

**Montpelier Design Review Committee Meeting  
October 28, 2014**

*Approved 11/12/14*

**Present:** Steve Everett – chair, Eric Gilbertson, Seth Mitchell, Dina Bookmyer-Baker - staff.

**Call to order:** The meeting was called to order by Steve Everett, Chair.

**Approval of the agenda:** Eric made a motion to approve the agenda as presented, Seth seconded, the motion passed on a 3-0 vote.

**Comments from the Chair:** There were no comments from the Chair.

**131 Elm Street**

**Owner: Paul Laffal Applicant: Rosie Laquerre, Nutricopia, Inc.**

**Design review for a sign.**

The applicant was present. It will replacing an existing sign to replace Paul Laffal's Health sign. The size and style will be similar to the one it is replacing.

The applicable criteria were reviewed and determined to be acceptable. The application was approved on a 3-0 vote.

**2 Liberty Street**

**Owner/Applicant: Dan and Britt Richardson**

**Design review to replace front door and add storm doors to rear and side porch entrances.**

Dan Richardson was present. He was able to have the front door installed and handed around pictures of the door handle, as per the committee's request at the last meeting he attended. The old door knocker was able to be saved and reinstalled. The kickplate was not reinstalled as per the committee's recommendation.

They would like to install a storm door on the side door, since it's drafty and they don't wish to replace the whole door. It had a storm door previously. The new door will be glass.

The applicable criteria were reviewed and determined to be acceptable. The application was approved on a 3-0 vote.

**Approve meeting minutes from October 14, 2014:** Eric made a motion to approve the minutes as printed, Seth seconded. The motion passed on a 3-0 vote.

## **Other Business:**

Review draft zoning revisions relating to Design Review with Brandy Saxton. The Planning Commission is doing a complete rewrite of the zoning regulations. State Law states that some of the municipal, religious, and educational buildings can be regulated but you can't regulate the functional use. The Capitol Complex is specifically exempted from review in State statute.

One discussion has been to delineate major and minor projects and the minor projects don't need to go to the DRB. Since the DRC is an advisory body, there would need to be an administrative decision on the minor application. There would be historic and design districts.

Brandy asked that the committee review the architectural standards more closely and provide feedback via Dina.

All of the changes will be discussed further in a future committee meeting, after review and with more members present. The discussion will be put on the November 12 agenda.

Elect Vice Chair – Jay and Seth are both interested. Jamie has said he'd like to resign, he hasn't submitted a formal letter yet. The election will be put on the next agenda. Eric moved to table the election, Seth seconded, the motion passed on a 3-0 vote.

Next meeting: Wednesday, November 12<sup>th</sup> at the ORCA conference room.

**Adjournment:** Eric made a motion to adjourn, Seth seconded. The motion approved on a 3-0 vote.

Respectfully submitted,

Tami Furry  
Recording Secretary