

**Montpelier Planning Commission Meeting
September 15, 2014**

Approved 9/29/14

Present: Kim Cheney, Tina Ruth, Eileen Simpson, John Adams, Leslie Welts, Michael Miller, Brandy Saxton.

Call to order by the Chair: The meeting was called to order by the Chair, Kim Cheney.

Approval of the agenda: Eileen moved to approve the agenda, Leslie seconded. The motion passed on a 5-0 vote.

Comments from the Chair: Kim discussed a provision for alternates in case there won't be a quorum. Tina mentioned that the alternates would need to attend quite often in order to keep up with the discussions. Kim asked people to think about it for a future agenda item.

Review of minutes of July 14, 2014 (previously approved "as amended" and back with the amendments), August 11, 2014 (tabled from August 25), and August 25, 2014:

Mike explained the problems with the minutes. The new timelines make for more succinct minutes. Historically, there have been motions and no votes after the discussions. The minutes should be more detailed in the future.

There is a duplication in the July 14 minutes.

Tina made a motion to approve the minutes of July 14, August 11, and August 25 as presented. John seconded. The motion passed on a 5-0 vote.

John asked that which John noted in the minutes be distinguished since there are 2 Johns and one Jon on the Commission.

Continue review of Part 2 – Performance Standards and review of Zoning Map

refinements: Brandy started out with a reworking of the district standards for the commission members to take away and review.

There are 7 districts on the draft map.

She added in a few smaller municipal areas to the municipal section, including the park on the other side of the river and the public works facility. This section should be more comprehensive.

The low density residential district has shifted in a few areas, based on water and sewer availability or lack thereof. A few of the very large parcels are split, such as Crestview.

Medium density residential has Cliffside moved into it.

Gallison Hill will need to be added, this map doesn't have a description attached.

The north side of Court Street will be added to high density.

Northfield Street is high density up to the hotel.

River Street is two districts, as is Barre Street – the line roughly falls at Nelson Street.

The Urban Center hasn't had a lot of changes other than the breaking out of Barre Street.

These changes aren't permanent – this is the current draft and the lines can still be moved if people wish upon review.

With the Commission's permission, Mike will present this draft to the City Council.

There was further discussion on the zoning for Sabin's Pasture.

Tina made a motion to adopt this draft map as September 15, 2014 draft map for presentation to the City Council and to the public for comment and discussion, Eileen seconded. John asked that the motion be amended to "submit" instead of adopt. The amended motion passed on a 5-0 vote.

Brandy will make a smaller map with streets and labels to send out to Commission members electronically.

Brandy explained a performance standard based on LEED ND. LEED is great for environmental concerns.

Eileen listed the goals for the permitting process as faster, more efficient and more predictable decisions, better design projects, and visually better design projects, i.e avoid the big box designs.

Approval of topic for Municipal Planning Grant application due in September: Last time the Economic Development Strategic Plan was recommended for this grant by Council. The Commission wanted the grant for zoning instead to keep on Brandy. Mike presented that to Council and they approved that the grant be written for zoning.

Eileen moved to approve this, Tina seconded, the motion passed on a 5-0 vote. Educational time will be between 5 to 5:30.

Discuss changing meeting time for future Planning Commission meetings: Eileen can't make 5:00 anymore. All was agreed to move future meetings to 5:30, starting September 29.

Mike will be out on October 15 for surgery and then until the rest of the month.

The DRC will be invited to the September 29 meeting

Adjournment: There was a motion and second to adjourn.

Respectfully submitted,

Tami Furry
Recording Secretary