

**Montpelier Design Review Committee Meeting
July 15, 2014**

Approved 7/29/14

Present: Steve Everett – chair, James Duggan - vice, Kate Coffey, Eric Gilbertson, Jay White, Liz Pritchett, Dina Bookmyer-Baker - staff.

Call to order: The meeting was called to order by Steve Everett, Chair.

Comments from the Chair: There were no comments from the Chair.

132 Main Street

**Owner: Gould Building LLC, Emily Gould Applicant: Vermont Vernacular Designs
Design review approval to replace 11 windows, 1 door, and to construct a fire escape.**

Roy Boutin was present for the applicant. The fire escape will be in the back of the building and a fire alarm system for the entire building will be installed. The fire escape will be a black steel frame structure. The door to the fire escape will replace a window that is there now. A flood light will be installed on the fire escape.

The current windows are in poor condition and are single pane glass. They will be replaced with wooden exterior, Marvin windows that will be custom built to match the existing windows.

The applicable criteria were reviewed and determined to be acceptable. The application was approved on a 5-0 vote.

56 Northfield Street

**Owner/Applicant: Jane Osgatharp
Design review approval to replace 3 windows.**

The applicant was present. The 3 windows don't need to be replaced after all since she just found out this afternoon that they are permissible as they are and are in good shape.

The application was withdrawn.

Review of minutes of April 15, 2014, May 13, 2014, and May 27, 2014:

Jay, Kate, and Steve were present at the April 15 meeting. Jay made a motion to approve the minutes, the motion passed on a 3-0 vote.

Jay, Steve, and Liz were present at the May 13 meeting. Jay made a motion to approve the minutes, the motion passed on a 3-0 vote.

There was not a quorum present to approve the May 27 minutes, so they were tabled.

Other business: The next meeting will be July 29th in City Council Chambers. Dina won't be able to attend the next meeting, she thinks Audra will attend in her place.

Jay has heard many negative comments about the parklet. The DRC never reviewed the project. He recommended that the trial period be declared over and the parklet be removed, especially before foliage season. The lack of parking spaces is hurting businesses at that part of town.

There should be a change in policy for review and to consider this committee a resource instead of a burden. This discussion should be on the next agenda so people who favor the parklet can attend and explain why they feel it's beneficial. Dina suggested writing the Committee's concerns to the Council. Eric suggested that Jay write a letter to the editor asking people to attend the next meeting to discuss concerns.

Jay also wanted to discuss signs in public places, especially in the roundabout on Main Street. All signs in the public right-of-way needs approval by DPW.

Adjournment: Eric made a motion to adjourn, Kate seconded, the motion passed unanimously.

Respectfully submitted,

Tami Furry
Recording Secretary