

**Montpelier Design Review Committee Meeting  
February 24, 2015**

*Approved 3/24/15*

**Present:** Steve Everett – chair, Eric Gilbertson, Jay White, Seth Mitchell, Liz Pritchett, Dina Bookmyer-Baker - staff.

**Call to order:** The meeting was called to order by Steve Everett, Chair.

**Approval of the agenda:**

**Comments from the Chair:** There were no comments from the Chair.

**221 Barre Street**

**Owner: River Station Condo Association   Applicant: Anne Watson  
Design review approval for the installation of a heat pump.**

The Condo Association approved the installation. She suggested that the piping run straight down and mount the unit on the west wall. It will be painted to match the green that is there.

The piping should be moved further to the right of the vents. A shelter will need to be installed to prevent snow buildup.

The shelter color will need to go before the DRC, so this application will be tabled to the March 24 meeting. The actual placement of the pump and piping can be presented then, also.

Eric made a motion to table the application to March 24, Seth seconded, the motion passed on a 5-0 vote.

**66 Main Street**

**Owner: Overlake Park LLC   Applicant: Ward Joyce (VTC)  
Pocket Park in vacant lot.**

Montpelier Alive has permission for two years to have the parklet on the street. This would get the parklet off the street and improve a lot that doesn't have much on it except for cement blocks that children have painted.

There has been a food truck there but it usually parks toward the front.

There will be lighting, such as Christmas lights. There will be benches and a chessboard. VTC will lease the lot from Jessie Jacobs for a dollar a year. The general idea is to have a place for people to have lunch during the summer. The ground would be crushed stone or just clean the surface that is there.

The parklet will just be there for the summer. There will be a weekly signup for the upkeep of the parklet, the same as it was last summer.

The applicable criteria were reviewed and determined to be acceptable.

**68 Main Street**

**Owner: Turtledove Enterprises LLC Applicant: Ward Joyce (VTC)**

**Cleaning up rear of lot for park space.**

This application was combined with the previous review since they are tied in together.

**Approve meeting minutes: January 27, 2015:** Jay asked to change under Northfield Street that there was an option to install a fire-rated door on the exterior and the height of the windows had been changed.

Seth made a motion to approve the amended minutes, Liz seconded. The motion passed on a 5-0 vote.

**Other Business:** The next meeting is March 24.

The windows for the addition for the 8 Bailey Avenue project have a material change that Dina presented to the committee. It was decided that the applicant needs to come in for further review.

**Adjournment:** There as a motion to adjourn and a second. The motion passed unanimously.

Respectfully submitted,

Tami Furry  
Recording Secretary