COVID-19 Updates:

Update: The State is using the COVID-19 Surveillance Report as their key public facing COVID data document. Here is the most recent Weekly COVID-19 Surveillance Report from August 10th 2022. Statewide community levels: Low. The rate of new COVID-19 cases per 100,000 Vermonters is below 200. New COVID-19 admissions are below 10 per 100,000 Vermonters per day, and the percent of staffed hospital beds occupied by COVID-19 is below 10%.

- New COVID-19 cases, last 7 days: 84.3* per 100k
  - Weekly Case Count: 526* (increase from previous week; *may be over count for this period due to late reporting, delivered August 3, from an out-of-state lab)
- New hospital admissions of patients with COVID-19, last 7 days: 6.09 per 100K
  - 38 total new admissions with COVID-19 (decrease from previous week)
- Percent of staffed inpatient beds occupied by patients with COVID-19 (7-day average): 2.16% (decrease from previous week)

Vermont Department of Health recommendations: Protect Yourself & Others. CDC recommendations: COVID-19 by County | CDC

COVID-19 Reminders:

- It is now recommended that all children, ages 6 months through 5 years, get the COVID-19 Vaccination. It is also recommended that those age 50+ or those who are immunocompromised
age 12+ receive a second booster dose. The FDA’s guidance can be found [here](#). Find vaccination clinics [here](#), or call your preferred pharmacy.

- **Keep up to date with CDC Recommendations!** You can find the CDC’s updates regarding COVID-19 on their website [here](#). They have released an updated chart regarding their quarantine and isolation guidelines [here](#).

- **Remember:** The National Suicide Prevention Lifeline has changed to the National Suicide and Crisis Lifeline. Anyone is able to call this free hotline by dialing “988”. This is in addition to “211” for referrals for services and supports in the area. The Pathways Vermont (which addresses homelessness) Support Line also is available at 833-888-2557. Residents can also go to [www.mentalhealth.ve](http://www.mentalhealth.ve)rmont.gov for a list of available resources.

**New: Locker Project Update**

The City is happy to report the installation of Lockers behind the City’s Recreation Center at 55 Barre Street, for a 6-month trial period. For some history on the project- the City’s Homelessness Task Force and members of our community experiencing homelessness have been advocating for publicly accessible lockers, and on April 27th, the Montpelier City Council voted to approve installing 12 lockers behind the City’s Recreation Center on a 6 month trial-basis. This project was also approved by the City’s Design Review Committee on February 22nd 2022. The City was able to install the lockers on August 10th, 2022! All project information and the application documents can be found here: [https://www.montpelier-vt.org/1105/Homelessness-Task-Force](https://www.montpelier-vt.org/1105/Homelessness-Task-Force)

So now, residents who would like to use a locker can come in person to City Hall and fill out the linked Terms of Service Application and get an assigned locker. For right now, folks can ask for Cameron Niedermayer, Assistant City Manager, to help sign them up. This program will be operating on a first-come, first-serve basis until all 12 lockers are in use. Afterwards, lockers can be used for up to 3 months by an individual before requiring renewal- allowing for some turnover if needed.

The Terms of Service agreement also outlines a few of the rules for use, including how the City will deal with any abandoned items, that there will be no storing perishables, food, food waste, alcohol, drugs, or illegal items, and that lockers are subject to being searched as necessary. This is a very exciting trial program, and the City wants to thank everyone for their patience as we worked towards implementation!

**Police Staffing:**

The Montpelier Police Department (MPD) is authorized seventeen (17) sworn police officers including the Deputy Chief of Police and the Chief of Police, but effectively has only twelve (12) officers available to respond to emergency calls for service. MPD has no current applicant submissions. For over a year, MPD has been operating at a high pace as officers have worked on their scheduled days off and have missed advanced training opportunities due to low staffing. These difficulties have adversely affected morale and the work-life balance of our team, and additionally has exceeded the department’s FY 2022 overtime budget.

Due to current staffing levels, MPD will make service and operational adjustments especially as it
relates to prioritizing calls for service. MPD officers will be available to respond to emergency-related calls for service, though response times may increase, especially for low-priority calls. MPD will maintain a strong presence throughout the community and will continue to partner with other law enforcement agencies for mutual aid assistance both within and outside of Montpelier.

