

October 27, 2021

Montpelier Community Fund Applicant Open House



Who are we?

- Created by the City Council in 2012
- Purpose: to review requests and recommend allocations of municipal funds to nonprofit organizations and artists that benefit Montpelier
- Five volunteer board members; Montpelier residents appointed by City Council:
 - Amy Cunningham, Chair
 - Mairead Harris
 - Shaina Kasper
 - Christopher Kaufman Ilstrup
 - Michael Sherman

MCF Webpage

<https://www.montpelier-vt.org/448/Community-Fund-Board>

Montpelier Community Fund Board

Here you will find information about the Board, and the grant application process.

New Application is HERE!

[Wednesday October 27, 2021 Open House!](#)

Application For FY23

Guidelines and Application Preview

[Frequently Asked Questions FY23](#)

[FY22 Grantee List](#)

Timeline

November 30, 2021 (midnight) - Applications Due

January, 2022- Community Fund Board Recommendations to City Council (MCF recommendation will be public record and available for review from the City website)

March 1, 2022 (Town Meeting) - Vote on City Budget (including community fund grants)

July 1, 2022 – Montpelier fiscal year 2023 (grant project term) begins

August, 2022 - Grant Award payments are processed by the City after the first property tax installment due date of August 15. Awards greater than \$10,000 will be paid in two installments, one after August 15 and the second after November 15.

Types of Grants

- **General operating:** used toward the general mission of the organization.
- **Program support:** restricted funding for an ongoing or new program within an organization.
- A **project grant:** for a one-time or specific project.

All are acceptable and no preference is given.

MCF and City ballot

Any organization or person who petitions to place an article requesting funds on the 2022 City ballot is not eligible for MCF funding in FY 2023.

Request Amount

- No requirements regarding request amount
- MCF board may recommend smaller grants than requested
- See FY22 grant list for a sense of grant award sizes

Criteria

- The extent to which the grant will benefit Montpelier, its residents, and the public good:
 - by effectively addressing basic human needs; or
 - by enhancing the quality, vitality, and sustainability of life in Montpelier.
- The extent to which the applicant has raised, can raise, or can leverage funds from other sources.

Participant Numbers

- Helps us understand the scope and scale of your work.
- Helps us understand the specific impacts for the residents of Montpelier.
- Kinds of participant data will vary depending on the type of services and we understand in some cases it may be an estimate.

Financial information

All applicants (except individuals) need to submit a statement that shows budget and actual income and expenses from your most recently completed fiscal year (please don't submit a full audit report)

Project and program grant applicants (including individual artist applicants) should submit a budget showing projected costs for the specific project or program in FY22

Application: Other Key Info

Use City of Montpelier online portal system

FY20 and 21 grant recipients must submit progress/final reports as part of application

Please submit attachments as .pdf files

Look for confirmation email after submission

Questions?



Contact:

- City Manager's office in care of Mary Smith: 802-223-9502, msmith@montpelier-vt.org
- MCF Board's group email address: montpeliercommunityfund@gmail.com