

**Montpelier Design Review Committee Meeting
June 25, 2013**

Subject to review and approval

Present: Steve Everett – chair, Eric Gilbertson, Seth Mitchell, Jay White, Dina Bookmyer-Baker - staff.

Call to order: The meeting was called to order by Steve Everett, Chair.

Comments from the Chair: There were no comments from the Chair.

11 East State Street

Owner/Applicant: Vermont Center for Independent Living

Replace broken glass panels with fiberglass on one side of building and add raised garden beds to another

Michelle Grube, VCIL's Finance & Operations Officer was present to explain the application. Vandals kicked in glass panels in the front of the building. A contractor could not find replacement panels and VCIL didn't want to replace the glass to have it vandalized again.

Jay mentioned that metal might hold up better and be more durable than fiberglass. The applicant will need to check with the contractor as to cost and how best to proceed.

The raised beds will enable VCIL's clients that are in wheelchairs access to garden.

The Committee will approve painted kynar steel panels, the applicant will check with the VCIL board. If the board approves that material, the application will have been changed before review at the DRB.

The applicable criteria were reviewed and determined to be acceptable. The application with changes passed unanimously.

153 Elm Street

Owner/Applicant: Win Turner

Buried propane tank and adding meters to building side

Win Turner and Laura Bozart were in attendance. After flooding, the applicant will be converting from an oil furnace to a buried propane tank.

The applicable criteria were reviewed and determined to be acceptable. The application passed unanimously.

Review of minutes of May 14 and May 28, 2013: There was not a quorum to approve the May 14 minutes. Eric made a motion to approve the May 28 minutes with changes, Jay seconded. The minutes were approved.

Other business: The fire department would not remove the restaurant from the EconoLodge property because it contains asbestos. Jay has requested that Chris or Glenn attend a meeting to address enforcement at this property.

Eric will not be able to attend the next meeting on July 9.

Adjournment: Eric made a motion to adjourn, Seth seconded, the motion passed unanimously.

Respectfully submitted,

Tami Furry
Recording Secretary