

Sign Permit Attachment



A sign any device (including but not limited to letters, words, numerals, figures, emblems, symbols, pictures, flags, streamers, balloons, lights, or any part or combination) used for visual communication intended to attract the attention of the public and visible from public rights-of-way or other properties. This definition specifically excludes merchandise normally displayed in a storefront window, merchandise displayed or stored outside as approved under these regulations, and public art.

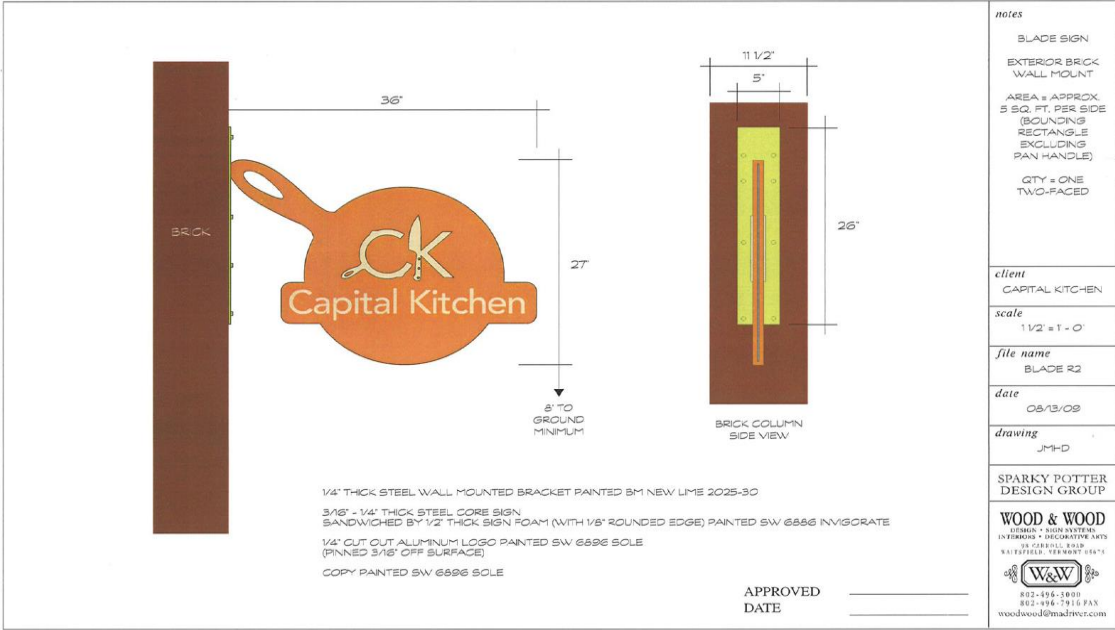
Applicant Information	
Project E911 address	Date
Applicant Name	

Sign Dimensions: (for additional signs please attach another sheet of paper.)						
Sign Description	Sign Type (Wall, ground, projecting, etc.)	Height	Width	Thickness	Height off Ground	Lighting
#1						
#2						
#3						
#4						

Required Application Materials:	
<input type="checkbox"/> Narrative <input type="checkbox"/> Elevation drawings showing location of the proposed sign(s).(can be drawn or Photoshopped onto photo) <input type="checkbox"/> Scale drawings of sign(s)(Cut sheet) <input type="checkbox"/> Side elevations showing how sign relates to the building.	<input type="checkbox"/> Lighting detail and cut sheet. <input type="checkbox"/> Photographs <input type="checkbox"/> Site Plan showing location of proposed sign <input type="checkbox"/> Color Chips

Sign Area:		
Sign area calculation	ft ²	Existing conditions
Total area of existing signage:		Lot frontage of property: _____
Total amount of sign area that is being removed:		Width of building façade: _____
Total area of new signage:		Amount of signage allowable on property based on district: _____
New Total amount of signage on whole property:		Distance between existing and proposed projecting signs: _____

Narrative: (describe the construction materials, backing, letters, and alterations to the building and how the sign will be secured to the building.)



Example of a sign cut sheet.

Received by:

Date stamp: