

Montpelier Planning Commission Meeting
March 24, 2014

Approved 7/14/14

Present: Jesse Moorman, Kim Cheney, Jon Anderson, Alan Goldman, Tina Ruth, Brandy Saxton, Jessie Baker - staff, Eileen Simpson.

Call to order by the Chair: The meeting was called to order by the Chair, Kim Cheney.

Comments from the Chair: There were no comments from the Chair.

Review minutes of January 13, 2014 and March 10, 2014: Jon moved to approve the minutes of January 13 as presented, Jesse seconded. The motion passed on a 4-0 vote with Tina abstaining.

Jon moved to approve the minutes of March 10, Eileen seconded. The motion passed on a 4-0 vote with Alan abstaining.

Report on hiring a drafting consultant: Last Wednesday night, the Council approved Brandy Saxton's contract, so she is officially on board.

Review of current Zoning and Subdivision Regulations draft:

Review of recent motions approved: Jon and Kim felt that the motion that is on the list from January 27 was not recorded accurately. A further check by Jessie on the minutes revealed that the motion was recorded accurately directly from the minutes, but not transferred correctly to the list of motions approved.

The first bullet point was changed to read "design review will not apply to changes made that cannot be seen from a public area or small changes seen only by adjoining neighbors. Jon made a motion to approve this change, Eileen seconded. The motion passed on a 5-0 vote.

Discussion of process outline by Brandy Saxton: It is a more detailed proposal that was presented at the last meeting. The goal is to have a draft of the regulations by the end of the calendar year for adoption. Kim, Jessie, and Brandy will coordinate the agendas. Brandy will tell Jessie what she'd like to discuss, Jessie will put it in as an agenda item and run it by Kim.

First item is a task review regarding the Plan and Regulations. This should be ready for the second meeting in April. Jon will send Brandy the items he has worked on that have not yet been vetted by the Commission.

Brandy will talk to previous Zoning Administrators and Audra Brown to find out any hurdles that they perceive. Faith Ingersoll or someone from her department will be at the April 14th meeting.

Tina reported that Growth Center legislation has passed the House in a recent session and is possibly going to pass the Senate and help the Commission with their definitions.

Jessie reported that the City Council would be interested in getting updates from the Planning Commission. Kim asked that Jessie keep track of any items that will need to be reported and set it up.

Jon made a motion to approve the agenda that Brandy presented, Tina seconded. There was no discussion and no one voiced disagreement with the motion.

Other business: Jack McCullough, from the Montpelier Housing Task Force, offered his committee's input to the Commission.

Adjournment: (recording stopped before motion, second, and vote could be noted)

Respectfully submitted,

Tami Furry
Recording Secretary