Program Updates/ <strong>BUDGET</strong>/ PFAS Updates</td>
</tr>
<tr>
<td>December</td>
<td><strong>BUDGET</strong></td>
</tr>
</tbody>
</table>

- May be removed from list
- City Master Plan (spring 2023)