MPD is actively seeking new patrol officers to better serve the needs of the community. Apply online through PoliceApp.com here: https://www.policeapp.com/City-of-Montpelier-VT-Police-Department/1258/

### Practice Good Environmental Stewardship

### Provide Responsible and Engaged Government

**From the Assessor’s Office:**
The official 2022 Montpelier Grand List has been lodged and can be viewed at the City Clerk’s Office or online. New England Municipal Consultants (NEMC) representatives continue to visit residential properties and are closing in on 50% of residential properties inspected. As they get closer to downtown, production should increase substantially anticipating residential inspections to wrap up in the fall and commercial inspections to follow. We appreciate the cooperation of all residents and if anyone should have any questions, please feel free to contact our office at 802-223-9505.

**Pending Legal**
- *Appeal of Zoning Permit.* Neighbors have appealed DRB approval of a permit to move a barn structure. City is represented by Attorney David Rugh. We are monitoring the case. Recent filings by appellants have challenged the validity of sections of the city’s zoning ordinance.

- *Abdo Banfield v. City of Montpelier.* Appeal of DRB determination upholding decision of the Zoning Administrator. City is represented by Attorney David Rugh.

- *Ferry et al v. City of Montpelier.* The Superior Court dismissed the suit challenging the legality of the city’s non—citizen voting provision but upheld the plaintiff’s standing to raise the issue/. The plaintiffs have now appealed this decision to the Supreme Court. The City is likely to file a cross appeal challenging the standing decision.

### Create More Housing

**Elks Club — 203 Country Club Road**
Project Management Recommendations will be going to City Council at the August 24th meeting.
Community Services Department Updates

Office Notice for Community Services Department
Phone calls have been hard to answer and return due to a shortage of staff. Please try emailing for quicker response: nmaurice@montpelier-vt.org

Recreation Updates:
Recreation opportunities are growing at the former Elk's Club property with the mowing of field spaces as well as establishing walking trails! The pool has been a little slower this week with the cooler weather. We are currently planning fall recreation programs, both indoor and out. Swimming lessons finished its second season this week and day camp has one more week next week.

- NO REGISTRATIONS OVER THE PHONE! Registrations can be done by mailing or dropping of forms and payment to 58 Barre Street. Registration forms and a locked drop box are located in the side entrance of 58 Barre Street (The MSAC Building).
- Pool passes can be purchased for the first time by going to the pool. Pool closes Sunday, August 21st.
• At this time, we are not able to take credit card payments in the office. Please email nmaurice@montpelier-vt.org to get set you up with online payment through the city website.

• Office Hours:
  • **Mondays** 9am-3pm (Closed 1-2pm)
  • **Tuesdays & Wednesdays** 9am – 3pm
  • **Thursdays** 9am-12:30pm (Closed 12:30-3pm)
  • **Fridays** Closed for customer service.

**Montpelier Senior Activity Center (MSAC)**

• **MSAC’s Advisory Council:** The Council met this past week and with two new members present, not only focused on introductions and inspirations for serving on the Council, but heard all of the updates from the Director and had robust conversations about how to serve the needs of members who wish to “return” to the way things were before the pandemic. No solutions are yet apparent, but the conversation is open.

• **MSAC Engages in Food Security Advocacy:** In addition to recent conversations with the Washington County Hunger Council, Bernie Sanders’ staff member Will Stevens, the Director of Salvation Farms, MSAC Director also participated in a VT Food Bank Food Security Focus Group meeting this week, the results of which will guide the Food Bank’s new Innovation Lab in pursuing solutions to Vermont’s food insecurity issues. MSAC is working to ensure that collaboration is in place to ease the food insecurity of older adults. If you are interested in joining the conversation, let Director Sarah Lipton know: slipton@montpelier-vt.org

• **MSAC to apply for grant funding:** MSAC is applying for a $15,000 grant from Meals on Wheels America to ensure the FEAST Kitchen has what it needs to be able to create those therapeutic meals. Other grants in the pipeline include a BGS Grant from the State, two other Meals on Wheels America grants, and one from Kellogg Hubbard Library.

