Building Permit Attachment for Major Projects

Construction may not commence prior to the issuance of a Building Permit. Plans may require additional review and a new or amended permit if it is determined by the Building Inspector that there is a satisfactory reason, including changes in the project or if the start of the project is significantly delayed. This application does not eliminate the requirements for electrical and plumbing trades to file the appropriate work notices with Vermont Division of Fire, Department of Public Safety in accordance with the Vermont Electrical Safety Rules and Vermont Plumbing Rules.

Applications are processed in the order that they are received. The Department will make every effort to review your plans expeditiously. There may be delays in processing during especially busy construction seasons so it is important to submit your plans early.

**Applicant Information**

<table>
<thead>
<tr>
<th>Project address</th>
<th>Date</th>
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<tbody>
<tr>
<td>Applicant Name</td>
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**Project Information:**

Indicate what the permit is being obtained for below, check all that apply:

- [ ] New Construction
- [ ] Addition to Existing Building
- [ ] Renovation/Alteration of Existing Building
- [ ] Accessibility Upgrades (no fee)
- [ ] Energy Efficiency Upgrades (no fee)
- [ ] Demolition

Fit up of tenant space
- [ ] Change of Occupancy Use
- [ ] Replacement or repair of Building system
- [ ] New Building Equipment Installation
- [ ] Other: _______________________

Describe Proposed Use: (example: office, restaurant, single family, multi-family, etc.):

____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________
____________________________________________________________________________________________

**Plans:** Provide two copies. Mark below the plans that are included with this application.

- [ ] Site Plans
- [ ] Foundation Plans
- [ ] Floor Plans
- [ ] Elevation Plans
- [ ] Walls Cross Sections
- [ ] Floors and Roof Structural Design
- [ ] Mechanical Plans
- [ ] Electrical Plans
- [ ] Plumbing Plans
- [ ] Fire Protection Systems
- [ ] ADA/Accessibly plans
- [ ] Other
### Building Information: Complete for all permits: new construction, renovation, alterations.

#### Indicate the Building Construction Type:
- [ ] Type 1: Noncombustible [ ] A  [ ] B
- [ ] Type 2: Noncombustible [ ] A  [ ] B
- [ ] Type 3: Noncombustible/Combustible [ ] A  [ ] B
- [ ] Type 4: Combustible, Heavy Timber
- [ ] Type 5: Combustible (Ordinary Wood Frame)
  - [ ] A: Protected  [ ] B: Unprotected

#### Structural Loads:
- Roof Snow Loads: ____________
- Floor Loads: ____________
- Wind Load: ____________

*Refer to the Building Code (IBC) for determining the construction type.*

#### Refer to the Building Code for determining loads

### Structural Loads:
- Roof Snow Loads: ____________
- Floor Loads: ____________
- Wind Load: ____________

#### Occupancy Classification: ____________

#### Occupant Load: ____________

### Square Footage of Largest Story:
- (new and existing): ____________

### Building Height: ____________

### Number of Floors: ____________

### Total Square Footage: ____________

(a + b)

### Number of Units: ____________

### Heating System(s):
- Public [ ], Private [ ] New [ ] Existing [ ]

### Type of Water Supply:
- Public [ ], Private [ ]

### Type of Sewage Disposal:
- Public [ ], Individual [ ] New [ ] Existing [ ]

If this building is historically significant, indicate below and provide complete documentation of historical listings:
- [ ] Listed on the National Register of Historic Places.
- [ ] Listed on the State Register of Historic Places.
- [ ] Historically significant, as determined by the Vermont Advisory Council on Historic Preservation.

### Energy Conservation Certification: Complete for all state funded projects.

I, ____________________________ certify that this new state-funded building or addition meets the standards contained in “The Vermont Guidelines for Energy Efficient Commercial Construction” as published in its most recent edition by the Department of Public Service.

*For more information on energy conservation, contact the Department of Public Service at 1-888-373-2255.*

When work is completed applicant must fill out Certification of Work Completed form (form included in permit packet.) Return form prior to final inspection and issuance of Certificate of Occupancy.