

**Montpelier Design Review Committee Meeting
March 11, 2014**

Subject to review and approval

Present: Steve Everett – chair, Kate Coffey, Eric Gilbertson, Jay White, Liz Pritchett, Dina Bookmyer-Baker - staff.

Call to order: The meeting was called to order by Steve Everett, Chair.

Comments from the Chair: There were no comments from the Chair.

3 Pitkin Court

**Owner: Duane Wells Applicant: Bulfinch Group
Design review for a sign**

Robert Lehmert was present for the Bulfinch Group which is a financial management company. The sign is consistent with the other signs in the area. It's not lit and has the company's logo on it. The adhesive will be caulk and not material that will damage the building.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

156 Main Street

**Owner: Connor Brothers – Montpelier One, LLC Applicant: Integrative Acupuncture and Oriental Medicine
Design review for a sign**

Josh Singer, one of the applicants was present. The sign is 2 sided, same message on both sides. The company has moved upstairs and wants to hang the sign by the side entrance. There will be no lighting added.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

44 Main Street

**Owner: Ajax Moving and Storage Applicant: Sarah DeFelice – Bailey Road
Design review for wall sign and projecting sign**

The applicant was present. There are two signs requested for approval. There will be no lighting added. The first sign will go into an existing signboard. It will be a cream background with dark purple lettering.

The applicable criteria were reviewed and determined to be acceptable.

The application was approved on a 5-0 vote.

Review of minutes from January 14, 2014 and February 11, 2014: Eric made a motion to approve the minutes of January 14, Kate seconded, the minutes were approved on a 3-0 vote.

The minutes of February 11 were approved on a 4-0 vote.

Other business: Jay introduced the issue of the parklets. He feels that they are more than temporary and the sites chosen are going to be a place to loiter. The application should be reviewed and benefit from the comments from the DRC. It could be detrimental to the image of the city if they're not maintained and cleaned.

Eric was frustrated to watch the February 10, 2014 Planning Commission meeting where the DRC process was considered burdensome. Jay would like to promote the DRC as an opportunity to receive free technical advice. He feels like the City Council doesn't really understand what the DRC does. The people who were approved tonight shouldn't need to go to another meeting where it's just going to be approved, the DRC should have authority to be the final say. Jay would like to see a copy of these minutes sent to the City Council and the DRB with a cover letter stating that the DRC feels that the decision for the parklets should be reversed. Dina suggested that Steve pass a copy of the memo around for feedback. Steve stated that the DRC's role is suggestive, not restrictive.

The Historical Preservation Committee is meeting March 13 at City Hall.

There is no mechanism to rehab/renovate the sites of old buildings, such as Food Works, the old Grossman building, and the old John Deere building.

(the recording stopped during the discussion of the Food Works building)

Adjournment:

Respectfully submitted,

Tami Furry
Recording Secretary