• **Collaboration with Kellogg Hubbard Library:** In collaboration with Kellogg Hubbard Library, MSAC has been able to feature a number of wonderful authors at our FEAST Farm Stand events this summer, and is now planning a number of co-presentations throughout the fall and winter. Look for these exciting events soon!

• **Osher Lectures to Return to MSAC:** Osher will be offering their Lifelong Learning Institute lectures at MSAC again this fall from September to November with an incredible line-up of presentations. Stay tuned for more details soon!

• **FEAST Farm Stand**
  • We held our ninth FEAST Farm Stand this past Wednesday. Produce for sale this week included: Corn, Tomatoes, Basil, Garlic, Zucchini, Squash, Cucumbers, Chard. We also were fortunate to give away free whole chickens that were raised and processed at the FEAST Farm.
  • Join us for the next farm stand on **Wednesday August 17th from 1-3pm.** We are excited to host a **Memoir Presentation from sisters Paula Francis and Christina Noyes**
at 1pm. Then, we will have an important discussion from Marc Gwinn of Edward Jones about **Outsmarting the Scammers at 2pm**. Please drop in and enjoy our live events!

- Check out some of the highlights from this week:

  - **Barre Street Potluck**
    - **Join us next month – date TBD!** The Barre Street Potluck is a collaborative effort among the Directors and organizers of the Montpelier Senior Activity Center, the Center for Arts & Learning and the Capital Area Neighborhoods and Barre Street neighbors for food, fun and cheer. With regular attendance, we plan to host these gatherings once per month. Contact can@sustainablemontpelier.org to learn more.

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**Build and Maintain Sustainable Infrastructure**

**New:** The Department of Public Works is working on the following projects:

**Main Street Sidewalk & Paving**

Lowering of utility structures was completed this week in preparation for the Cold-in-Place Recycling from the roundabout to Towne Hill Road. The pavement recycling process is tentatively scheduled for 8/18 & 8/19 of next week but is weather dependent. Final adjustments are tentatively scheduled to occur the following week on 8/24 – 8/26. The top course of paving is slated to occur on Saturday 9/10. Detours will be used throughout phases of construction.

**What is Cold-In-Place Asphalt Recycling?**

Cold In-Place asphalt recycling is a more sustainable way to repave roads by recycling the existing asphalt. The process utilizes a sequence of machines called a “train”, where asphalt is milled off
the existing road and processed into the reusable asphalt that is relayed. A benefit of Cold In-Place Recycling is the reduction of material waste volumes to be trucked off-site to make new pavement.

**Main and Barre Street Intersection**
In March 2022, Montpelier residents approved the funds for the Main and Barre Street intersection project in which the planning phase is underway. DPW is continuing through the design process as if this were a standalone project with the goal of being constructed in 2023. Ideally, this project, the Barre Street path extension, and the Main Street Railroad crossing project would be constructed together. Due to the incompatible project schedules, the merging of the projects is not feasible. The railroad project is a State project and has been scheduled for construction in 2024. The bike path project is being delayed due to additional federal and state permitting, funding and review processes and the estimated construction schedule is not known at this time.

By not combining the projects, a significant conflict may occur during the rail project. The proposed project includes a new warning system and safety equipment which need to communicate with the new traffic signal. This requires the design of the traffic signal for the warning system to be constructed.

**Paving Projects**
DPW has several paving projects planned to start in mid-September with final paving slated for early October. The following streets are to be repaved:
- Roberts Street.
- Phelps Street.
- Pleasant View Street
- Valerie Avenue
- Blodgett Avenue

**Fog Seal Treatments**
DPW contractor will be applying fog seal to the following roads sometime in the month of September:
- College Street
- Barre Street between Granite Street and Pioneer Bridge
- Liberty Street from Main Street to Heaton Street
- National Life Drive

Fog seal is a spray used to rejuvenate asphalt on recently paved roads to extend longevity. During fog seal application, temporary loss of painted road markings takes place. DPW will repaint road markings after all paving projects are completed in that area.

