

**Montpelier Design Review Committee Meeting  
July 23, 2013**

*Subject to review and approval*

**Present:** Steve Everett – chair, James Duggan - vice, Kate Coffey, Seth Mitchell, Jay White, Dina Bookmyer-Baker - staff.

**Call to order:** (the video started during the first application review)

**101 Northfield Street**

**Owner/Applicant: COPs, Inc.**

**Replace 20 existing picture windows with 20 sliding windows and restore unused exterior doorway.**

The windows will be 48" x 48" white vinyl clad, plate glass. They will go into the existing frames that are wood trimmed and painted dark brown.

Jay White mentioned that he's concerned about a new application when a previous application wasn't followed through. He'd prefer that the previous application be completed before a new one is approved. Dina said that the prior application has no bearing on this application.

The vinyl windows do not hold up well to the freeze/thaw that happens. A composite or fiberglass window to match the frames will be used at the request of the committee and the applicant agreed.

The applicable criteria were reviewed and determined to be acceptable with changes. The vote was 4-1 to approve. Steve recommended that the applicant explore the window options before appearing before the Design Review Board. Jay said that if the debris on the property were picked up and they brought pictures of that the Board, his nay vote would be reversed.

**140 Main Street**

**Owner/Applicant: Associates in 140 Main Street**

**Replace rear exterior stairs and railing.**

Phil Zalinger represented the applicant. The existing steps are concrete and were there as an ingress and egress for an apartment. They will be replaced with granite steps. The railing will be steel and the first 12-16 inches of the posts will be stainless steel as will the flange, remaining will be steel, all will be painted black.

The applicable criteria were reviewed and determined to be acceptable. Approval was granted with a 5-0 vote.

**Another Way  
125 Barre Street  
Informal review**

Kate Stephenson, the director of Yestermorrow, which will partner with Another Way, whose director could not be present. Another Way got a \$ 50,000 grant for a project. There is a four month window to complete the project. They wish to construct a 400-500 square foot workshop. They want to find out what would be necessary to meet the permit process and to fit it within the constraints of their timeline.

September 10 is the meeting where a sketch review could happen. Kate would like to get an idea on height, setup, etc. requirements. She'd like to submit the application with the sketch and the footprint.

For full disclosure, Jamie has taught at Yestermorrow and would recuse himself from this process if the Committee feels it's necessary. Jay feels that his input would be helpful to the Committee.

**Approve meeting minutes from June 25, 2013:** Jay made a motion to approve, Seth seconded, the motion passed 3-0.

**Other business:** There was no other business.

**Adjournment:** Kate made a motion to adjourn, Jamie seconded, the motion passed unanimously.

Respectfully submitted,

Tami Furry  
Recording Secretary