

## **Short-Term Bicycle Parking Policy City of Montpelier**

**Purpose:** To support efforts to increase the accessibility of bicycling across Montpelier, the City has outlined a policy for the installation of short term bicycle facilities (bike racks).

**Background:** From the Montpelier In Motion -

*Providing easier, convenient and strategically located places for bicyclists to park their bicycles increases the potential number of bicyclists that will use their bicycles for transportation trips. It would reduce or eliminate the parking of bicycles haphazardly around the downtown area and elsewhere due to the lack of formal parking places. Providing bicycle parking should be considered the responsibility of the City as much as providing parking for motor vehicles is. There are a growing number of publicly available bicycle parking spaces in Montpelier...but there is need for many more.*

### **Definitions:**

Short-term bicycle parking facility - structure (aka - "bike rack") that provides support necessary to park of one or more bicycles on a temporary basis

### **Design**

Preferred bike rack style shall be inverted U-type structure or otherwise follow design guidelines in the 2015 (or latest revision) *Essentials of Bike Parking*, developed by the Association of Pedestrian and Bicycle Professionals. Depending on parking demand and space available, structure may be single U-rack, or a corral of several U-racks joined together.

### **Process**

Individuals or business owners may submit a request for a bike rack at a specific location to the Department of Public Works. If the location is acceptable to the Department of Public Works and is located:

- Within the City-owned right of way – the City will install and maintain a rack at that location at no cost.
- Outside of the City-owned right of way – the City will provide one bike rack (with a signed agreement) which the applicant will be responsible for the installation and maintenance of. Only businesses and non-profit organizations within Montpelier will be eligible to receive a bike rack.

The bike racks will be provided on a first come first serve basis provided there are remaining funds available. Applications for bike racks will be reviewed by the Department of Public Works and the Montpelier Transportation Infrastructure Committee. The actual location and positioning of the bike rack may be adjusted slightly at the discretion of the Department of Public Works.



## Short-Term Bicycle Parking Program Application

Name of Person Requesting: \_\_\_\_\_

Name of Business/Organization (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Describe your interest in providing bicycle racks: \_\_\_\_\_

\_\_\_\_\_

Describe existing bike parking on site or within the adjacent City right of way: \_\_\_\_\_

\_\_\_\_\_

Is the applicant above the property owner? Yes\_\_\_ No\_\_\_

*(The City will work with successful applicants to find an appropriate location for the rack. If there is not adequate room in the public right-of-way, a rack may be provided for installation on private property with the property owner's permission.)*

If no, who is the property owner? \_\_\_\_\_

*(The applicant will need to be the liaison between the City and the property owner to get the property owner's permission if it is determined that the rack will be located on private property.)*

If you have a location in mind for the rack(s), describe it here (and include a picture with your submission if possible): \_\_\_\_\_

\_\_\_\_\_

Please send completed applications or submit and questions to [cline@montpelier-vt.org](mailto:cline@montpelier-vt.org) or:

Department of Public Works

c/o Corey Line

39 Main Street

Montpelier, VT 05601