**Crack Sealing**
DPW will crack seal sections of pavement, concurrently with the fog seal process. Combining the two processes, has shown to extend the life lifespan of the road. Work is scheduled to occur in early September.
**East State Street**
Contract #1 of the East Street project includes the disconnection of the existing storm sewer system from the existing sanitary sewer system, also known as a Combined Sewer Overflow (CSO) connection. The design includes a new outfall constructed through the Rialto bridge abutment. This concept and other construction details are currently being reviewed by the State of Vermont, Water Investment Division. The City has received confirmation from the State that the project will be funded using Clean Water State ARPA dollars. This project is anticipated to begin spring of 2023.

**Hubbard Park Road Grading**
In the fall of 2021, DPW completed storm water work for this project. DPW has finished the first round of grading on Hubbard Park Road. Staff will wait for 1-2 weeks for the road to see traffic and hopefully some rain prior to performing one last minor grading effort.

**Phelps Street**
The storm drain replacement on Phelps Street is 100% complete. Paving and Sidewalk replacement will begin in September and wrap up in early October.

**Storm Water Utility**
A stormwater utility is a dedicated funding mechanism to pay for a community’s stormwater management program. The revenue generated for the utility's fee supports stormwater-related services and improvements. City Council identified this in the FY23 strategic plan. The City Council approved awarding the contract to Brown and Caldwell who will develop the Montpelier Storm Water Utility. Partial funding through the State is allowing the project to move forward quickly. The City’s goal is to complete the project by July 1 of 2023. There will be opportunities for staff to report back to the council on the status as well as for the public to be involved.

**State Street Combined Sewer Overflow**
The project has been reviewed by the State and the issuance of the Facilities Plan Approval is imminent. DPW staff and Dufresne Group (Engineer) are collaboratively working towards a bid opening date in September. Additionally, the 2023 State SRF Intended Use Plan (IUP) was issued this week and the project made the fundable list with $538,938.11 of 2023 ARPA grant appropriations.

**Vactor Dump Station**
The footings have been poured and the walls have been formed for the wastewater dumping station. This station will be a cleaner and more efficient way to catch and filter wastewater collected from sewer cleaning as well as debris from street sweeping.
Brick Arch Replacement at the Gary Home
The Gary Home on Main Street is undergoing renovations to their facility which presented an opportunity for DPW to renovate the stormwater brick arch in conjunction with the private construction. The project is tentatively scheduled to begin next week.

Main Street Water Main Replacement
DPW will be replacing a 450 ft. section of water main beginning at the intersection of Towne Hill Road and Main Street and ending at the intersection of Towne Hill Road and Easy Street. The water main will be upgraded from the current 6-in diameter pipe to the required 12-in diameter pipe. DPW anticipates construction on this project will begin in September of this year dependent on supply chain and contractor availability.

Recreation Path ADA Upgrade
DPW will be connecting the bike path from Main Street to Stone Cutters Way and installing ADA-detectable surfaces across the railway behind the recreation center on Barre Street. Tentative date for work in 8/15 & 8/16. The section of the path will be closed while the concrete cures.

Pioneer Street Rail Crossing
Sidewalk work and paving is now complete from Bridge Street to River Street. Pavement markings to be completed by the end of August.

Grout Road Bridge
The final design for the Grout Road Bridge project is underway and progressing well. Permits are being signed by the City and submitted to the state of Vermont and the Army Corps of Engineers for review. DPW is hoping to bid the project out by late fall and is anticipating starting construction by early spring 2023. This project is being funded through ARPA grants and a Class 2 Highway Structure grant.

Water Leaks
Beginning on Saturday August 6th DPW staff has been actively working on various water leaks. The first leak was on East State Street, which was then followed by a series of leaks on School Streets. Due to staffing vacancies DPW used staff from both the streets division and equipment division to assist with the water leaks.

Staffing Shortages at DPW
The Department of Public Works currently has 5 vacancies within the department, potentially causing delays in certain projects. There are 2 open positions within the streets division, 2 within the water/sewer division, and 1 split position between the streets and mechanic divisions.
Municipal Job Openings

Visit the City website for more information: https://www.montpelier-vt.org/Jobs.aspx

**Restorative Outreach Specialist:** The City of Montpelier seeks a Restorative Outreach Specialist (OS) for its Community Justice Center. This position works closely with the Restorative Programs Coordinator to identify and contact people impacted by incidents caused by participants in the Restorative Justice Panel program and shepherds them through their participation in the process. Applicants are invited who understand, believe in, and embrace the ideals of restorative justice and have 3 - 5 years of relevant experience that includes exposure to a robust blend of the following specialties: restorative justice, conflict resolution, dynamics of offending, service to crime victims, corrections system, criminal justice system, process of change, mental health challenges, and/ or substance use disorders. The ideal candidate has mediation, facilitation, and training skills and experience working with a program that depends on volunteers. This is an established grant funded 12 hour/week position. Applicant must be able to attend some evening meetings, using personal transportation and have reliable internet for virtual meetings. For more information, and to apply, contact Carol Plante, Director, Montpelier Community Justice Center, 802 522 5566 or cplante@montpelier-vt.org. Applications accepted until the position is filled. The City of Montpelier is an Equal Opportunity Employer.

**FT Police Department- Patrol Officers** For applications and more information, click here or email recruiting@montpelier-vt.org. We have one four open officer positions.

**FT Emergency Services Dispatcher/Clerk:** The Montpelier Police Department is seeking applications for the position of Emergency Dispatcher/Clerk. This full-time career position involves the appropriate call handling of both emergency and non-emergency requests for police, fire, and emergency medical services, and determining the nature and urgency of those calls.

**FT Streets Maintenance Worker Truck Driver, Level 1:** The person filling this position will work with a streets crew performing skilled work in winter operations, construction, maintenance and repair of streets, drainage culverts, sidewalks, signage, and other appurtenances in the City Right of Way.

**FT Water/Sewer Truck Driver Level 1:** The person filling this position will work with a water and sewer crew performing skilled work in the construction, maintenance and repair of water distribution, raw water distribution, wastewater collection and wastewater transmission systems.

**MSAC Seeks AmeriCorps member for September 2022:** Calling all gap year students, recent college grads, and young professionals! MSAC is looking for a new Aging in Place Coordinator to serve MSAC’s mission of being a gathering place of healthy aging, lifelong learning and delicious meals for older adults. This is a dynamic role where the member will be working to create a vibrant intergenerational community that offers a little help to the older adults who need and deserve it. The position is full-time (40 hrs/wk for 48 wks), and members will receive a living allowance of $25,500 (pre-tax) plus an education award of $6,495 (also pre-tax) upon successful completion of service. MSAC will offer the member with a $250/mth rental subsidy and a
ServSafe food handling certification as part of their service. **Our VHCB AmeriCorps position begins September 12th, 2022 and ends August 11th, 2023.** The deadline to apply is August 24th, 2022, and prospective candidates can apply through the AmeriCorps portal: [https://vhcb.org/our-programs/vhcb-americorps/positions](https://vhcb.org/our-programs/vhcb-americorps/positions)

**DPW Staffing**
The Department of Public Works currently has 5 vacancies within the department. There are 2 open positions within the streets division, 2 within the water/sewer division, and 1 split position between the streets and mechanic divisions. DPW is actively seeking new employees for the open positions. For more information visit the City’s website at: [Jobs • Montpelier, VT • CivicEngage (montpelier-vt.org)](https://vhcb.org/our-programs/vhcb-americorps/positions)

### Reminders

**ORCA MEDIA**
ORCA Media supports the City of Montpelier by live streaming videos to local TV and on YouTube. Recently, Comcast changed the government channel to 1085.
- Click here to see City Council Meetings: [https://www.orcamedia.net/series/montpelier-city-council](https://www.orcamedia.net/series/montpelier-city-council)
- Click here for Live Stream: [https://www.orcamedia.net/series/live-stream-events](https://www.orcamedia.net/series/live-stream-events)

Thank you,

William Fraser, City Manager

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*Council Meeting Agenda Schedule and Strategic Planning Items on following pages:*
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<td>• Arts Commission Mural Contract Approval – consent possible</td>
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<td>• DPW Grant Contract Approval – consent possible</td>
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? = Date is tentative, may shift to a different date
# CURRENT PENDING STRATEGIC PLAN ITEMS

Topics from the FY22-23 City Council Strategic Plan for Future Council Agendas:

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<td>Strat Planning/ Workforce Development program, Stormwater Utility Updates (tentative)</td>
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<tr>
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- May be removed from list or moved to a later agenda date
- City Master Plan (spring 2023)