

**Do you want to knock one thing off
of your to-do list?**

Do you want to save a stamp or a trip to City Hall?

Do you want to avoid late fees?

Sign-up for **automatic property tax, water/sewer payments or both** with the City of Montpelier and we'll do the work for you!

This free service will withdraw funds from your bank account on the dates your property tax and water/sewer bill are due.

Complete the form on the reverse side of this flyer
and sign-up today!

John Doe
123 Your Street
Yourtown, AA 12345

2400

PAY TO THE
ORDER OF _____

_____ DOLLARS

Your Bank
Anywhere USA

MEMO _____

⑆ 222105278⑆ 6724301068⑆ 2400⑆

Routing Number Account Number Check Number



AUTOMATIC PAYMENTS

PROPERTY TAXES AND WATER/SEWER

Using this free service, the City of Montpelier will initiate an electronic withdrawal from either your checking or savings account (at any bank in the United States) and apply it to your property tax bill and/or water and sewer bill.

To sign up now, complete this form and return it along with a copy of a check, a voided check or verification of your bank account number to the **City's Finance Office, 39 Main Street, Montpelier, Vermont 05602**. If you have questions, **please call the Finance Office at 802-223-9520**. If you have already signed up for this service, you do not need to sign up again unless you have changed your banking institution.

AUTHORIZATION AGREEMENT FOR PREAUTHORIZED PAYMENTS

Property Taxes - Account # _____

Water/Sewer - Account # _____

Name: _____ Property Address: _____

I (we) hereby authorize the City of Montpelier to initiate a debit entry to my (our)

Checking Account **Savings Account** (select one) indicated below and the depository named below, hereinafter called Depository, to debit same to such account.

Name of Bank or Credit Union: _____

City: _____ State: _____ Zip Code: _____

Routing Number: _____ Account Number: _____

This authorization is to remain in full force and effect until the City of Montpelier and Depository have received written notification from me (or either of us) of its termination in such time and in such manner as to afford the City of Montpelier and Depository a reasonable opportunity to act on it.

****Please provide a copy of a check or verification of the bank account number you will be using!****

Signed: _____ Date: _____

Telephone number: _____