

1. Event Sponsor

Name: <i>Michael Burt</i>	Email: <i>mburt@myfairpoint.net</i>
Address: [REDACTED]	
Cell Phone: <i>802-424-6310</i>	Other Phone: <i>802-748-0675</i>

2. Event Details

Name of Event: <i>United Motorcyclists of VT (UMV) Toy Run</i>	
General description of the event (1 to 3 sentences): <i>Motorcycles are staged at BC/BS in Berlin and leave there on airport rd continue to Rte 14 to Rte 302 to the capital where toys are placed on steps and we have a few speakers crowd disperse and toys are placed in Shrivvers vehicles</i>	
Date of Event: <i>8/10/2019</i>	Start and End Time of Event: <i>1-3 PM</i>
Street(s) to be Closed - Please attach a sketch of the event layout. <i>Traffic held at State+Main and State+Elm and State+Taylor to keep motorcycles together. State St. from Taylor to Bailey closed. (See attached)</i>	
Time Street will close (recommend up to an hour before event): <i>12:45</i>	Time Street will reopen (recommend 30 minutes after the event ends): <i>2:15 PM</i>
Number of Staff/Volunteers on site for Event: <i>10-12 Plus a crew to park bikes</i>	
Number of people expected at event: <i>600-800</i>	Number of vendors and/or entertainers who will participate: <i>NONE</i>
Name of General liability insurance carrier - Please attach proof of insurance. (General liability insurance for Special Events in the downtown area must be obtained by the Event Sponsor.) <i>Poulos/NFP Insurance.</i> <i>copy being emailed to Jamie</i>	

3. Community Support

<p>Is this a reoccurring event in Montpelier?</p> <p style="text-align: center;"><i>Yes</i></p>	<p>If no, do you have experience elsewhere with such events? Please explain.</p>
<p>How does this event benefit the public (as outlined in the Street Closure Policy)?</p> <p><i>Event is intended to help Shriner's Hospital however local restuarants, pubs, Gas stations etc do benefit from participants</i></p>	

4. Public Safety and Public Health

<p>Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.</p> <p><i>Local law enforcement covers all intersections</i></p>
<p>What arrangements have been made for food, water, and toilet facilities (if applicable)?</p> <p><i>We don't furnish any food however a hotdog vendor sometimes is there. A few people do use capital building toilets</i></p>
<p>What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided?</p> <p><i>Shriners and our members pick up any trash left.</i></p>
<p>If additional law enforcement officials will be hired for your event, please list:</p>
<p>Please note any other unique aspects of this event:</p>
<p>Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance?</p> <p style="text-align: right;"><i>NO</i></p>

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with Disabilities Act accessibility requirements. These requirements are available at the City's website.

 _____ Signature
  _____ Printed Name
  _____ Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.



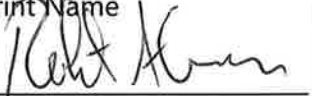
 _____ Signature
  _____ Printed Name
  _____ Date

Notice Documentation

Name of Event:	
Date of Event: <i>8/10/2019</i>	Start and End Time of Event: <i>12:45 PM - 3:00 PM 2 hrs</i>
Street(s) to be Closed:	
Time Street will close (recommend up to an hour before event): <i>11:30 AM to 2:00 PM</i>	Time Street will reopen (recommend 30 minutes after the event ends): <i>2:15 / 2:30 PM</i>
Date of City Council Meeting to consider permit request:	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered.	

FOR OFFICIAL USE ONLY

The following parties have reviewed and approved:

POLICE	
<p>Reviewed by:</p> <p><u>Anthony J. Facos</u> Print Name</p> <p> Signature</p> <p><u>05/29/2019</u> Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><i>Patrol to control intersections and one hour delay start time.</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
PUBLIC WORKS	
<p>Reviewed by:</p> <p><u>Tom McArdle</u> Print Name</p> <p> Signature</p> <p><u>5/29/19</u> Date</p>	<p><input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>
FIRE DEPARTMENT	
<p>Reviewed by:</p> <p><u>Robert Gowers</u> Print Name</p> <p> Signature</p> <p><u>5-29-19</u> Date</p>	<p><input type="checkbox"/> Reviewed – recommend approval with no conditions</p> <p><input checked="" type="checkbox"/> Reviewed – recommend approval with conditions:</p> <p><i>Maintain Emergency Vehicle Access</i></p> <p><input type="checkbox"/> Reviewed – do not recommend approval</p>

Special Event / Street Closure Permit Application

MONTPELIER ALIVE	
Reviewed by: <u>Dan Croberg</u> Print Name <u>[Signature]</u> Signature <u>5/29/19</u> Date	<input checked="" type="checkbox"/> Reviewed – recommend approval with no conditions <input type="checkbox"/> Reviewed – recommend approval with conditions: <input type="checkbox"/> Reviewed – do not recommend approval
OTHER	
Reviewed by: _____ Print Name _____ Signature _____ Date	<input type="checkbox"/> Reviewed – recommend approval with no conditions <input type="checkbox"/> Reviewed – recommend approval with conditions: <input type="checkbox"/> Reviewed – do not recommend approval

This permit request was reviewed at the _____ City Council meeting.
 (MONTH/DAY/YEAR)

This permit request was: APPROVED _____ DENIED _____

Jamie Granfield

From: NEIL MARTEL
Sent: Thursday, May 30, 2019 10:36 AM
To: Jamie Granfield; Anthony Facos; L-PD_SUPER
Subject: RE: Toy Run

They come in on Route 302, travel River St to Berlin St then right turn on Main St and then left onto State Street (through downtown) and end up in front of State House. We close State Street from Taylor St to Bailey Ave. We hold traffic at the other intersections so the motorcycles can stay together. Usually the street is closed in front of the SH for about 1 hour after they all arrive and drop off stuffed animals at the SH then leave .

From the start time at BCBS it usually takes them about 30 -45 minutes to begin to make it into Montpelier. So to be safe I would say that our part of State St will be closed from 1:30 – 3 PM in front of the State House.

Neil